

TRADING AND EVENTS IN PUBLIC PLACES POLICY 2010

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1. Introduction

Trading and events in public places, where appropriate and managed, can add character, vibrancy and safety to urban areas and can attract visitors to these locations. However trading and events need to be balanced against the needs of the environment and the impact public and commercial activities may have on private properties adjacent to public areas.

This document outlines the policy for:

- Trading in public places, including general trading, mobile and travelling shops, hawkers, display of goods and services for sale including markets and stalls, street performances and other commercial activities.
- Events in public places, including festival, theme day, rally, recreational / promotional activity, concert, fair, parade or other similar occasion, or a series of such occasions.

Some activities are allowed in public places without a written permit from the Council, provided they are carried out in accordance with this policy. Other activities are only allowed in a public place with a written permit from the Council. This policy identifies both types of activity and sets out relevant general conditions and whether a permit is required.

This policy has been developed to give effect to the Public Places Bylaw 2008, and is one of the operational policies referred to in the Bylaw.

2. Purpose

This policy aims to ensure that trading and events in public places enhance the life and attractiveness of an area by adding vibrancy and appeal, without inhibiting the safety and efficiency of pedestrian movement and vehicle travel.

3. Scope

This policy covers public places managed by the Council.

(The Arts Centre markets and activities are situated on private land and are not managed by the Council so do not fall under this policy).

This policy does not cover street appeals and soliciting for charities and/or membership, as these will be covered in the Street Appeals Policy.

4. General approach

No person may trade or organise events in a public place without the consent of the Council.

Unless otherwise stated, a Council permit will be required for any trading or events in a public place.

A permit under this policy only gives the applicant the right to trade or organise events in the specified public area. It is not a permit for the purposes of food hygiene, sale of alcohol, traffic management and does not cover private roads, state highways or other roads under the control of the New Zealand Transport Agency.

Any other required licence / permit must be obtained through the proper process. Obtaining any other appropriate permits may be a pre-requisite of a permit to trade in a public place.

This policy supersedes any licence / permits previously given by Council for matters covered in this policy, unless otherwise stated in this policy. New licences / permits must be applied for and issued in accordance with this policy, unless the activity can be carried out without a permit as stated in this policy. Any current licence / permit that contains an expiry date can continue until the expiry date or as otherwise specified in the licence / permit.

The Council encourages the use of local parks for a range of activities. If a group wishes to hold an activity in a park or reserve for which dedicated space is required, and this activity is not trading or an event as defined in this policy, then the group can make a booking by phoning Christchurch City Council Customer Services. A fee may be payable. No permit will be required unless other trading or events are to be carried out as part of this activity.

(Refer to the Christchurch City Council website for information about booking a public park.)

In determining trading and event locations, the Council will select sites at which:

- appropriate standards of health, safety, pedestrian priority and visual amenity are maintained
- the permitted activity is appropriate and sympathetic to the surrounding area
- the trading or event supports or enhances the existing function of the area.

The Council will also consider the potential impact on established businesses when determining where street trading and events can occur.

The Council may, under the Parking Strategy, allow temporary lease of on-street parking spaces for trades/development activities and events.

5. Principles of this Policy

The following principles apply when considering applications for trading and events in public places:

- Trading and events in public places can have positive impacts economically, socially and culturally when managed appropriately.
- The use of public places should provide opportunities for the public to participate in activities such as leisure, retail, recreation and entertainment.
- Trading and events should add to the city's vibrancy, maintain public safety and strengthen the existing function of areas.
- The effects on existing businesses, including potential economic impacts, will be taken into account, and where possible mitigated, when considering any public place trading or commercial activity application.
- Businesses, groups and individuals that are permitted to use public places for trading and activities are responsible for managing these activities in accordance with Council policies, guidelines and conditions of use identified in the permit.
- Consideration will be given to health and safety and traffic management issues when considering applications for trading or events in a public place

6. Definitions

In this Policy, unless the context otherwise requires:

“Commercial activities” includes trading, which includes selling, hiring, or displaying for sale any goods or services; advertising goods, services or events; busking and street performing; or any other activities or services undertaken for payment or reward.

“Central City” means the area bounded by and including Moorhouse Avenue, Fitzgerald Avenue, Bealey Avenue, Park Terrace, Rolleston Avenue and Antigua Street (to Moorhouse Ave).

“Council” means the Christchurch City Council.

“Food stall” means a stall selling food that requires a certificate of registration under regulation 4 of the Food Hygiene Regulations 1974.

“Events” means a festival, theme day, rally, recreational / promotional activity, concert, fair, parade or other similar occasion, or a series of such occasions, which involves the erection or placement of any thing in, on or over a public place, and allowing it to remain there, in circumstances where it causes or is likely to cause danger or inconvenience to those using the public place.

“Hawker” includes a pedlar or any person with goods, wares or merchandise for sale that are either carried or taken around by the seller and offered unsolicited to the public in a public place. It does not include stallholders or people with mobile or travelling shops.

“Licence” means a contractual agreement with the City Council authorising the applicant to carry on a specific trade for a duration between 3 and 5 years.

“Mobile or travelling shop” means a vehicle, whether self-propelled or not, from which goods, wares, or merchandise are offered or exposed for sale in the road, or from which goods, wares, or merchandise may be ordered in the road (whether or not in pursuance of any invitation to call with the goods, wares, or merchandise) or from which services are offered for sale in the road; but does not include any vehicle on or from which food is sold for consumption in or at the vehicle, or any vehicle used for the purpose of transporting and delivering goods, wares, or merchandise pursuant to a prior order placed for the delivery of the goods, wares, or merchandise.

“Open air market” means any outdoor place, accessible to the public, where goods or services are offered for sale, which usually consists of several merchandise stalls grouped together.

“Pavement art” means temporary images or drawings created either directly on to the pavement or on removable surfaces such as paper or plastic laid out on the pavement. Advertising on the pavement is not considered pavement art under this policy.

“Pavement artist” means any person or persons who create pavement art for the purposes of public exhibition.

“Permanent mobile stall” means a stall that is mobile which has a lease/licence agreement for more than 6 months.

“Permit” means a permit issued by the Council under the Public Places Bylaw 2008 and in accordance with this policy

“Public place” means an area that is open to or used by the public, which is under the control of the Council, and includes roads, streets, footpaths, courts, alleys, pedestrian malls, cycle tracks, lanes, accessways, thoroughfares, squares, reserves, parks, beaches above the mean high tide mark, and recreational grounds.

“Street performance” includes busking and means the provision of entertainment in public open spaces and may include: playing an instrument and/or singing, dance, juggling, mime, puppetry, performance art, conjuring, acrobatics, recitation, performing an act or other theatrical and visual forms, and pavement art.

“Trading” includes selling, hiring, or displaying for sale any goods or services.

“Temporary retail” means any stand, stall, tent, mobile shop, vehicle, vessel or other stalls setup from which goods and / or services are sold that is open in a temporary nature and removed when not in use.

7. Alignment

This policy gives effect to the Public Places Bylaw 2008 and should be read in conjunction with the Council's General Bylaw 2008, Traffic and Parking Bylaw 2008, Parks and Reserves Bylaw 2008 and the relevant rules, policies and objectives in the District Plan/City Plan.

The Trading and Events in Public Places Policy is aligned to the following Christchurch City Council strategies, plans and policies:

- Central City Revitalisation Strategy
- The City for People Action Plan
- Safer Christchurch Strategy
- Pedestrian Strategy
- Parking Strategy
- Equity and Access for People with Disabilities Policy
- Long Term Council Community Plan
- All other operational policies under the Public Places Bylaw.

8. Permits and Licences

Unless otherwise stated, a Council permit or licence will be required for any trading or event in a public place, with the exception of:

- bookings in public parks (refer clause 13.2 of this policy)
- street performers performing in the nominated areas (refer clause 13.3 of this policy); and
- circumstances where a lease agreement with CCC is already in place for that particular trading or event.

Permits / licences will usually include the following information:

- Details of the permit holder
- The type of activity covered by the permit / licence
- Designated hours of operation
- The site to be occupied
- The permit / licence approval date and approving officer details
- The permit / licence period and expiry date.

The permit / licence application process, fees, terms and conditions may vary depending on the type of trading or event/activity. However, the following general conditions apply:

- Permits / licences must be displayed to the public at all times.
- Permit / licence holders must meet all the conditions of their permit / licence or it may be suspended or cancelled, in accordance with the Public Places Bylaw 2008.
- All trading and commercial activity operations occupying land designated Reserve must comply with the provisions of the Reserves Act 1977 and may be subject to resource consent applications.
- Compliance with any other applicable legislation and policies.

Other requirements that may be specified in permits / licences, as appropriate, are:

- The focus and overall presentation of markets, stalls, mobile shops etc
- The nature and quality of merchandise
- The quality, design and standard of displays/stalls and of mobile stalls
- Adequate space for pedestrians
- Adequate traffic management plan
- Public liability insurance
- Implementation of management regimes for storage and waste disposal.

9. Obtaining a permit

Application forms can be obtained through Christchurch City Council Customer Services or downloaded from the Christchurch City Council website.

The application form sets out the information needed to accompany each permit (as appropriate) and where to send the completed application.

Applications for a permit to trade in a public place will be considered individually by Council officers and take into account:

- the need to maintain public safety
- the nature of the trading
- the nature of the public place
- the potential effect on existing businesses.

10. Fees

Fees and charges are set out in the Council's Schedule of Fees and Charges, which is available on request and can be found on the Council's website. The fees and charges are revised on an annual basis.

A voluntary organisation, school or community group, where satisfactory evidence is produced that the profits from any trading are retained wholly for charitable or community purposes, will be exempt from the payment of fees under this policy.

Permit fees may include the costs of permitting, monitoring and enforcement.

The Council reserves the right to charge rental fees for all commercial activities on a public place. The rent will be set at a level that reflects the value of the location and ensures that businesses on private property are not unfairly disadvantaged. Further fees may be charged depending on the scope of the event/activity, and in accordance with any other approval that

may be needed for the event/activity. This may include a bond payable prior to the event/activity.

The permit applicant must pay the full permit fee, or bond and supply all the required documentation before the permit will be issued.

11. Monitoring and Enforcement

The Council will regularly monitor trading and events in public places, and will investigate complaints to ensure that permit holders are complying with their permit conditions and that no unauthorised trading or events are taking place in public places.

Individuals or groups trading or organising events in a public place without a permit will be asked to remove their material/equipment and cease the trading activity.

Council will take enforcement action under the Public Places Bylaw 2008 against any business, organisation or individual that trades or operates activities in a public place without a permit or against any permit holder who does not comply with this policy.

12. Trading in public places

12.1 General conditions for trading in public places

Unless otherwise stated, a Council permit or licence will be required for any trading in a public place, (refer to clause 8 of this policy).

- Unless specifically allowed to remain, any stall or market must be removed from the site at the end of each day.
- All permits / licences are non-transferable, unless stated otherwise on the permit / licence and can be suspended or cancelled at any time due to non-compliance.
- Permits / licences must be displayed to the public at all times.
- Applications for permanent stalls or trading sites within Worcester Boulevard or along the banks of the Avon River will not be considered.
- Applications for a one-off, short-term/temporary food stall site in a public place may be considered on a case-by-case basis. Any one-off, short-term/temporary food stall trading permit / licence will need to comply with all other relevant regulations and all conditions placed on the permit / licence by the Council.
- Permit / licence holders of food stalls or stalls in open air markets selling food, on public or private land, need to obtain a certificate of registration under Regulation 4 of the Food Hygiene Regulations 1974.
- A permits / licences under this policy only gives the applicant the right to trade in the specified public area. It is not a permits / licences for the purposes of food hygiene, sale of alcohol and traffic management. Any other required permits / licences must be obtained through the proper process. Obtaining the appropriate permits / licences will be a condition of the permission to trade in a public place.

12.2 Open air markets and food stalls

Licence required

Open air markets and food stall areas can encourage foot traffic activity and visitors to specific areas in the city.

Permanent mobile food stall areas will be provided for in the following areas:

Cathedral Square (6 – 8 sites)
City Mall (1-3 sites)
South Ramp – New Brighton (1 site)
North Ramp – New Brighton (1 site)
South New Brighton Park (1 site)
North Beach Surf Club (1 site)
Bottle Lake Forest (1 site)
Broad Park (1 site)
Clifton Bay (1 site)
South Hagley Park (1 site)
North Hagley Park (1 site)
Humphries Drive (1 site)
Taylors Mistake (1 site)
Evans Pass (1 site)
Akaroa (2 sites)

Refer to Attachment A – ‘Register of Permanent Mobile Stall sites’ to this policy for the site locations.

Regular reviews will be conducted on the type and quality of food available and any issues will be managed through the licence with the licence holder.

Designated open air market and food stall areas

Licence required

Victoria Square and Amphitheatre

Victoria Square has been recognised as an open space area that can be used for festival and theme day activities. Decisions on any specific applications for Victoria Square will take into consideration the high quality and unique character of the Square’s environment.

Regular market days, food fairs, and similar promotions will not be approved to use Victoria Square and Amphitheatre.

Permanent mobile shops or other ancillary activities such as stalls selling market-type items will not be approved.

The Ice Cream Charlie mobile stall is authorised to continue to use a special portion of the roadside adjoining Victoria Square because of the long-standing history that the operation has had in the city.

Cathedral Square Market

Cathedral Square is a special purpose pedestrian precinct and any trading activities must recognise the important heritage nature of the area.

Among other activities, the Council has approved Cathedral Square as an area for an open air market in the central city. The market can run from Wednesday through to Saturday throughout the year, with the opportunity to operate on other days to respond to specific local events and situations.

The market is managed under licence from the Council. Registrations of interest may be called to operate the market on expiry of the licence term. Market stall applicants are required to approach the Licencee directly for a market site. Charges apply.

Other sites

The Council may consider permitting the establishment of open air markets in other public places on an individual basis, taking into account the nature of the public place and the potential effect on existing businesses. Any group or individual interested in establishing an open air market on public land should contact the Council.

The Council may, from time to time, nominate additional permanent mobile food stall sites if suggested in relation to specific applications or the development of a specific area.

Allocation of sites:

- All stall sites open for tender will be publicly advertised, generally as the licence term expires, (between 3 and 5 year licence term).
- Anyone interested in a site can contact the Council's property leasing team.
- Registrations of interest to run the market will be called for on expiry of the licence term and selective tenders will be called for from the preferred applicants.
- The allocation of all Council-administered market and stall sites will be decided by a weighted attribute method of tender.

12.3 Display of goods or services for sale or hire

Permit Required

Applications to display goods or services for sale or hire in a public place (eg. the footpath) will be considered on a case-by-case basis.

The Council will take into account:

- the nature of the display and merchandise involved
- the quality of the display
- the desire to avoid excessive visual clutter in an area
- the environment the applicant requests to operate in, including the width of the footpath and the volume of pedestrian movement
- access requirements for wheel chairs and push chairs; and
- the impact on local existing businesses.

12.4 Hawkers

Permit Required

Hawkers are not permitted within:

- The central city area bounded by and including Moorhouse Avenue, Fitzgerald Avenue, Bealey Avenue, Park Terrace, Rolleston Avenue and Antigua Street (to Moorhouse Ave).
- The Akaroa Business District being Rue Lavaud, Beach Road from Rue Benoit to the Akaroa Lighthouse, and Church Street.

A permit is required for hawking in any public place (outside the not-permitted areas), with applications considered on an individual basis. The conditions for Hawkers and the areas where this activity is permitted will be set out in an approval letter after consideration of the application.

In considering an application to hawk, the Council will take into account:

- the nature of the merchandise involved
- the quality of the merchandise
- the environment the applicant requests to operate in, including the width of the footpath and the volume of pedestrian movement
- access requirements for wheel chairs and push chairs; and the impact on local existing businesses.

12.5 Mobile or travelling shop

Permit Required

A permit is required to operate a mobile or travelling shop, with applications considered on an individual basis. The conditions for mobile or travelling shops and the areas where this activity is permitted will be set out in an approval letter after consideration of your application.

Requirements for Specific Areas

Central City

Mobile or travelling shops are not permitted to trade on any roads listed in the Register to this policy (Attachment C) 'List of restricted roads for mobile and travelling shops'.

The sole exception to this is Ice Cream Charlie (Refer Clause 12.2 of this policy).

Akaroa

Mobile or travelling shops are not permitted to trade within the Akaroa Business District being Rue Lavaud, Beach Road from Rue Benoit to the Akaroa Lighthouse, and Church Street. (Refer Attachment C to this policy.)

Lyttelton

Mobile or travelling shops will not be permitted to trade within the Lyttelton Central District bounded by Norwich Quay, Canterbury Street, Oxford Street and Winchester Street. (Refer Attachment C to this policy.)

12.6 Temporary retail stalls

Permit Required

Applications for temporary retail stalls will be considered on an individual basis.

Consideration of applications will take into account:

- the nature of the retail stall (eg. recreational equipment hire, type of merchandise etc)
- the environment the applicant requests to operate in, including the width of the footpath and the volume of pedestrian movement
- the impact on local existing businesses.

12.7 Other commercial activities

Permit Required

Applications for permits to undertake commercial activities other than those already identified in this policy will be considered on an individual basis, taking into account the type of commercial activity, the environment the applicant wants to operate in and the impact on local existing businesses.

13. Other Activities in public places

13.1 Events (refer to Clause 6 definition of 'event')

Permit required

Events can add character, interest and visitor appeal to the areas in which they are being held. While the Council encourages such activities, it is important to ensure appropriate standards of health, safety, pedestrian priority and visual amenity are maintained.

Events organised by individuals or groups, including Council organised activities and events, must obtain a permit from the Council to operate in a public place.

Applications for a permit to hold an event will be considered on a case-by-case basis taking into account the nature of the activity and the potential audience, the nature of the public place and the potential effect on existing businesses / residents.

The effects on existing businesses, including potential economic impacts, will be taken into account, and where possible mitigated, when considering any event application.

General Conditions

All events must have a Council permit to operate in a public place, except those events for which a dedicated space has been booked in a park or reserve (see section 13.2 of the policy).

The general conditions that apply to all events in a public place are:

- They must fully comply with noise levels set down in the City Plan / District Plan for the area. There is also a general obligation to ensure noise is kept to a reasonable level.
- Commercial activities such as promotional activities on National Days or other similar days may be approved as part of the activity permit application and have any other permits required by this policy.
- Pedestrian access must be maintained at all times. A traffic management plan must be submitted if access is likely to be impeded.
- Displays and activities must not be placed so they inhibit emergency vehicle access.
- Normal parking conditions apply unless written authorisation has been granted by the Council to deviate from these.
- The permit holder must comply with all conditions outlined in their permit at all times.
- The following specific conditions apply to major events involving food or alcohol:
 - Payment of a bond or other financial requirement to guarantee cleaning/restoration.

- A site and management plan for food and alcohol which satisfies the Liquor Licensing and/or Health Licensing teams, must accompany all applications.
- The event must be managed by persons or an organisation experienced in the hospitality industry and the sale of liquor if appropriate.

Areas designated as event, festival or theme day areas

Victoria Square and Amphitheatre

Victoria Square has been recognised as an open space area that can be used for festival and theme day activities.

- Activities will be approved individually.
- When approving any specific uses for Victoria Square, the quality and unique character of the Square's environment and physical fabric will be considered.
- Victoria Square will be available for a mixture of community and commercial activities including theme days on a multi-cultural basis on public holidays.
- Activities such as displays, performances, fashion and children's activities, festivals, Summer Times programme activities, music, art, theatre and bands within Victoria Square and Amphitheatre will be considered on an individual basis.

Cathedral Square

Cathedral Square is a special purpose pedestrian precinct.

- Activities will be approved on an individual basis.
- Cathedral Square is available for a mixture of community and commercial activities including the development of theme days on a multi-cultural basis on public holidays and other days throughout the year and for major Civic events.
- Cathedral Square is also the venue for national days of mourning and televised state funerals. On these occasions all previously booked permanent and temporary activities will be cancelled and the new event will take precedence.
- Activities such as displays, performances, fashion and children's activities, festivals, Summer Times programme activities, music, art, theatre and bands need to be approved uses of Cathedral Square. They will be considered on a case-by-case basis and must fit with the environmental nature of the Square.
- Applications for stalls for the sale of items on the paved area through the central area of the Square will be considered on a case-by-case activity application basis. Alternative sites may also be available on a case-by-case basis. Applications will only be considered where the proposed activity is not in direct competition with the existing permit holders or private businesses in the immediate vicinity.

City Mall

City Mall is a special purpose pedestrian precinct.

- Activities will be approved on an individual basis.
- Activities such as displays, performances, fashion and children's activities, festivals, Summer Times programme activities, music, art, theatre and bands will be considered according to the nature of the activity and the level of other activity in City Mall.

13.2 Bookings in public parks

Booking may be required

The Council encourages the use of local parks for a range of activities. If a group wishes to hold an activity in a park or reserve for which dedicated space is required, and this activity is not trading or an event as defined in this policy, then the group can make a booking by phoning

Christchurch City Council Customer Services. A fee may be payable. No permit will be required unless other trading or events are to be carried out as part of this activity.

(Refer to the Christchurch City Council website for information about booking a public park.)

13.3 Street Performance

Permit may be required

The Council recognises the valuable contribution street performers make in adding entertainment, culture and vitality to public places.

Street performances are recognised as a valid means for people to make money, but members of the public should not feel coerced to give money.

To give residents, retailers and workers a variety of performance, favourable street performance sites are to be fairly shared among street performers and the duration each performer can spend on a specific site will be limited to 60 minutes and that performer cannot return to that site within a 12-hour period, unless approved by Council.

Amplification is not permitted to be used by any street performers, unless specifically authorised as part of an event permit.

Low volume background or accompanying music is permitted to be used by street performers.

The sale of any goods is not permitted as part of the street performance activity, and a separate trading permit under this policy must be obtained.

Nominated Street Performance Areas

The Council may, from time to time, nominate specific areas as street performance areas. These areas will be included as a Register (Refer Attachment B) to this policy and may be reviewed and updated by the resolution of Council.

These nominated areas do not require a permit (unless the street performer is using dangerous materials, objects or animals) from the Council for the purpose of street performances, but must comply with the General Conditions for Street Performers.

Should the current nominated street performance areas be required for events such as the World Buskers Festival, the event organisers, as part of their application to Council, will identify alternative nominated performance areas within the vicinity of key event activity, and publicise these as part of the event marketing and promotions.

Permits

A street performance permit is required if a street performer wishes to perform outside a nominated street performance area. A permit will be valid for a period up to 2 years from the date of issue, unless otherwise stated in the permit.

Any street performer using dangerous materials, objects or animals must apply for a street performers permit and comply with any other applicable legislation and policies, regardless of whether or not they are performing in a nominated area.

General Conditions for Street Performers (whether in a nominated street performance area or not)

- a) As a courtesy street performers are encouraged to introduce themselves to the nearest stalls and shops, prior to a street performer starting their performance.
- b) A street performer must not play music, sing, or otherwise entertain at any site for a period in excess of one hour (60 minutes);
- c) A street performer may only perform between the hours of 10am and 6pm unless specifically authorised as part of an event permit;
- d) A street performer may only solicit money by placing a receptacle on the ground, but must not directly approach members of the public for money nor sell goods of any description;
- e) A street performer must not obstruct or hinder the passage of pedestrians or vehicles;
- f) A street performer must not create any nuisance or unreasonable noise, and must take all reasonable precautions to protect public safety;
- g) A street performer must not use amplified equipment unless specifically permitted by an authorised Council officer;
- h) A street performer must not continue to perform at any location if requested to move on by any authorised Council officer.

A street performer's permit may set out:

- The site(s) at which they are permitted to perform
- How often they can perform at the permitted site
- The conditions of street performing
- The expiry date of the permit
- Special conditions that may apply to the street performance activity or site.

13.4 Pavement Art

Permit is required

A street performance permit is required by all pavement artists, working in any area, including nominated street performance areas. Pavement artists must comply with the Street Performers general conditions and the general conditions for Pavement Artists.

Pavement art is not permitted in the Central City unless it is part of an approved event. The sites where pavement art is permitted as part of the event will be stipulated as part of the event permit.

Pavement artists may be allowed outside the Central City area on the approval of a permit. The sites where pavement art is permitted will be stipulated as part of the permit.

Advertising on the pavement is not considered pavement art under this policy and is not allowed in any circumstances.

General conditions for Pavement Artists

If a permit is approved, pavement artists must:

- Ensure all work directly on the pavement is created with materials that can be washed off with water without leaving any residue. The materials must not be slippery or create a public hazard.
- Ensure all work on removable surfaces such as plastic, canvas or paper/card is fixed to the pavement by means of a product that does not leave a residue on the pavement.
- Keep their site clean, tidy and safe at all times.
- Not offer individual works of art or products by artists for sale at the site.

14. Making a complaint

If the trading, event or activity operator is drunk, violent, disorderly or behaving offensively, a complaint should be made with the police.

If a trade, event or activity does not comply with Christchurch City Council's Trading and Events in Public Places Policy conditions:

- A complainant is encouraged to talk to the trading, event or activity operator and explain the issue and potential resolution (eg. Trade or perform elsewhere or perform more quietly, move as it is not a nominated or permitted site).

When contacting the Council to make a complaint, the complainant should, where possible provide:

- the name and permit details of the trading, event or activity operator
- the time the trade, event or other activity started and what type it is
- information on the ways it may not comply with the permit conditions.

15. Delegations

Permits issued in accordance with this policy are a permission given under the Public Places Bylaw 2008. Under clause 4 of that Bylaw the Council has delegated the power to give permissions under the Bylaw to the Chief Executive. Clause 4 also provides that the Chief Executive may sub-delegate all or part of his powers to any other Council officer.

Roading Asset Managers (Asset Network Planning) are authorised to update the 'List of restricted roads for mobile and travelling shops' register annually. Decisions on roads to be included or removed from the list will be based on health and safety and traffic management reasons. (See Attachment C of this policy for the register).

Approval Date

24 September 2010

Date to be reconsidered

Policy to be reviewed in conjunction with the Public Places Bylaw review or earlier if required.

Owner

General Manager, City Environment

ATTACHMENT A.

Register of Permanent Mobile Stall Sites (full site maps available on CCC website)

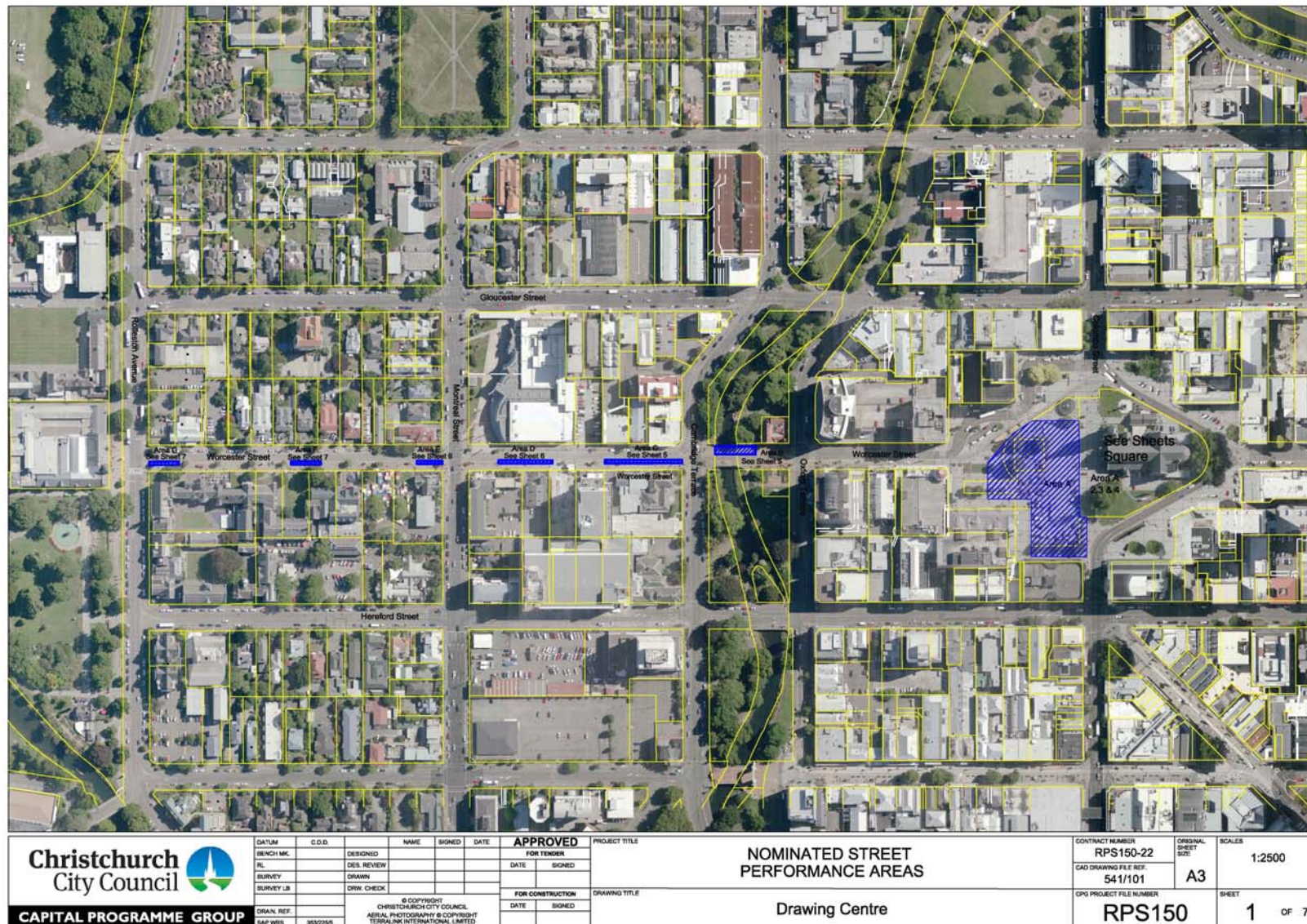
Permanent mobile food stall areas will be provided for in the following areas:

- Cathedral Square (6 – 8 sites)
- City Mall (1-3 sites)
- South Ramp – New Brighton (1 site)
- North Ramp – New Brighton (1 site)
- South New Brighton Park (1 site)
- North Beach Surf Club (1 site)
- Bottle Lake Forest (1 site)
- Broad Park (1 site)
- Clifton Bay (1 site)
- South Hagley Park (1 site)
- North Hagley Park (1 site)
- Humphries Drive (1 site)
- Taylors Mistake (1 site)
- Evans Pass (1 site)
- Akaroa (2 sites)

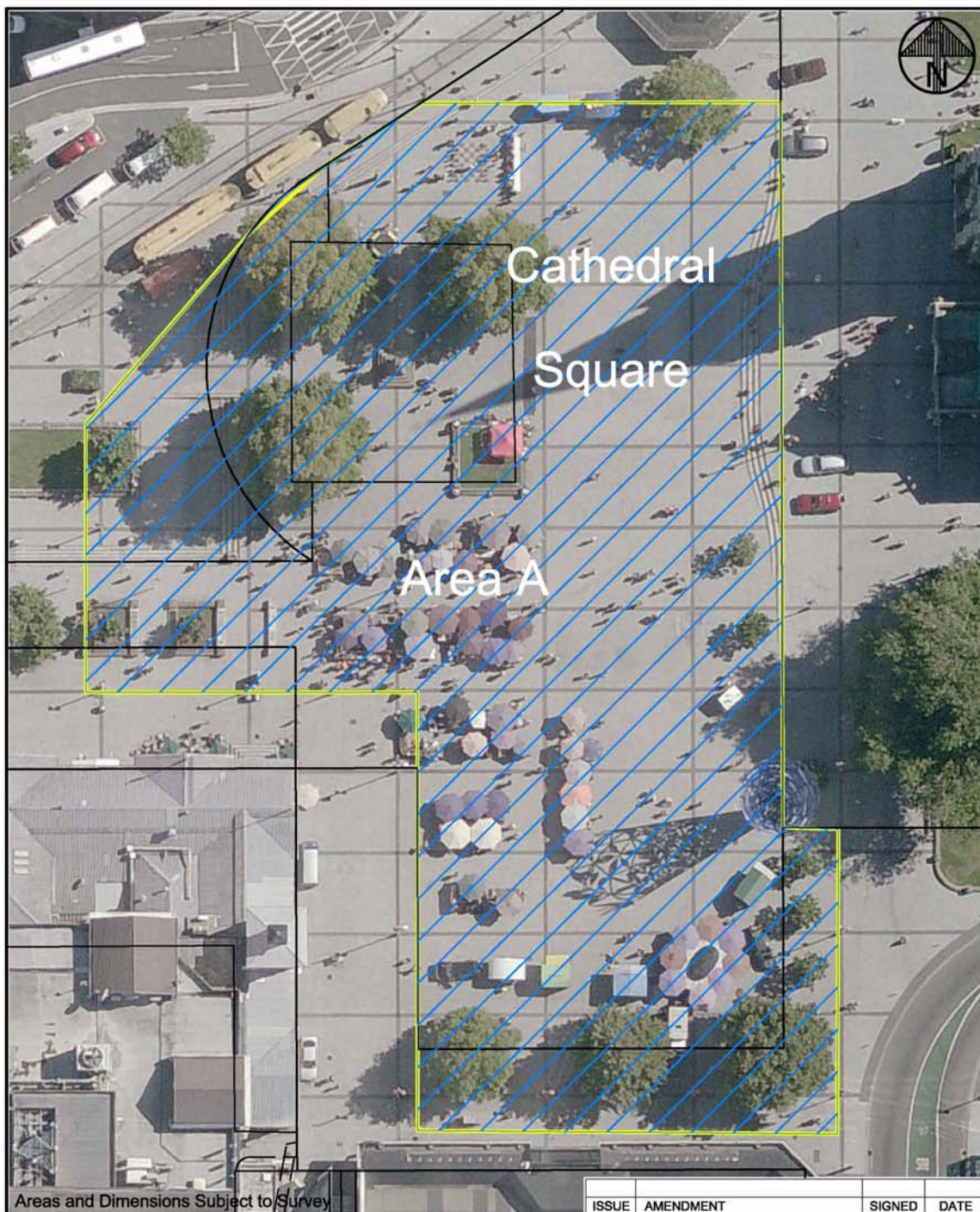
Attachment B.


Register of Nominated Street Performance Sites (full maps available on CCC website)

Summary of all Nominated Street Performance Area Sites in the Central City

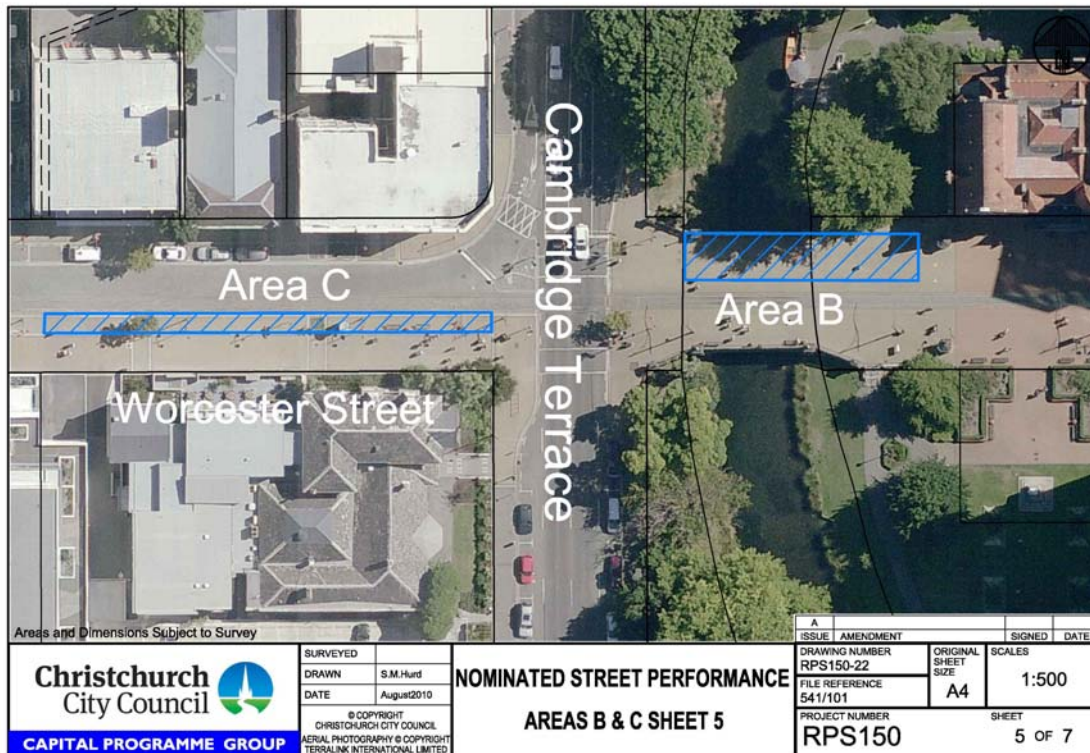


Cathedral Square – area as identified by blue shading on the map



Areas and Dimensions Subject to Survey		ISSUE	AMENDMENT	SIGNED	DATE
NOMINATED STREET PERFORMANCE AREA A SHEET 2					
Christchurch City Council 	SURVEYED	DRAWING NUMBER RPS150-22		ORIGINAL SHEET SIZE A4	SCALES 1:500
	DRAWN	FILE REFERENCE 541/101			
CAPITAL PROGRAMME GROUP	DATE	PROJECT NUMBER RPS150		SHEET 2 OF 7	
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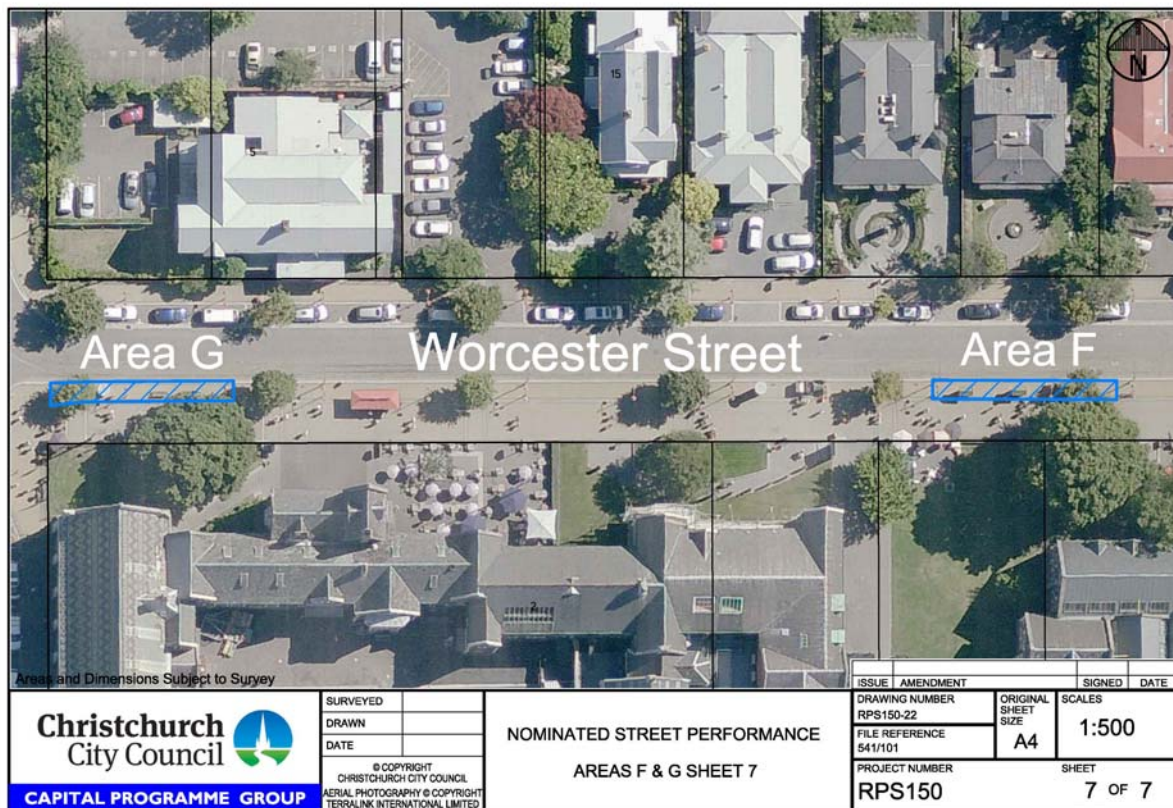
Worcester Street around Cambridge Terrace – area as identified by blue shading on the map



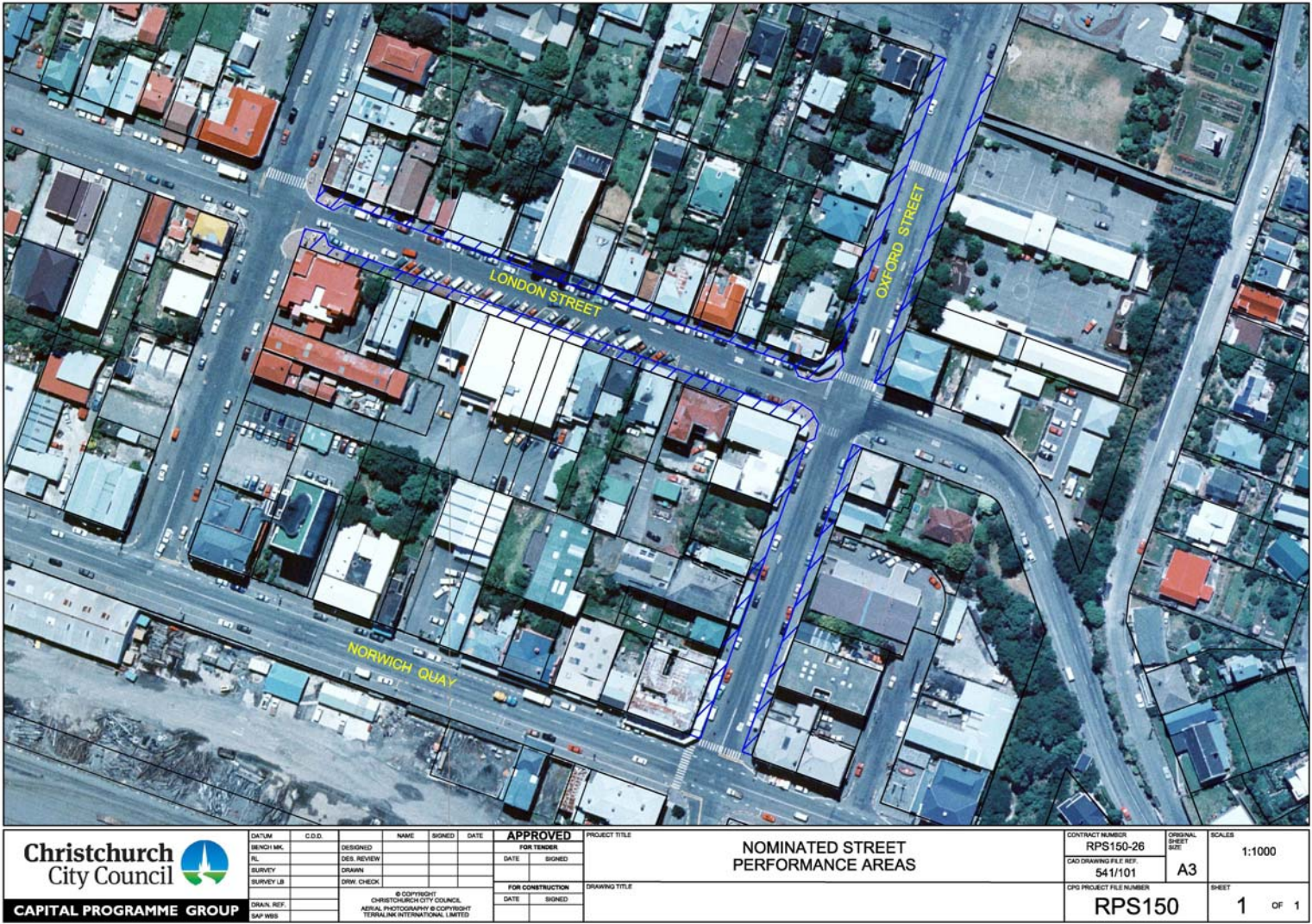
Worcester Street around Montreal Street – area as identified by blue shading on the map



Worcester Street between Rolleston and Montreal – area as identified by blue shading on the map



Lyttelton - the area along London and Oxford Streets between Norwich Quay, Canterbury Street and Winchester Street – area as identified by blue shading on the map



Attachment C.

Register of Restricted Roads for Travelling or Mobile Shops

1. Central City

All roads in the Central City area bounded by, and including Deans Avenue, Harper Avenue, Fitzgerald Avenue, Moorhouse Avenue and Bealey Avenue

2. State Highways

Anzac Drive (Bexley Road/Brook Street to Travis Road)
Barrington Street (Jerrol Street North to Jerrol Street South)
Bexley Road (Bridge Street to Anzac Drive/Brook Street)
Blenheim Road (Curletts Road to Main South Road)
Brougham Street (SH 73 and 74)
Carmen Road (Masham Road to Main South Road) (SH1)
Christchurch Akaroa Road (SH 75)
Curletts Road (Halswell Road to Yaldhurst Road) (SH 73 and SH75)
Dyers Road (Bridge Street to Ferry Road)
Garlands Road (Opawa Road to Rutherford Street)
Gladstone Quay (Donald Street to Railway Lines) (SH 74)
Halswell Road (Curletts Road to Tai Tapu Road) (SH 75)
Jerrol Street North (SH 73)
Jerrol Street South (SH73)
Johns Road (SH1)
Masham Road (SH1)
Main North Road (Northcote Road to Northern Motorway) (SH74)
Main South Road (Blenheim Road to Dawsons Road) (SH1 & SH73)
Northern Motorway (SH1)
Norwich Quay (Simeon Quay to Donald Street) (SH 74)
Opawa Road (Garlands Road to Port Hills Road) (SH 74)
Palinurus Road (Ferry Road to Dyers Road)
Port Hills Road (Opawa Road to Tunnel Road) (SH 74)
Queen Elizabeth II Drive (Burwood Road to Main North Road)
Russley Road (SH1)
Rutherford Street (Garlands Road to Ferry road)
Scruttons Road (Laing Crescent to Tunnel Road)
Southern Motorway (SH 73)
Tai Tapu Road (SH 75)
Travis Road (Anzac Drive to Burwood Road)
Tunnel Road (Port Hills Road to Tunnel) (SH 74)
West Coast Road (SH 73)
Yaldhurst Road (Curletts Road to West Coast Road) (SH 73)

3. Four Lane Arterials with traffic volume exceeding 10,000 vehicles per day

Aldwins Road
Blenheim Road (Moorhouse Avenue to Curletts Road)
Buckleys Road
Ensors Road (Opawa Road to Ferry Road)
Fendalton Road
Harewood Road (Greers Road to Crofton Road)
Lincoln Road (Barrington Street to Lyttelton Street)
Linwood Avenue (Gloucester Street to Hargood Street)

Main North Road (Cranford Street to Northcote Road)
Marshland Road (Briggs Road to QE II Drive)
Memorial Avenue
Pages Road (Woodham Road to Baffin Street)
Waltham Road (Moorhouse Avenue to Brougham St)
Whitmore Street

4. Two Lane Arterials with traffic volumes exceeding 10,000 vehicles per day

Akaroa Street
Avonside Drive (Fitzgerald Avenue to Woodham Road)
Blighs Road (Idris Road to Papanui Road)
Barrington Street
Burlington Street
Carlton Mill Road
Centaurus Road (Colombo Street to St Maritn Road)
Clarence Street
Clyde Road (Riccarton Road to Jeffreys Road)
Colombo Street (Centaurus Road to Moorhouse Avenue)
Cranford Street
Creyke Road
Durham Street (Moorhouse Avenue to Brougham Street)
Ferry Road
Frankleigh Street (Lyttelton Street to Barrington Street)
Frosts Road (Travis Road to Beach Road)
Gasson Street
Glandovey Road
Grahams Road (Waimairi Road to Greers Road)
Greers Road (Grahams Road to Northcote Road)
Halswell Junction Road (Halswell Road to Shands Road)
Harewood Road (Papanui Road to Greers Road)
Harewood Road (Crofton Rd to Johns Road)
Heaton Street
Hills Road (Whitmore Street to Shirley Road)
Hoon Hay Road
Humphries Drive
Huxley Street
Idris Road (Fendalton Road to Wairakei Road)
Innes Road
Kahu Road (Kilmarnock Street to Kotare Street)
Kerrs Road
Kilmarnock Street
Kotare Street
Lincoln Road (Moorhouse Avenue to Barrington Street)
Lincoln Road (Lyttelton Street to Halswell Road)
Linwood Ave (Avonside Drive to Gloucester Street)
Linwood Ave (Hargood Street to Humphries Drive)
Maidstone Road (Creyke Road to Waimairi Road)
Main Road (Ferry Road to Marriner Street)
Main North Road (Harewood Road to Cranford Street)
Main North Road (Marshland Road to Waimakariri Bridge)
Main South Road (Riccarton Road to Blenheim Road)
Mairehau Road
Marshland Road (Shirley Road to Briggs Road)

Marshland Road (QE II Drive to Main North Road)
Matipo St
Milton Street
Moorhouse Avenue (Fitzgerald Avenue to Wilsons Road)
New Brighton Road (Bassett Street to Shirley Road)
North Avon Road (Hills Road to North Parade)
North Parade
Northcote Road
Opawa Road (Wilsons Road to Brougham Street)
Papanui Road
Pages Road (Baffin St to New Brighton Road)
Parkhouse Road
Peer Street
Prestons Road (Burwood Road to Grimseys Road)
Racecourse Road (Lowther Street to Waterloo Road)
Riccarton Road
Riccarton Ave
Rossall Street
Sawyers Arms Road (Northcote Road to Johns Road)
Shands Road
Sherborne Street
Shirley Road
Sparks Road (Lyttelton Street to Halswell Road)
Stanmore Road
Springs Road
Straven Road
Strowan Road
Waimairi Road (Riccarton Road to Grahams Road)
Wainoni Road
Wairakei Road (Strowan Road to Roydvale Avenue)
Whitleigh Avenue
Woodham Road
Wrights Road
Yaldhurst Road (Riccarton Road to Peer Street)

5. Roads in Akaroa Township Main Business Area

Beach Road (Rue Benoit to Bruce Terrace/Lighthouse)
Church Street
Rue Lavaud

6. Roads in Lyttelton Township Main Business Area

London Street (Oxford St to Canterbury St)
Oxford Street (Norwich Quay to London St)
Canterbury St (Norwich Quay to London St)