

Fees and Charges

Schedule of Fees & Charges

Activity Areas

Corporate (debt collection).....	75	Waste Charges (Refuse Minimisation & Disposal)	109
Official Information Requests	75	Waste Charges (Cleanfill & Handling).....	110
Art Gallery	77	Waste Charges (Trade Waste & Water).....	111
Economic Development.....	78	City Water and Waste (sale of plans)	113
Library	79	Licensing and Registration Services.....	114
Recreation and Leisure	81	District Plan	119
Community Support	91	Development Contributions.....	120
Parks and Open Spaces	94	Resource Consents	121
Events and Park Hire.....	102	Building Consents	126
Streets and Transport	105	Property Information Services	133
Parking Compliance	108		

All fees and charges listed in this Schedule are set under sections 12 or 150 of the Local Government Act 2002, other relevant legislation (such as the Building Act 2004, Food Act 2014, etc.), or Council By-law.

Animal management charges (including dog registration) are not included in the Schedule, as they are set under separate consultation each March.

Corporate (debt collection)

Debt Collection

Where any fee or charge (or other amount payable) has not been paid by the due date, the Council may commence debt recovery action. The Council reserves the right to charge interest, payable from the date the debt became due, at the prescribed rate under section 62B of the District Courts Act 1947. The Council also reserves its right to recover the costs incurred in pursuing recovery of the debt on a solicitor / client basis. Debt recovery action commences when the Council sends the debt to a debt collector or a lawyer to be recovered, whether or not any court proceedings are issued.

Online or Credit Card Payments

The Council is not obliged to accept any online or credit card payment. Where such payments are accepted, the Council reserves the right to add a surcharge to the amount being paid, to approximately meet the costs incurred by the Council as a result of this acceptance.

Payment denominations

All payments to Council should be in reasonable denominations, including compliance with section 27 of the Reserve Bank Act 1989 for cash payments. The Council reserves the right to refuse acceptance or to add an additional administration fee to the amount owed where the payer attempts to make multiple small-denomination payments (including multiple payments by cheque or electronic mechanisms) in a manner which Council staff at their sole discretion consider to be unreasonable or vexatious.

Official Information requests

For requests for information under the Local Government Official Information and Meetings Act 1987. Where the information request is covered by fees defined elsewhere, that fee shall prevail. Examples include LIM, plan sales, cemetery and Library enquiries, copies of video, audio and film tapes.

Copy and Print Services (for information requests)

Cost of copy/photocopying

A4	\$0.20
A3	\$2.00
A2	\$3.50
A1	\$6.50
A0	\$10.50

Cost of Scanning for hard copy application conversion

1 - 20 single sided A3 & A4 pages	\$27.40
21 - 40 single sided A3 & A4 pages	\$29.50
41 - 60 single sided A3 & A4 pages	\$33.50

61 - 80 single sided A3 & A4 pages	\$37.90
81 - 100 single sided A3 & A4 pages	\$42.00
101 - 150 single sided A3 & A4 pages	\$49.50
each 100 sheets or part thereof over 100	\$70.50

Cost per sheet larger than A3

1 - 20 single sided	\$27.50
21 - 40 single sided	\$37.90
41 - 60 single sided	\$59.00
61 - 80 single sided	\$80.00
81 - 100 single sided	\$100.00
101 - 150 single sided	\$138.00
each 100 sheets or part thereof over 100	\$160.00

Aerial Photographs

A4	\$18.50
A3	\$26.00
A2	\$37.00
A1	\$47.00
A0	\$84.00

Staff time recovery

For time spent actioning the request in excess of one hour.

- for the first chargeable half hour or part thereof	\$38.00
- for each half-hour thereafter	\$38.00

All other costs to obtain or supply the information

The amount actually incurred in responding to the request.
General Manager's discretion to determine full cost recovery

Deposit may be required

A deposit may be required where the charge is likely to exceed \$100 or where some assurance of payment is required to avoid waste of resources.
General Manager's discretion to determine the deposit required.

Art Gallery

Curatorial

Photographic reproduction	Art Gallery director's discretion to set fees
---------------------------	---

Venue Hire

Hire of Auditorium - hourly	\$250.00
Hire of Auditorium - up to 4 hours	\$500.00
Hire of Auditorium - up to 8 hours	\$900.00
Hire of Auditorium Friday and Saturday evenings from 5pm - flat fee in place of hourly charge	\$1,000.00
Auditorium function surcharge applies outside business hours, Sundays and public holidays. One-off fee.	\$300.00
Gallery Tours associated with a venue hire	Art Gallery director's discretion to set fees
Hire of Foyer (includes wedding & reception events) - evening 5.05pm to 12.30am	\$2,750.00
Hire of Foyer - additional costs after 12:30am. Per half hour	\$500.00
Forecourt Hire	Art Gallery director's discretion to set fees

Exhibition fees

Admission fees for special exhibitions	Art Gallery director's discretion to set fees
--	---

Gallery Tour charges

Pre-booked group tours - per student	\$1.00
Pre-booked group tours - per adult	\$5.00
School classes - 1.5 hr session - per person	\$2.00

The above fees exclude pay per view exhibitions

Akaroa Museum

Admission charges no longer apply

Family history, genealogical enquiry - initial enquiry	\$25.00
Family history, genealogical enquiry - additional work per hour	\$25.00

Economic Development

International Relations

Hosting visiting delegations

Standard visit briefing - one hour minimum fee	\$165.00
Site visit to facilities - escorted - one hour minimum	\$218.00
Technical visit - expert staff and written material - administration charge	\$325.00
Programme administration fee	
base fee for 1 to 10 people	\$108.00
additional fee for 11 plus people	\$5.50
Catering	actual cost

Library

Stock

Bestseller collection	\$3.00
-----------------------	--------

Non-book Stock

Audio Visual Materials:

CD Single	\$3.00
CD Set	\$3.00
DVD Single	\$3.00
DVD set	\$6.00

Non-city Resident Charges

Annual subscription as an alternative to the per item charge	\$130.00
--	----------

Overdue Fines

Per item per day	\$0.70
Maximum fine per item	\$21.00

Holds & interloans

Adults - per item	\$3.00
Interloan - per item	\$10.00
Urgent interloan - full charge per item	\$30.00

Replacements (General Revenue)

Membership cards: - Adults	\$5.00
Membership cards: - Children	\$2.50
Lost stock	Replacement cost plus \$21.00 fee
Cassette and CD cases	General Manager's discretion to set fees

Other services

Information products	General Manager's discretion to set fees
Reprographics	General Manager's discretion to set fees

Products	General Manager's discretion to set fees
Bindery	General Manager's discretion to set fees
Item delivery Service	General Manager's discretion to set fees
Gift voucher	General Manager's discretion to set fees

**Hire of Meeting Rooms and Public Spaces
Subsidised/Community**

Meeting Rooms	No charge
Computer Room	No charge
Computer Room block bookings, negotiated on time and set up	No charge
VC Facilities - Negotiated at time of setup	No charge
Resource Production	Cost recovery
Admin Support indicative hourly rate for tasks e.g. Marketing and Communications	Cost recovery
Staffing Hourly charge	\$65.00

User pays/Non Commercial

Meeting rooms	\$20.00
Computer Room	\$55.00
VC Facilities - Test and setup charge on dial out only	\$30.00
Resource production	Cost plus 25.00
Staffing - hourly charge	\$65.00

Commercial

Meeting rooms	\$58.50
Computer Room, one-off booking	\$80.00
Computer Room, block bookings	\$55.00
VC Facilities - Negotiated at time of setup	\$ negotiated at time of set up
Resource production	Cost plus 10%
Admin Support indicative hourly rate for tasks eg Marketing and Communications	Cost plus \$50.00
Staffing Hourly charge	\$120.00
General Manager has discretion to change fees in response to external funding/sponsorship opportunities.	

Recreation and Leisure

Note: General Manager has discretion to modify timing of scheduled increases in response to developing market and community conditions

Recreation and Sport Centres

** Items identified with this symbol have a beneficiary discount of 25% on the full costs (this discount also applies to children of the beneficiary card-holder)*

Multi Membership: Pool & Fitness, all Recreation & Sport Centres

* FLEXI - Direct Debit (monthly fee)	\$83.32
* FLEXI - Direct Debit (fortnightly fee)	\$38.35
* FIXED - 12 Month Fee prepaid	\$903.52
* FIXED - 3 Month Fee prepaid	\$315.18

Swim

* Adult	\$6.00
*Children	\$3.50
Preschool Child with parent/caregiver	\$3.50
School Group swims pre or post swimsafe/learn to swim	\$1.75
Family of 4 (2 adults, 2 children)	\$15.20
Family of 3 (1 adult, 2 children)	\$10.40
Family of 2 (1 adult, 1 child)	\$7.60
Additional child	\$2.80

(includes all Recreation and Sport Centres, and the outdoor pools: Halswell, Lyttelton and Waltham)

Hydroslides - Jellie Park & QEII

* Adult Indoor (winter)	\$7.00
* Child Indoor (winter)	\$6.00
* Adult Indoor & outdoor (summer)	\$10.80
* Child Indoor & outdoor (summer)	\$8.70

Group Booking - Outdoor Swim/Hydroslide - Adult	\$13.10
Group Booking - Outdoor Swim/Hydroslide - Child	\$10.40
Group Booking - Outdoor Swim/Hydroslide - School Group	\$9.80

Hydroslides - Waltham & Te Hapua

Adult entry fee	\$2.00
Child entry fee	\$2.00

SwimSmart

* School Age and Adult - 25 min	\$12.80
* Pre School - 20 min	\$12.80
* Mini-squads - 45 min	\$12.80
* Individual lessons - 15 min	\$26.00
* Shared lessons - 15 min	\$17.50
* Parent and Child - 25 min	\$10.00

Swimsafe/Learn to Swim - Schools

per group per 25-30 min lesson	\$32.00
--------------------------------	---------

General Manager has discretion to change fees in response to external funding/sponsorship opportunities

Pool Membership: all Recreation & Sport Centres

* FLEXI - Direct Debit (monthly fee)	\$63.04
* FLEXI - Direct Debit (fortnightly fee)	\$29.02
* FIXED - 12 Month Fee prepaid	\$683.40
* FIXED - 3 Month Fee prepaid	\$236.64

Pool Concessions

*Child x 10	\$31.50
*Child x 20	\$59.50
*Child x 50	\$140.00
* Adult x 10	\$54.00
* Adult x 20	\$102.00

Pool Hire: (per 25m lane/hour, includes Halswell outdoor 33m)

School	\$12.00
Community	\$12.00
Commercial 25m	\$24.00
Commercial 50m	\$48.00
Major event and Commercial	Price by negotiation

Suburban Pools - Templeton

Adult	\$2.50
Child	\$2.00

Suburban Pools - Lyttelton (Norman Kirk Memorial Pool)

Summer Pool Membership (for access outside lifeguard hours)	\$160.00
Replacement Key	\$50.00

Fitness Membership: all Recreation & Sport Centres

* FLEXI - Direct Debit (monthly fee)	\$72.23
* FLEXI - Direct Debit (fortnightly fee)	\$33.25
* FIXED - 12 Month Fee prepaid	\$783.36
* FIXED - 3 Month Fee prepaid	\$273.36

Replacement membership card	\$12.50
-----------------------------	---------

Fitness Centre Casual:

* Adult	\$16.20
* Adult Concession x 10	\$145.80
Assessment Programme preparation	General Manager's discretion to set fees at cost recovery level
Specialist Programmes & Services	General Manager's discretion to set fees at cost recovery level

Group Fitness Casual (includes Spin & Aqua)

* Adult	\$10.60
* Adult Concessions x 10	\$95.40
Specialist Programmes & Services	General Manager's discretion to set fees at cost recovery level

Recreation Programmes:

* Adult	\$10.20
Children	\$7.60
Specialist Programmes & Services	General Manager's discretion to set fees at cost recovery level

Recreation Casual:

Tumble Times / Bubbletimes	\$4.20
Tumble Times / Bubble Times - additional sibling	\$3.20
Tumble Times Concession Card x 10	\$37.80
Tumble Times Concession Card x 20	\$75.60
Older Adults Gentle Exercise	\$5.50
Badminton Individual	\$6.60
Badminton Concession card x 10	\$59.40
Specialist Programmes & Services	General Manager's discretion to set fees at cost recovery level

Indoor Stadia Hire:

Basketball court / hour:

-- Child (school students)	\$37.50
-- Adult (based on activity and more than 50% of participants)	\$50.00

Half-court hire:

-- 1 Adult	\$8.30
-- 2 Adult	\$16.70
-- 3 plus Adult	\$25.00
-- 1 child	\$6.30
-- 2 child	\$12.50
-- 3 plus child	\$18.80

Pioneer Stadium Commercial Plus per hour (Includes Security/Alcohol)	\$293.00
Pioneer Stadium Commercial per hour (excludes Security/Alcohol)	\$243.16
Cowles Commercial per hour	\$162.20
Cowles Non Commercial per hour	\$110.30

Volley Ball Court - per hour	\$25.00
Badminton Court - per hour	\$17.10

Pioneer Bleacher Hire - small bleachers no arms each	\$50.00
Pioneer Bleacher Hire -medium bleachers	\$81.30
Pioneer Bleacher Hire - Large Bleachers	\$102.00
Cowles Bleacher hire - per bleacher	\$30.00

Room Hire:

Jellie Park Penthouse - full day	\$114.00
Jellie Park Penthouse - half day	\$68.30
Jellie Park Penthouse - per hour	\$28.50
Pioneer Room hire per room - per hour (Den/Lookout or Lounge)	\$22.70
Pioneer Kitchen - per hour	\$5.60
Pioneer Lookout - per hour in conjunction with other rooms	\$11.30
Group Fitness Studio - per hour (room and equipment only)	\$110.00
Cowles Changing rooms - per hour	\$24.80
Cowles Kitchen - per hour	\$11.20
Cowles Rec Room - per hour	\$11.20

Group Membership (discount is off the full membership fee)

Ten or more people	20% discount
--------------------	--------------

Other to employees of organisations or at UM discretion

Group is defined as businesses (known as company, firm, and corporation), educational institutions, medical institutions, and NGOs

Southern Centre - Multi-Sensory Facility

(One caregiver free per participant)

* Individual 25-30 min	\$7.60
* Individual 45 min	\$11.40
Specialist Programmes - based on costs	General Manager's discretion to set fees at cost recovery level

Products and Equipment Hire

Various products and equipment hire Fees & Charges	General Manager's discretion to set fees at cost recovery level
--	---

Recreation and Sport Staff Time - the time taken for additional staffing requirements for events or additional specialised programmes will be charged at the relevant hourly rate applicable at the time the work was carried out.	General Manager's discretion to set fees at cost recovery level
---	---

Community Recreation Programmes	General Manager's discretion to set fees at cost recovery level
--	---

Lyttelton Recreation Centre - Regular Bookings	
Sports Gym Adult Group per hour	\$26.50
Sports Gym Child Group per hour	\$20.00
Sports Gym Commercial per hour	Price by negotiation
Sports Gym Function (9 hours +)	Price by negotiation

Camp Grounds

Pigeon Bay

Site Fee per night	\$15-\$16
--------------------	-----------

Okains Bay

New dynamic Pricing to be introduced in line with Spencer Beach Holiday Park and Duvauchelle Holiday Park

Non powered site, per night

-- Per adult	\$12-\$14
-- per Child 3-15 years	\$6-\$7
-- per Child under 5 years	No Charge

Duvauchelle Holiday Park

New dynamic Pricing to be introduced in line with Spencer Beach Holiday Park and Okains Bay Campground

Non-powered site, per night:

-- 1 Adult	\$25-\$26
-- 2 Adults	\$35-\$37
-- per extra adult	\$17-\$18
-- per Child 3-15 years	\$6-\$7
-- per Child under 3 years	No Charge
-- Motor Caravan Association Rate	10% discount

Powered site, per night:

-- 1 Adult	\$30-\$32
-- 2 Adults	\$40-\$42
-- per extra adult	\$20-21
-- per Child 3-15 years	\$6-\$7
-- per Child under 3 years	No Charge
-- Motor Caravan Association Rate	10% discount

Tourist Flat per night

-- up to 2 guests	\$120.00
-- per extra adult	\$30-\$34
-- per extra Child 3-15 years	\$10-\$10.50
-- per extra Child under 3 years	No Charge
-- Surcharge for 1 night hire only	\$25.00

Deluxe Cabin per night

-- up to 2 guests	\$80-\$85
-- per extra adult	25-26
-- per extra Child 5-15 years	\$10-\$10.50
-- per extra Child under 5 years	No Charge

Standard Cabin per night

-- up to 2 guests	\$65-\$70
-- per extra adult	\$25-\$26
-- per extra Child 5-15 years	\$10-\$10.50
-- per extra Child under 5 years	No Charge

Annual Site Fees

--Solid	\$550.00
--Canvas	\$500.00
Annual Site Holder Staynight - Adult	\$18.00
Temporary Caravan Storage - Weekly	\$14.00

Boat Parking - 12 months

--Annual Site Holder	\$200.00
--Non Site Holder	\$420.00

Continuous Power Supply

--6 Months	\$110.00
--Daily Rate	\$2.50

Lawns - 6 months	\$60.00
------------------	---------

Spencer Beach Holiday Park*Continued use of dynamic pricing model.***Tourist Flat per night**

-- up to 2 guests	\$95 - \$122.40
-- per extra adult	\$18 - \$20.40
-- per extra Child 3-15 years	\$12- \$12.25
-- per extra Child under 3 years	No Charge

Standard Cabin per night

-- up to 2 guests	\$55 - \$76.50
-- per extra adult	\$14 - \$18.36
-- per extra Child 3-15 years	\$8 - \$10.20
-- per extra Child under 3 years	No Charge

Kitchen Cabin per night

-- up to 2 guests	\$66 - \$81.60
-- per extra adult	\$15 - \$20.40
-- per extra Child 3-15 years	\$8 - \$10.20
-- per extra Child under 3 years	No Charge

Ensuite Cabin per night

-- up to 2 guests	\$90 - \$122.40
-- per extra Child under 3 years	No Charge

Non-powered site, per night:

-- 1 Adult	\$16 - \$25.50
-- 2 Adults	\$32 - \$38.76
-- per extra adult	\$16 - \$17.34
-- per Child 3-15 years	\$8 - \$10.20
-- per Child under 3 years	No Charge

Powered site, per night:

-- 1 Adult	\$17 - \$30.60
-- 2 Adults	\$34 - \$40.80
-- per extra adult	\$17 - \$18.36
-- per Child 3-15 years	\$8 - \$10.20

-- per Child under 3 years	No Charge
-- 1 Adult weekly rate (long stay guests)	\$133.00
-- 2 Adult weekly rate (long stay guests)	\$184.00

The Homestead (18-bed self-contained accommodation)

-- up to 8 guests	\$180 - \$204
-- per additional person	\$22 - \$25.50
-- Child under 3 years	No Charge

The Lodge (36-bed self-contained accommodation)

-- up to 15 guests	\$265 - \$290.70
-- per additional person	\$17 - \$20.40
-- Child under 3 years	No Charge

Spa Pool (per half-hour)	\$5.00
Caravan Storage - Per day	\$2.00

Mini Golf

-- Per Child	\$4.00
-- Per Adult	\$4.00

Community Support (halls & rooms for hire)

Community Halls

Base charge - all Council managed Community Halls

Usage Type:

Not for profit community programmes - with or without nominal entrance fee

Category A - see below	\$15.00
Category B	\$15.00
Category C	\$12.00

Self Employed Tutors & Franchised programmes - entrance fee charged

Category A	\$30.00
Category B	\$30.00
Category C	\$20.00

Private social events - family functions

Category A	\$80.00
Category B	\$50.00
Category C	\$30.00

Commercial events - hires by corporates, government, and seminars

Category A	\$100.00
Category B	\$95.00
Category C	\$60.00

Community Events - with door charges or prepaid tickets

Including organisation run dances, social events & concerts

Category A	\$65.00
Category B	\$50.00
Category C	\$30.00

Weekend Event Hire (Friday and Saturday night hireage from 6pm to midnight for the following venues)

North New Brighton War Memorial & Community Centre (Upstairs)	\$400.00
North New Brighton War Memorial & Community Centre (Downstairs)	\$155.00
Templeton Community Centre	\$405.00
Harvard Lounge	\$265.00
Halswell Community Centre (Main and function halls)	\$400.00

Additional charges for halls

Bond for events - refund subject to condition of the facility after the event	\$450.00
Security charge - to ensure the facility has been left fit for purpose	\$65.00

Additional costs for materials & services associated with a facility hire

Deposit (non-refundable) - for bookings with a value of \$150 or more	\$55.00
Lost keys and access cards	\$20.00

Definition and scope:**Category A Facilities - large facilities with capacity for more than 150 people:**

Templeton Community Centre North New Brighton War Memorial & Community Centre (Upstairs) Bishopdale Community Centre (Main Hall) The Gaiety Akaroa (Auditorium) Halswell Community Centre (Main and function halls) Aranui Wainoni Community Centre (Sports Hall) Hei Hei Community Centre
--

Category B Facilities - large facilities with capacity for between 50 and 150 people:

Fendalton Community Centre (Hall)
Fendalton Community Centre (Auditorium)
Harvard Lounge
Parklands Community Centre (Recreation Hall)
General Manager has discretion to change fees in response to external funding/sponsorship opportunities
The Gaiety Supper Room
Hire of 2 of the "C" sized facility spaces
South Brighton Community Centre
Halswell Community Centre (business suite - whole room)
Sumner Hall
Sumner Activity 1

Category C Facilities - smaller facilities with capacity for less than 50 people:

Abberley Hall
Avice Hill
Bishopdale Meeting Room 1
Fendalton Community Centre (Seminar Room)
North New Brighton War Memorial & Community Centre (Downstairs)
Parklands Community Centre (Lounge)
Templeton Community Centre (Supper Room)
Waimairi Road Community Centre (Small Room)
Waimairi Road Community Centre (Large Room)
Aranui Wainoni Community Centre (Large meeting room and small meeting room)
Halswell Community Centre (business suite - half room)
Halswell Community Centre (four small meeting rooms)
Sumner Activity 2
St Martins Community Meeting Space
Woolston Community Centre Meeting Room

Parks and Open Spaces

Venue Hire

Botanics Function Centre (Community, non-commercial, and not for profit)

Full day rate	\$105.00
Half day rate	\$52.00
Evening rate	\$210.00

Parks Indoor Venues (base charge per hour)

Not for profit community programmes - with or without nominal entrance fee	\$11.00
Private social events - family functions	\$32.00
Community Events - with door charges or prepaid tickets Including organisation run dances, social events & concerts	\$32.00
Commercial events - hires by corporates, government, and seminars	\$60.00

Sports Grounds - Association & Clubs

Ground Remarkings	\$125.00
New Ground Markings	\$185.00

Hockey, Rugby, League, Soccer, Softball

Tournaments - daily charge per ground <i>(Outside normal season competition)</i>	\$50.00
---	---------

Cricket

Grass Prepared - Senior	\$1,500.00
Grass Prepared - Other Grades <i>(50% of preparation cost only)</i>	\$750.00
Daily Hire - Club prepared/artificial <i>(Outside normal season competition)</i>	\$50.00
Artificial - Council Owned - season	\$640.00
Practice nets per time	\$18.00

Hagley Park Wickets - CCC Prepared Rep Matches

Level 1 - club cricket / small rep matches - cost per day	\$295.00
Level 2 - first class domestic 1 day match	\$1,260.00
Level 3 - first class domestic 3 or 4 day or 5 day international - cost per day	\$865.00
Non CCA Events/Charity Match	\$1,390.00

Casual Hires - Not Affiliated Clubs

Casual Hires and Miscellaneous Events - Application Fee	\$40.00
Small field (eg. touch, junior & intermediate sport, korfbal, Samoan cricket, artificial wicket) - daily fee per ground	\$52.00
Large field (eg. senior sport, softball, prepared cricket wicket) - daily fee per ground	\$115.00

Athletics

Training Track Season	\$480.00
Athletic Meetings (Hansens Park)	\$70.00

Park Bookings**Park bookings including picnics and weddings (excluding Botanic Gardens and Garden & Heritage Parks)**

Note: no charge is made for groups who visit Christchurch City Council's parks and gardens without making a booking

Fund Raiser / Not For Profit (with no sponsorship) - No Charge	
(0-300)	\$73.00

If over 300, the increase in price is relevant to park and organisation and at Unit Manager's discretion)

Outdoor Weddings

Botanic Gardens & Mona Vale	\$155.00
Garden & Heritage Parks	\$105.00

Botanic Gardens Indoor Wedding Ceremonies

Townend House, Cunningham House, and other Garden Buildings Venue Hire	\$500 - \$2000 (depending on time)
--	------------------------------------

Cemeteries

Plot purchases

Child's plot	\$775.00
Ashes beam	\$475.00
Full size plot	\$1,640.00

Burial Fees

Stillborn (up to 20 weeks old)	\$185.00
21 weeks to 12 months old	\$420.00
13 months to 6 years old	\$690.00
7 years old and over	\$1,100.00
Ashes Interment	\$220.00
Additional Burial Fees - Saturday & Public Holidays	\$670.00
Disinterment - Adult Casket	Greater of \$1,500.00 or actual costs
Disinterment - Child Casket	Greater of \$1,130.00 or actual costs
Disinterment - Ashes	Greater of \$370.00 or actual costs
Use of lowering device	\$110.00
Less than 8 hours notice	\$275.00
Burials after 4.00pm Mon- Fri & Sat after 1pm.	\$290.00
Ashes Interment on Saturday - attended by Sexton	\$200.00
Transfer of burial right	\$65.00
Muslim Boards	\$320.00
Green Burials	Greater of \$2,367.32 or actual costs

Memorial Work

New plots	\$70.00
Additions	\$30.00
Renovating work	\$40.00

Search Fees

Written Information (per hour)	\$65.00
--------------------------------	---------

Marine Facilities

All Wharfs

Casual Charter Operators

Rate per surveyed passenger head per vessel per day (Seasonal) - per person	\$2.00
With a minimum charge per vessel (Seasonal)	\$500.00

Regular Charter Operators

Rate per surveyed passenger head per vessel (Annual); or	\$165.00
Minimum charge per vessel (Annual)	\$830.00

*Casual charter operator rate applies for up to 8 weeks. Longer than 8 weeks then operator is considered regular.
Rate excludes berthage. Maximum time alongside wharf is 1 hour.*

*Operators who do not have alternative overnight berthage will be charged an additional overnight berthage rate
Casual charter operators who wish to use the wharf landing must give priority to the regular operator and the scheduled timetable.*

Commercial Operators

Boat Length less than 10m - Seasonal	\$500.00
Boat Length less than 10m - Annual	\$785.00
Boat Length greater than 10m - Seasonal	\$785.00
Boat Length greater than 10m - Annual	\$1,100.00

*Includes fishing, passenger, service vessels. Rate applies to those vessels with access to a swing mooring.
Rate provides for set down of catches. Maximum time alongside wharf of 1 hour, apart from maintenance periods.
Seasonal rate applies for up to 6 months consecutive usage.
Council reserves the right to negotiate rate depending on the size of the vessel and/or the number of passenger visits or length of use.*

Passenger Cruise Vessels

Minimum charge per vessel for each visit to Akaroa Harbour

0 - 50 (passenger capacity)	\$345.00
51 - 150 (passenger capacity)	\$1,020.00
151 - 350 (passenger capacity)	\$2,380.00
351 - 750 (passenger capacity)	\$5,100.00
751 - 1500 (passenger capacity)	\$10,200.00
1501 - 2000 (passenger capacity)	\$11,600.00
Above 2000 (passenger capacity)	\$12,900.00

Council reserves the right to negotiate a higher rate depending on the size of the passenger cruise vessel or the number of annual visits or length of stay.

Commercial/Charter Operator - overnight or temporary berthage

Boat Length less than 10m - per night	\$48.00
Boat Length greater than 10m - per night	\$63.00

Rates to apply for a maximum period of 7 consecutive days. For periods greater than 7 days, rates are by arrangement with an authorised officer of the Council

Recreation Boats

Per Night	\$40.00
-----------	---------

Private vessels, not used commercially, requiring temporary overnight berthage. Maximum stay of 7 nights. During daylight hours, vessels are only permitted to lay alongside the wharf for a maximum of 1 hour, unless undertaking maintenance.

Service Vehicles

Per annum fee	\$785.00
---------------	----------

Vehicles over 4 tonnes will be required to pay an annual access charge to use the Akaroa wharf due to the size and wear and tear on the wharf

Slipway Fees

Boat ramps subject to fees set by the Council; e.g. Lyttelton, Purau, Wainui, Duvachelle and Akaroa

Commercial Users

Per month	\$95.00
Per annum (non ratepayer)	\$220.00
Per annum (ratepayer)	\$145.00

Private/Recreational Users

Per day	\$6.50
Per month	\$63.00
Per annum (non ratepayer)	\$145.00
Per annum (ratepayer)	\$55.00
In certain areas where day charge is not economic or practical, as set by Unit Manager	Requested donation

Diamond Harbour

Mooring (with dinghy shelter)	\$630.00
Mooring (without dinghy shelter)	\$475.00

Cass Bay Dinghy Shelter

12 months per dinghy	\$155.00
----------------------	----------

Akaroa Boat Compound

12 months per vessel site	\$825.00
6 months	\$515.00
3 months	\$340.00
Per week	\$58.00
Per day	\$12.00

In addition there is an initial licence preparation fee of \$25.00 incl. GST and a \$50 refundable key bond.

Lyttelton - Magazine Bay**Mooring Fee**

Per day (7 days or less)	\$20.00
Casual (3 Months or less) - per month	\$285.00
Per Annum - annual fee invoiced monthly	\$3,430.00

Live Aboard in addition to Mooring Fee

Per day (3 days or more)	\$13.00
Per Month	\$160.00
Per Annum - annual fee invoiced monthly	\$1,520.00

Fixed Berth Licence - Permanent Berth (pre-existing Licences)

Per Annum - invoiced monthly	General Manager's discretion to set fees
Sub-Licence Surcharge (Council rents berth out on Licensee's behalf) per month	General Manager's discretion to set fees

Administration Fee

Note: An administration fee will be charged on any fee or charge not paid on its due date to compensate the Council for its costs in recovering or enforcing payments due.	\$64.00
---	---------

Other Facilities	General Manager's discretion to set fees
-------------------------	--

Commercial & fundraising activities

Mobile Shops

Mobile shops - per day	\$94.00
Mobile shops - per half-day	\$47.00
Commercial photography	
Low-impact	\$52.00
Low-impact - seasonal fee	\$260.00
High-impact	\$520.00

Public Education

Talks & tours per person	up to \$50.00
Group talks or tours	up to \$300.00
Brochures & publications	up to \$100.00
Photocopying	\$0.20 per copy

Arboriculture

Timber & firewood sales - per truck load - Fee determined by City Arborist	market rates
Tree pruning	Cost recovery as determined by Community Board
Tree removal	Recovery of actual cost
Tree replacement	Recovery of actual cost
Tree removal / replacement relating to personal health-related issues	50% of actual cost
Commemorative tree planting	Recovery of actual cost
Botanic Gardens sale of plants	market rates

Recreation Concessions	General Manager's discretion to set fees
-------------------------------	--

Spencer Park Beach Permits	\$37.00
-----------------------------------	---------

Consents - Commercial applications	Based on actual costs
---	-----------------------

Promotional Activities	\$225.00
-------------------------------	----------

Miscellaneous

Parking infringements	\$58.00
Horse grazing - specific charge at Unit Manager's discretion	\$10.00 - \$25.00 per week
Mountain bike track maintenance fee (Unit Manager's discretion to set fees)	\$1.00 - \$5.00 per bike

Hagley Park Banner Frame Hire (for use by Hagley Park Events only)

Weekly hire per frame	\$37.00
Bond (per hire)	\$280.00

Banks Peninsula Recreation Grounds - Akaroa, Diamond Harbour & Lyttelton

Seasonal users pavillion - for season	\$360.00
Akaroa netball / tennis courts	Unit Manager's discretion to set fees
Akaroa Croquet Club	Unit Manager's discretion to set fees

Banks Peninsula Casual Users with exclusive use of the Ground only

Commercial use - half day	\$73.00
Commercial use - full day	\$145.00
Community / charitable use - half day	\$21.00
Community / charitable use - full day	\$42.00

Banks Peninsula Casual Users with exclusive use of the Ground and Building Areas

Commercial use - half day	\$177.00
Commercial use - full day	\$354.00
Community / charitable use - half day	\$42.00
Community / charitable use - full day	\$73.00

NOTE: additional charges will be made for cleaning, materials, supplies, etc.

Bonds - seasonal users key bond

at General Manager's discretion

Occasional user's Bond (dependent on event) - minimum	\$26.00
Occasional user's Bond (dependent on event) - maximum	\$310.00
Private hire of Akaroa Sports Pavillion	\$330.00

Events and Park Hire

1. Events - All Parks except CBD & Hagley Park - Daily Fee

Includes fairs, carnivals, and sporting events

Community & Not-For-Profit

(1 - 5,000 people)	\$0.00
(5,001+ people)	\$204.00

Commercial and Private Event

(50 - 299 people)	\$102.00
(300 - 500 people)	\$147.90
(500 - 4,999 people)	\$255.00
(5,000+ people)	\$510.00
Admin Fee	\$65.28

Other event booking type

Dependent on event type & organisation	Unit Manager's discretion to set fees
--	---------------------------------------

Set-up / dismantle fee	100% of daily fee
-------------------------------	-------------------

Bond (refundable if no damage occurs)

Event (dependent on the nature of the Activity - Park Manager's discretion to set bond)	\$200 - \$3,000
Key hire	\$51.00

Power Fee

Dependent on event type, organisation, and power used	Actual or Park Manager's discretion to set fees
---	---

Restoration to Land Fees

Dependent on Event and Park - Park Manager's discretion to set fees	Park Manager's discretion to set fees
---	---------------------------------------

Parking Fees

Car parking fee paid to CCC (based on car counter)	\$2.00
Maximum car park fee by Event Organiser	\$5.00
<i>A maximum of \$5.00 per car in Park (\$2.00 of which must go to the Park)</i>	
Any Events of Activities solely for children under 18 (sports-related)	Free

2. Events - Hagley Park - Daily Fee

Includes fairs, carnivals, and sporting events

Community & Not-For-Profit

(50 - 299 people)	\$51.00
(300 - 1,000 people)	\$153.00
(1,000 - 10,000 people)	\$306.00
(10,001+ people)	\$510.00
Admin Fee	\$65.28

Commercial and Private Event

(50 - 299 people)	\$295.80
(300 - 1,000 people)	\$397.80
(1,000 - 10,000 people)	\$612.00
(10,001+ people)	\$1,020.00
Admin Fee	\$122.40

Other event booking types

Dependent on Event

Set-up / dismantle fee	100% of daily fee
-------------------------------	-------------------

Bond (refundable if no damage occurs)

Event (dependent on the nature of the Activity - Park Manager's discretion to set)	\$200 - \$5,000
Key hire	\$51.00

Power Fee

Dependent on event type, organisation, and power used	Actual or Park Manager's discretion to set fees
---	---

Restoration to Land Fees

Dependent on Event and Park - Park Manager's discretion to set fees	Park Manager's discretion to set fees
---	---------------------------------------

Parking Fees

Car parking fee paid to CCC (based on car counter)	\$2.00
Maximum car park fee by Event Organiser	\$5.00
<i>A maximum of \$5.00 per car in Park (\$2.00 of which must go to the Park)</i>	
Any Events of Activities solely for children under 18 (sports-related)	Free

General manager has discretion to charge fees in response to external funding / sponsorship opportunities

3. Events - CBD - Daily Fee**Community & Not-For-Profit**

(1 - 5,000 attendees)	\$0.00
(5,001 - 10,000+ attendees)	\$204.00

Commercial and Private Event

(50 - 299 attendees)	\$102.00
(300 - 500 attendees)	\$147.90
(500 - 4,999 attendees)	\$255.00
(5,000 - 10,000+ attendees)	\$510.00
Admin Fee	\$65.28

Streets and Transport

Activity - At Ground (or 'at grade') Parking

Parking on temporarily vacant sites

Determination of fees on individual sites is delegated to the Parking Restrictions Subcommittee within the following range:	\$0 to \$25.00 per day or part thereof
---	---

Activity - Off Street Parking

(i) Rolleston Avenue Car Park

Reserved Parking - may change to reflect movements in all day rates subject to Parking Restrictions Subcommittee approval.	\$172.50
Unreserved Parking - may change to reflect movements in all day rates subject to Parking Restrictions Subcommittee approval.	\$133.00
Pay by Plate Revenue - determination of fees on individual sites is delegated to the Parking Restrictions Subcommittee.	\$3.20

(ii) Lichfield Street Car Park and Art Gallery Car Park

The determination of fees on individual sites is delegated to the Parking Restrictions Subcommittee.	\$2.80 per hour
--	-----------------

Activity - On street Parking

(a) Parking Meters - discretion to set and modify fees within these ranges is delegated to the Parking Restrictions Subcommittee

(i) 1 hour meters	\$3 to \$10
(ii) 2 hour and 3 hour meters	\$3 to \$10
(iii) All Day meter rate	\$3 to \$10
(b) Coupon Parking	\$3.20
(c) Meter Hoods - per day	\$20.50
(c) Meter Hoods - per month	\$306.00
(d) Waiver of Time limit restriction	\$127.50
(e) Residential Parking Permits	\$54.00

Activities On Street

Trenches/ Trenchless	
Normal road opening	\$461.50
High grade pavement opening	\$740.00
Footpath and minor openings - sewer	\$245.00
Footpath and minor openings - stormwater	\$125.00
Corridor Access Request - Trenching / Trenchless Utilities Application	\$368.00
Corridor Access Request - Intersections Trenching / Trenchless	\$143.00
Corridor Access Request - Construction activity on sites adjacent to the road corridor	\$200 plus \$2,500 bond
Water discharge	\$317.00

Vehicle Crossing Inspection - per crossing	\$153.00
---	-----------------

Structures on Streets & application fees

Landscape Features (retaining walls for landscaping / private land only)	\$266.00
Retaining walls for driveways (Board approval not required)	\$266.00
Retaining walls for driveways, parking platforms etc (Board approval required)	\$658.00
Preparation/Transfer of lease Document	\$398.00
Temporary use of legal road - rate per square metre per month	\$16.50
- minimum charge per month	\$71.50
New street name plate & post	\$617.00
Akaroa sign frames - Annual fee per name blade	\$172.00

Road Stopping

When any person applies to stop a road, then the applicant shall be responsible for meeting the costs and expenses associated with the road stopping process as determined by Council.

Application fee (provides for an evaluation of the application by Council)	\$608.00
Processing fee (following evaluation by Council, if the applicant wishes to proceed a non-refundable minimum fee will apply)	\$1,217.00
Traffic management plan applications or revisions	\$195.50

Other Costs

Other costs and expenses that an applicant will be liable to meet include, but are not limited to:

- survey costs
- cost of consents
- public advertising
- accredited agent fees
- Land Information New Zealand (LINZ) fees
- legal fees
- valuation costs
- cost of Court and hearing proceedings
- staff time
- market value of the road

Street Site Rentals

Garage Sites - Single (per annum)	\$200.00
Garage Sites - Double (per annum)	\$398.00

Air Space

Temporary site rental - development purposes - per sq m per month	\$7.30
- minimum charge per month	\$60.00 minimum charge per month
- Miscellaneous Sites (per annum)	\$2,553.00
Application Fee for Discharging Ground Water to Road	\$322.00

Licences (Other):

Stall Licence	\$84.00
Buskers Licence - outside designated areas (preparation of Licence and Issuing)	\$37.00
Hawkers	\$37.00
Mobile Shops	\$136.00

Parking Compliance

Abandoned Vehicle Charges	Full cost recovery including administration charges
---------------------------	---

Waste Charges (Refuse Minimisation & Disposal)

Council rubbish bags - pack of 5 - CBD collection only	\$11.10
Recycling bags for the CBD recycling collection user pays service - pack of 5	\$4.50

Change the size of Wheelie Bins (larger or smaller)

-- one bin only	\$93.00
-- two bins at the same time	\$105.00
-- three bins at the same time	\$117.00

NOTE: This is a one-off fee charged by Council to cover the cost of physical delivery and collection of the bins. Where a standard-size bin has been replaced by a larger bin, this represents an enhanced service which our contractor will charge for on an annual basis for as long as the enhanced service is provided. Invoicing and payment will be between the contractor and the customer, without Council's involvement.

Opt-in for non-rateable or similar properties	\$275.00
--	-----------------

NOTE: Some properties do not receive a wheelie bin service because they do not pay Council's Waste Minimisation Rate. These properties may elect to pay for these services separately - properties opting in will be invoiced by the Council annually.

Waste Charges (Cleanfill & Handling)

Cleanfills & Waste Handling Operation Licence Application Fee	\$346.80
Cleanfills Annual Licence Fee	\$4,151.40
Waste Handling Operation, Annual Licence Fee	\$346.80
Cleanfills & Waste Handling Operation, Additional Monitoring Fee (during financial year)	\$346.80

Waste Charges (Trade Waste & Water)

See also Fees and charges set under section 12 Local Government Act 2002

Trade Waste Conditional Quarterly Charges

Volume - peak periods	\$0.81
Volume - off peak	\$0.41
Suspended Solids - per Kg	\$0.39
Biological Oxygen Demand - per Kg	\$0.54
Metals - Cadmium	\$15,378.18
Metals - Chromium	\$0.00
Metals - Copper	\$88.02
Metals - Zinc	\$61.49
Metals - Mercury	\$26,016.87

Treatment and disposal fees

Tankered Waste Fee (\$/m ³)	\$41.95
Trade Waste Consent Application Fee	\$567.00
Trade Waste Annual Fee (permitted) - less than 1,245 m ³ /yr and complies with Schedule 1A of the Trade Waste Bylaw 2015	\$171.00
Trade Waste Annual Consent Fee >1,245 m ³ /yr	\$325.00
Trade Waste Discharge Analysis	Actual Costs
Laboratory Services	General Manager's discretion to set fees

Network fees

Acceptance of Selwyn District Sewage (\$/m ³)	\$0.81
Sewer Lateral Recoveries - actual costs recovered	General Manager's discretion to set fees

Water Supply

Water rates

Included within Rating Policy

Supply of water

For consumers not paying a water rate - per cubic metre	\$0.94
Excess water supply charge (Rate charge) and Excess Factor	\$0.94
Cross boundary rural restricted supply	\$195.00

Network cost recovery

Water Supply Connection Fees & Charges - Standard Domestic	\$900.00
Standard 15mm Water Supply Connection Relocation (existing fittings)	\$205.00
Standard 15mm Water Supply Connection Relocation (new fittings)	\$780.00
Commercial & Industrial Connection - actual costs recovered	General Manager's discretion to determine cost recovery
New Sub Mains/Connections Cost Share	General Manager's discretion to determine cost recovery
Damage Recoveries	General Manager's discretion to determine cost recovery

Stormwater

Stormwater Approval Application Fee (Commercial)	General Manager's discretion to determine cost recovery
Stormwater Annual Discharge Fee (Commercial)	General Manager's discretion to determine cost recovery

Registration to undertake Authorised Work for Council

Drainlayer

Application for approval as Christchurch City Council authorised drainlayer	\$575.00
---	----------

Water Supply

Application for approval as Christchurch City Council authorised water supply installer	\$575.00
---	----------

Drainlayer

Application for approval as Christchurch City Council authorised PE Welder	\$575.00
--	----------

Water Supply

Application for approval as Christchurch City Council authorised PE Welder	\$575.00
--	----------

City Water and Waste (sale of plans)

Sales of Plans levied per A4 Sheet	\$13.50
------------------------------------	---------

Licensing and Registration Services

Sale and Supply of Alcohol and Gambling

1. Alcohol Licensing Fees

These fees are not set by Council, but by the Sale & Supply of Alcohol (Fees) Regulations 2013

(i) Application for Premises

cost/risk rating category - Very Low	\$368.00
cost/risk rating category - Low	\$609.50
cost/risk rating category - Medium	\$816.50
cost/risk rating category -High	\$1,023.50
cost/risk rating category - Very High	\$1,207.50

(ii) Annual Fee for Premises

cost/risk rating category - Very Low	\$161.00
cost/risk rating category - Low	\$391.00
cost/risk rating category - Medium	\$632.50
cost/risk rating category -High	\$1,035.00
cost/risk rating category - Very High	\$1,437.50

(iii) Special Licence

Class 1	\$575.00
Class 2	\$207.00
Class 3	\$63.25

(iv) Managers Certificates (application and renewals)	\$316.25
---	----------

(v) Other fees payable

Temporary Authorities	\$296.70
Temporary Licence	\$296.70
Permanent Club Charters	\$632.50

Extract from register	\$57.50
Public notice of applications for new alcohol licences administration fee	\$89.80
Certificate of Compliance (Sale and Supply of Alcohol Act)	\$169.30

2. Gambling

Application fee under the Gambling & TAB Venue Policy	\$161.00
---	----------

Environmental Health

1. Environmental Health Recoveries

(i) Noise surveys	Actual costs recovered
(ii) Court/Legal Recoveries	Actual costs recovered
(iii) Contaminated Land / P Lab / P House Testing	Actual costs recovered
(iv) Equipment hire of specialist noise/gas detection equipment	\$166.80
(v) Noisy Alarm Deactivations	Actual costs recovered

2. Offensive Trades Licences

(i) Annual Premise Registration	\$265.20
(ii) New Application (incl. Annual Registration if granted)	\$469.20
(iii) Change of ownership	\$95.90

3. Noise making Equipment Seizure & Storage

(i) Staff time associated with managing equipment seizure	\$119.90
(ii) Storage of seized equipment	\$71.90
(iii) Noise contractor attendance (per Unit) related to equipment seizure	\$25.50

Swimming Pool Compliance

Fencing of swimming pools: Application for Exemption	\$450.00
Fencing of swimming pools: Application for Exemption for Spa Pool	\$225.00
Compliance Inspection Fee	\$166.80
Compliance Inspection Administration Fee	\$45.40
Periodic Inspection Fee (s.222A, Building Act 2004)	\$166.80

Seizure of Signage

Impounding of non-complaint signage (made up of officer times, storage and administration)	\$166.80
--	----------

Licences (Other):

Amusement Devices	\$11.50
-------------------	---------

Food Safety and Health Licensing**1. Food Premises Annual Fee****(a) Food Service**

RC1 (Restaurants & Cafes 1 to 50 Seats)	\$341.70
RC2 (Restaurants & Cafes more than 50 Seats)	\$341.70
FE1 (Includes Function Events Centres and premises with 1 to 2 kitchen/preparation areas)	\$341.70
FE2 (Includes Function Events Centres and premises with more than 2 kitchen/preparation areas)	\$341.70

(b) General Food Premises

G1 (Gift shops, shops selling pre-wrapped confectionary, fruit & vegetable shops)	\$341.70
G2 (Dairies, Butcheries, Bakeries, Delicatessens, Takeaway Food, Caterers, & All Other Premises)	\$341.70

(c) Manufacturers

M1 (Manufacturer of Non-High Risk food and High Risk food with no heat treatment)	\$341.70
M2 (Manufacturer of High Risk food with heat treatment)	\$341.70

(d) Supermarkets

SM (Supermarket)	\$341.70
------------------	----------

Inspection Fee (Additional to the annual registration Fee above)

These fees charged when Inspection is carried out on the premises

Fee band 1 Inspection (onsite time less than 30 minutes)	\$270.30
Fee band 2 Inspection (up to 90 minutes of onsite time)	\$387.60
Hourly cost to be charged for each 30 minutes or part thereof after 90 minutes onsite	\$163.20

Hourly charge , Mentoring Fee for Food Control Plan (calculated per 30 minutes)	\$163.20
Hourly Charge for consulting / advisory activities for food safety not otherwise identified (calculated per 30 minutes)	\$163.20

Copies of printed information	Actual costs recovered
-------------------------------	------------------------

2. Other Premises requiring Health Licensing Registration Annual Fee

HAR (Hairdressers)	\$234.60
FND (Funeral Directors)	\$387.60
FND (Funeral Directors - no mortuary, registration only)	\$224.40
CMP (Camping Grounds)	\$408.00

3. General Fees

- Inspection/Verification Visits (includes request and additional registration/compliance visits from third visit each registration year)	\$224.40
Change of Ownership of Hairdresser, Funeral Director, Campground or Food Hygiene Regulations 1974 registered premises (until transition date of Food Act 2014)	\$112.20
- Late Payment of Food Premises Registration and FCP Verification Fees	additional 10%

Food Act 2014 Fees and Charges

New Application Charge for Food Control Plans / National Programmes	\$438.60
Annual Charge Food Control Plan Food Act 2014	\$341.70
Annual Charge Food Control Plan Food Act 2014, 2 premises operating under same Food Control Plan and owner	\$561.00
Annual Charge Food Control Plan Food Act 2014, 3 or more premises operating under same Food Control Plan and owner	\$836.40
Annual Charge for Compliance and Monitoring of Existing Food Control Plans Registered before 1 March 2016	\$234.60

National Programmes

Bi-Annual Charge National Programme	\$336.60
Bi-Annual Charge National Programme 2 Premises operating under same programme same owner	\$561.00
Bi-Annual Charge 3 or more Premises operating under same programme same owner	\$836.40

Inspection /Audit / Verification fees

Fee band 1 Inspection / audit or verification fee or revisit (onsite time less than 30 minutes)	\$270.30
Fee band 2 Inspection / audit or verification fee or revisit (up to 90 minutes of onsite time)	\$387.60
Hourly cost to be charged for each 30 minutes or part thereof after 90 minutes onsite	\$163.20
Hourly charge , Mentoring Fee for Food Control Plan (calculated per 30 minutes)	\$163.20
Hourly Charge for consulting / advisory activities for food safety not otherwise identified (calculated per 30 minutes)	\$163.20
Copies of printed information	Actual costs recovered
Application for Exemption from Food Act 2014 (If available under Delegated power to assess Section 33 Food Act 2014)	\$234.60
Penalty for late payment of Fees (Section 215 Food Act 2014)	10%
Cancelling an audit within 24 hours of the scheduled date and time of the audit / no person available for the audit	\$81.60

Compliance / Enforcement

Enforcement / compliance visits as per the Fee Bands described above

Infringement Fees (set by Legislation) to be confirmed when the Appropriate Regulations have been passed by Government

District Plan

Privately requested Plan changes

Fixed charge payable at time of lodging a formal request for a change to the plan	\$20,000.00
---	-------------

All time spent on private plan change requests will be charged at the following hourly rates. Where costs exceed the fixed charges specified above the additional costs will be invoiced separately.

Statutory Administration Officers	\$100.00
Senior Council Officer (administration)	\$150.00
Planner & specialist input (junior and intermediate level) from another Council department	\$180.00
Senior Planner, Principal Advisor, Team Leader, Programme Manager & specialist input (senior level) from another Council department	\$200.00

Additional costs

Council Hearings Panel attending hearing and making a recommendation to the Council	As set by Remuneration Authority
Commissioner appointed to conduct hearing and make recommendation to the Council	Actual Cost
Disbursement costs such as advertising, photocopying and postage, and fees charged by any consultant engaged by the Council will be charged at actual cost	Actual Cost

Development Contributions

1. Estimates (set under section 12 of Local Government Act)

Requests for estimates of development contributions where no building consent, resource consent, subdivision consent or service connection has been applied for.

Estimate of development contributions (Fixed fee)	\$95.00
---	---------

2. Objections

Objections under section 199C of the Local Government Act 2002 to development contribution assessments.

The time taken to process an objection will be charged at the relevant scheduled hourly rate, plus the actual cost of the commissioner(s) and disbursements. Time will be charged at the hourly rate applicable at the time the work was carried out.

If the cost of processing exceeds the Deposit an invoice will be sent for the additional processing fees. Alternatively, the balance of the deposit will be refunded if it is not required for processing.

Deposit required before processing of the objection will commence	\$1,000.00
Development contributions commissioners	Actual cost
Secretarial costs (hourly rate)	\$100.00
Administrative costs - Development Contributions Assessors (hourly rate)	\$150.00
Administrative costs - Team Leader/Manager level (hourly rate)	\$200.00
Disbursements	Actual cost

Resource Consents

All fees are the minimum required on lodgement of the application and include GST. The processing of applications will not begin until payment has been made. If an application falls into more than one fee category the higher fee applies. All fees are deposits unless otherwise listed as a Fixed Fee.

1. Land use applications - non-notified Deposit (Minimum Application Fee)

Resource Consents

- Additions, alterations and accessory buildings (all zones)	\$1,800.00
- One or two new residential units (incl Older Person's Housing Units) - all zones	\$2,000.00
- 3 or more units (total on site, including any existing units) - all zones	\$3,500.00
- Signage	\$1,500.00
- Earthworks and retaining walls	\$2,500.00
- Telecommunications	\$1,800.00
- All other non-residential	\$4,000.00

· Applications for the following works to protected trees

– Felling a diseased, unhealthy or hazardous tree	no charge
– Pruning where necessary to remove a hazard or for tree health	no charge
· All other non-notified applications for works to protected trees	\$1,800.00

Other land use applications Deposit (Minimum Application Fee) unless otherwise stated

– s 87BA Permitted boundary activity	\$800.00
– s 125 Extension of consent lapse period	\$1,800.00
– s 127 Application to change or cancel any condition	\$1,800.00
– s 139 Certificate of Compliance	\$1,200.00
– s 139A Existing Use Certificate	\$1,500.00
– s 176A Application for outline plan	\$2,000.00
– s 176A(2)(c) Waiver of Outline Plan	\$500.00
– s 138 Surrender of resource consent (fixed fee)	\$475.00
– Amendments to consented application and plans (i.e. immaterial changes which do not warrant a s127 application)	\$300.00
– s 128 Review of conditions	Actual cost

– s 87BB Marginal or temporary non-compliance	\$1,000.00
– s 357A(1)(f) and (g) Objections - cost of commissioner, where commissioner has been requested by the objector	Actual cost

2. Subdivisions

Subdivision consents - Deposit (Minimum Application Fee)

Fee simple subdivisions (including boundary adjustments and change of tenure)	
-- Per Lot (deposit capped at \$20,000)	\$750.00
Cross lease subdivisions (including cross lease updates)	\$1,500.00
Unit Title subdivisions	\$2,000.00

Other subdivision applications - Deposit (Minimum Application Fee) unless otherwise stated

s 348 Right of Way approval	\$1,500.00
s 127 RMA Cancellation/Variation of Consent Condition	\$1,800.00
s 221(3) RMA Variation/Cancellation of Consent Notice	\$1,500.00
- where this relates to a diseased, unhealthy or hazardous tree protected by a condition of subdivision consent	No charge
s 138 Surrender of resource consent (fixed fee)	\$475.00
s 125 Extension of time for consent which has lapsed	\$1,800.00
s 226 RMA Certification	\$530.00
s 241 RMA Cancellation of Amalgamation	\$530.00
s 243 RMA Surrender of Easements	\$530.00
s 348 LGA Certification on of Documents	\$530.00
s 223 and/or 224 re-certification (after payment of final invoice)	\$300.00

All other documents not associated with a current subdivision application:

Preparation of document fee (Fixed fee)	\$265.00
Execution of document fee (Fixed Fee)	\$190.00
Bond and Maintenance Clearances administration and inspection (Fixed Fee)	\$450.00

3. Notified land use and subdivision consent applications Deposit (Minimum Application Fee)

Limited notified	\$10,000.00
Publicly notified	\$15,000.00

4. Notices of Requirement - Deposit (Minimum Application Fee)

Notice of requirement for a new designation under Section 168	\$15,000.00
Notice of requirement for alteration of a designation, other than a notice under Section 181(3)	\$10,000.00
Notice of requirement for alteration of a designation under section 181(3)	\$1,500.00
Notice to withdraw requirement under section 168 (4)	\$1,000.00
Notice to remove a designation (in whole or in part) under section 182	\$1,000.00

5. District Plan Certificates

Minimum Floor Level Certificate (Fixed Fee)	\$105.00
Infrastructure Capacity Certificate (Fixed Fee)	\$105.00
Rockfall AIFR Certificate (Deposit)	\$2,000.00
Tree Removal Certificate	No Charge
Other District Plan Certificates, including Event Management Plan certification (Deposit)	\$300.00

6. Bonds, Covenants and Encumbrances (Fixed fee)

Preparation and registration of bond or covenant under section 108	\$485.00
Preparation and registration of encumbrance for family flat or older person's housing	\$485.00
Discharge of encumbrance - conversion of family flat or older person's housing unit	\$500.00
Cancellation/discharge of bond, covenant or other encumbrance	\$340.00

7. Additional Processing Fees for ALL applications subject to a deposit:

If the actual cost of processing exceeds the Deposit (Minimum Application Fee) an invoice will be sent for the additional processing fees. Alternatively, the balance of the deposit will be refunded if it is not required for processing. Interim invoices may be issued on a monthly basis where the deposit is exceeded but processing is not yet complete.

The time taken to process an application and undertake associated subdivision post-consent work, will be charged at the relevant scheduled hourly rate, plus the actual cost of any external specialists/consultants/commissioner and disbursements. Time will be charged at the hourly rate applicable at the time the work was carried out.

The subdivision consent fees include consent processing, engineering design acceptance, construction audits and clearances, and certification. The final fee (and any outstanding interim invoices) is required to be paid before the s.224 certificate will be released.

Hourly rates

- Administration	\$105.00
- Planner Level 1 and Planning Technician	\$155.00
- Planner Level 2 and 3 and specialist input (junior and intermediate level) from another Council department	\$185.00
- Senior Planner, Team Leader, Manager, and specialist input (senior level) from another council department	\$205.00
- External specialist and consultant	Actual Cost

Where a consultant processes an application, provides specialist input, or is a hearings adviser	Actual Cost
Where a Commissioner is required to make a decision on an application	Actual Cost
Cost of Councillors/Community Board Members attending hearing	Actual Cost
Cost of Joint Design Approvals Board members attending meeting (Central City applications)	Actual Cost
Reports commissioned by the Council	Actual Cost
Disbursements (including advertising and service of documents)	Actual Cost
Printing	Actual Cost
Certificate of Title documents (if not provided with application)	\$5.00 per document
Consent management fee (fixed fee included in the total processing fees for every resource consent application)	\$85.00

8. Fees for Monitoring and Non Compliance of Resource Consent Conditions

These fees are additional to the processing fees for every resource consent that requires monitoring of conditions. The monitoring programme administration fee and initial inspection fees will be charged at the time the consent is issued. Any additional monitoring time will be charged when the monitoring has been carried out, at the specified hourly rate.

Monitoring programme administration fee (standard fee charged at the time of consent and applicable to variations and amendments)	\$102.00
Residential consent monitoring fee (standard fee for first monitoring inspection charged at the time of consent)	\$116.80
Commercial consent monitoring fee (standard fee for first monitoring inspection charged at the time of consent)	\$175.50
Note the above monitoring fees are payable when resource consent is issued. The Council will recover additional costs from the consent holder if more than one inspection, or additional monitoring activities (including those relating to non-compliance with consent conditions), are required. Additional charges will apply based on the additional monitoring hourly rate below.	\$120.90
Additional monitoring (per hour fee covering travel, monitoring assessment and associated file management / administration)	\$120.90

8A. Fee for Monitoring and Non Compliance with EQ temporary accommodation permits/District Plan provisions

Monitoring visit fee for temporary accommodation permits (per visit)	\$114.50
Final site visit following permit expiry	\$61.00
Non compliance fee (per hour fee - covering travel, compliance assessment/meetings, and associated file management/administration)	\$118.50

Building Consents

All deposits and fixed fees will be invoiced at the time of lodgement with the Council.

Payment to be as soon as practicable.

Applications that are not accepted at the time they are submitted will incur administration costs.

Other services not specifically detailed in this schedule will be charged at the relevant officer charge out rate.

Any reference to Residential, Commercial 1, 2 or 3 or Industrial is based on National BCA Competency Assessment System Levels.

1.1 Solid or Liquid Fuel Heaters	Type of Charge	Other Charges Possible	Fees for 2018/19
Solid or liquid fuel heaters per single household unit. Fixed fee includes processing, one inspection and a code compliance certificate. Additional Fees may apply if further services requested.	Fee	Yes	\$390.00
Solid liquid fuel heater that changes location and/or make and/or model.	Fee	Yes	\$280.00

1.2 Building Consent Applications

This deposit is payable for all residential and commercial consent applications.

Actual costs will be calculated at the time of the processing decision.

1.2.1 Residential Applications

Value of work:

	Type of Charge	Other Charges Possible	Fees for 2018/19
\$0 to \$19,999	Deposit	Yes	\$1,200.00
\$20,000 to \$100,000	Deposit	Yes	\$1,400.00
Over \$100,000 to \$300,000	Deposit	Yes	\$2,000.00
Over \$300,000 to \$500,000	Deposit	Yes	\$2,800.00
Over \$500,000	Deposit	Yes	\$3,800.00

Excluding multi-storey apartment buildings.

New buildings, additions and alterations

1.2.2 Commercial Applications

Type of Charge	Other Charges Possible	Fees for 2018/19
----------------	------------------------	------------------

Value of work:

\$0 to \$19,999	Deposit	Yes	\$1,550.00
\$20,000 to \$100,000	Deposit	Yes	\$2,670.00
Over \$100,000 to \$500,000	Deposit	Yes	\$4,000.00
Over \$500,000 to \$1m	Deposit	Yes	\$5,850.00
Over \$1m	Deposit	Yes	\$7,990.00

*Including multi-storey apartment buildings.
New buildings, additions and alterations*

1.2.3 Amendment of a Building Consent

Type of Charge	Other Charges Possible	Fees for 2018/19
----------------	------------------------	------------------

- Minor Variation	Fee	Yes	\$185.00
- Residential Amendment	Deposit	Yes	\$495.00
- Commercial/Industrial Amendment	Deposit	Yes	\$740.00
- Amendment to modify building code clause B2 - Durability	Deposit	Yes	\$162.50

1.2.4 Miscellaneous fees associated with granting of a Building Consent.

Type of Charge	Other Charges Possible	Fees for 2018/19
----------------	------------------------	------------------

Registration of section 73 certificates under the Building Act 2004.	Fee	Yes	\$420.00
Registration of section 75 certificates under the Building Act 2004.	Fee	Yes	\$420.00
Memorandum of encumbrance due to grant of waiver under section 67 of the Building Act 2004	Fee	Yes	Actual Cost

1.3 Building Consents - Fixed Fees

1.3.1 Streamline Residential Dwellings

	Type of Charge	Other Charges Possible	Fees for 2018/19
Up to \$300,000	Fee	Yes	\$1,750.00
Over \$300,000 to \$500,000	Fee	Yes	\$1,900.00
Over \$500,000	Fee	Yes	\$2,500.00

*Fixed processing fee from participants in the Streamline consenting process.
Covers the processing costs for the consent only.
Excludes inspections or any other Council/Government fees and levies
Additional categories of work may be added to the Streamline Building Consent process.
Appropriate fees are set at the discretion of the General Manager Consenting & Compliance.*

1.3.2. Building Inspection Fees

	Type of Charge	Other Charges Possible	Fees for 2018/19
-- Residential (excluding multi-storey apartment buildings)	Hourly Rate	Yes	\$200.00
-- Commercial (including multi-storey apartment buildings and industrial)	Hourly Rate	Yes	\$255.00

*Per inspection not exceeding one hour.
Any time over an hour will be charged in 15min increments.
Not all chargeable time is on site.
Offsite tasks may include assessment, communications and decisions made.*

1.3.3 Notice to Fix

	Type of Charge	Other Charges Possible	Fees for 2018/19
Notice to fix	Deposit	Yes	\$370.00
Extension of time to start work on an issued building consent	Deposit	Yes	\$150.00

Costs exceeding the scheduled fee will be recovered at the relevant officer hourly rate.

1.3.4 Certificate for Public Use.

	Type of Charge	Other Charges Possible	Fees for 2018/19
-- Commercial 1 & 2	Deposit	Yes	\$430.00
-- Commercial 3	Deposit	Yes	\$850.00

*Scheduled cost includes deposit, assessment and inspection
Costs exceeding the scheduled fee will be recovered at the relevant office hourly rate.*

1.3.5. Code Compliance Certificates	Type of Charge	Other Charges Possible	Fees for 2018/19
Residential minor building work.	Deposit	Yes	\$126.00
Residential accessory buildings and residential alterations.	Deposit	Yes	\$220.00
Residential new dwellings (excluding multi-storey apartment buildings).	Deposit	Yes	\$360.00
Commercial 1 & 2 and Residential multi storey apartment buildings.	Deposit	Yes	\$550.00
Alterations to a Commercial 3 building less than or equal to \$500,000	Deposit	Yes	\$550.00
Commercial 3 over \$500,000	Deposit	Yes	\$1,200.00

Costs exceeding the scheduled fee will be recovered at the relevant officer hourly rate.

1.4 Other Building Act Applications	Type of Charge	Other Charges Possible	Fees for 2018/19
1.4.1 Schedule 1 Exemption Application	Fixed Fee		\$590.00

1.4.2 Certificate of Acceptance	Type of Charge	Other Charges Possible	Fees for 2018/19
1.4.2.1 Application for Certificate of Acceptance.	Case by Case		Calculated at application

*Equivalent fees, charges or levies that would have been applied if a Building Consent had been obtained.
The authority to recover these fees is enabled under Section 97 (e) of the Building Act 2004.*

1.4.2.2 Residential Certificate of Acceptance Applications.	Type of Charge	Other Charges Possible	Fees for 2018/19
Value of work:			
\$0 to \$19,999	Deposit	Yes	\$1,200.00
\$20,000 to \$100,000	Deposit	Yes	\$1,400.00
Over \$100,000 to \$300,000	Deposit	Yes	\$2,000.00
Over \$300,000 to \$500,000	Deposit	Yes	\$2,800.00
Over \$500,000	Deposit	Yes	\$3,800.00

*Second element of charge recovered under Section 96(1) (a) of the Building Act.
Costs exceeding the scheduled fee will be recovered at the relevant officer hourly rate.
Excluding multi-storey apartment buildings*

1.4.2.3 Commercial Certificate of Acceptance Applications.

Type of Charge	Other Charges Possible	Fees for 2018/19
----------------	------------------------	------------------

Value of work:

Value of work	Type of Charge	Other Charges Possible	Fees for 2018/19
\$0 to \$19,999	Deposit	Yes	\$1,550.00
\$20,000 to \$100,000	Deposit	Yes	\$2,670.00
Over \$100,000 to \$500,000	Deposit	Yes	\$4,000.00
Over \$500,000 to \$1m	Deposit	Yes	\$5,850.00
Over \$1m	Deposit	Yes	\$7,990.00

Second element of charge recovered under Section 96(1) (a).

Costs exceeding the scheduled fee will be recovered at the relevant officer hourly rate. Including multi-storey apartment buildings and industrial.

1.4.3 Change of Use Application

Type of Charge	Other Charges Possible	Fees for 2018/19
Application Fee	Deposit	Yes \$540.00

Primary purpose where use of building changes.

Fee based on 2 hour technical review and administration.

1.4.4 Project Information Memoranda (PIM)

Type of Charge	Other Charges Possible	Fees for 2018/19
----------------	------------------------	------------------

Costs exceeding the scheduled fee will be recovered at the relevant officer hourly rate.

- Residential	Deposit	Yes	\$360.00
- Commercial/Industrial	Deposit	Yes	\$485.00

1.4.5 Building Warrant of Fitness

Type of Charge	Other Charges Possible	Fees for 2018/19
Compliance schedule amendment fee	Deposit	Yes \$250.00
Annual Base Fee for administering a Building Warrant of Fitness (BWOFF)	Fee	\$125.00
Annual Variable Fee for administering a Building Warrant of Fitness (BWOFF) per system	Fee	\$40.00
Issue and register a new compliance schedule	Deposit	Yes \$200.00
BWOFF Audit Fee	Deposit	Yes \$250.00

Costs exceeding the scheduled fee will be recovered at the relevant officer hourly rate.

1.4.6. Miscellaneous Fees	Type of Charge	Other Charges Possible	Fees for 2018/19
Admin/Management Fee (applicable to all building consents without fixed fees and to certificates of acceptance).	Fee		\$175.00
Building Levy as per The Building Act 2004 for work valued over \$20,000	Fee		\$2.01 per \$1,000 value
Building Research Levy as per The Building Research Levy Act 1969 for work valued over \$20,000 (BRANZ Levy).	Fee		\$1.00 per \$1,000 value
Residential Accreditation Levy (Payable on all Building Consents to recover appropriate Council costs).	Fee		\$0.35 per \$1,000 value
Commercial Accreditation Levy (Payable on all Building Consents to recover appropriate Council costs).	Fee		\$0.49 per \$1,000 value

Costs recovered under the Building (Accreditation of Building Consent Authorities) Regulations 2006.

Application for Exemption for an Earthquake Prone Building (New Charge).	Deposit	Yes	\$610.00
Application for an Extension of time for a Heritage Earthquake Prone Building.	Deposit	Yes	\$610.00
Assessment of information related to a Building's EQP status.	Deposit	Yes	\$610.00
Notification of works to be placed on property file	Fee		\$65.00
Document storage fee for consents issued by other Building Consent Authorities	Deposit		Actual Cost
Electronic file management charge	Fee		\$52.00

1.5 Relevant Officer Charge Out Hourly Rates	Type of Charge	Other Charges Possible	Fees for 2018/19
Rate 1: Building Administrator, Inspections Administration Officer			\$120.00
Rate 2: Code Compliance Auditors, Vetting Officers,			\$180.00
Rate 3: Building Consent/Control Officer, Case Managers, External Contractor (insp. & processing)			\$210.00
Rate 4: Specialist, Senior Building Consent/Control Officer, Senior Building Inspector			\$245.00
Rate 5: Specialist Engineer, Principal Building Official, External Specialist			\$275.00
Rate 6: Senior Engineer, Team Manager, Senior External Specialist			\$294.00

Any new roles will be matched with the closest role that exists on the schedule.

1.6 Partnership Approvals Service	Type of Charge	Other Charges Possible	Fees for 2018/19
Case Manager hourly charge out rate			\$210.00
Individual agreements for service may be available to customers			By negotiation

Available for projects where a case management approach will assist with the rebuild of the City.

Examples are projects of high profile, either in terms of site/dollar value/complexity or multiple project customers.

1.7. Pre Application Advice for Regulatory Services	Type of Charge	Other Charges Possible	Fees for 2018/19
Pre-application Meetings			Actual costs recovered.

Officer time and Administration costs pre and post meeting will be incorporated into total cost of service.

Property Information Services

Land Information Memoranda	Type of Charge	Other Charges Possible	Fees for 2018/19
Residential Land Information Memoranda	Fee	No	\$290.00
Fast track Residential Land Information Memoranda (5 days)	Fee	No	\$390.00
Commercial Land Information Memoranda	Fee	No	\$435.00
Fast track Commercial Land Information Memoranda (5 days)	Fee	No	\$535.00
Land Information Memoranda cancellation fee (over 24hr acceptance period)	Fee	No	\$63.00

Property File Services	Type of Charge	Other Charges Possible	Fees for 2018/19
Digitised Residential Property file (hard copy conversion only)			\$65.00
Digitised Property file (all electronic files)			\$30.00
Commercial Property File Service (First Hour)			\$64.50
Commercial Property File Service (Subsequent to 1st hour)			\$36.00
Barcode queries (More than 3)			\$9.00
Optional electronic scan of Commercial Property Files (to be offset by the viewing fee)			Actual costs recovered

