

**Monitoring and Research Team
Performance Management Unit**

**Christchurch City Council Research Scholarship
Application Guidelines**

*Please note this scholarship is **not** part of the University of Canterbury of Lincoln University summer scholarship programmes administered by the universities. It is an independent scholarship programme administrated by the Christchurch City Council.*

Scholarship Background Information

Summer research scholarship purpose: To provide students with experience and training in applied social research skills by undertaking data collection and analysis for a range of Christchurch City Council research programmes

PROJECT LEADER	HOST ORGANISATION	UNIVERSITY OF CANTERBURY CONTACT
<p>Mark Stevenson Manager, Planning & Strategic Transport Christchurch City Council PO Box 73012, Christchurch Tel: 941 5583 Email: mark.stevenson@ccc.govt.nz</p>	<p>Planning & Strategic Transport Planning & Consents Christchurch City Council</p>	<p>Professor Simon Kingham Department of Geography University of Canterbury Tel: 364 2987, ext 94064 Email: simon.kingham@canterbury.ac.nz</p>

Brief outline of summer research scholarship programme

The Planning and Strategic Transport unit of the Christchurch City Council is offering a summer research scholarship where you will undertake applied learning on a range of research projects in the planning area. These include, but may not be limited to:

- Undertaking and collaborating on research into the supply of business land in Christchurch
- Undertaking and collaboration on research into the staging and delivery of remaining greenfield land
- Collation of local area research and analysis tools to assist with the development of local area plans, including those for community engagement, undertaking surveys with users as to the effectiveness and efficiency of the tools, including rating useability and costs, outputs.
- Assist in gathering data and analysis of the number of car parks proposed as part of developments, consented to date.

The research programme will provide experiential learning in data collection; data entry; surveys; data analysis and report preparation. Training will be provided for all stages of the research, including with any technical tools used.

Students will collaborate with staff from the Planning & Strategic Transport Unit. Data collection may take place at a range of locations around the city. Access to vehicles for travel to sites will be provided. Possession of a current driving license is vital.

Time Commitment

This research programme is a **400 hour** commitment (approximately 10 weeks) for each student over the summer holiday period.

Dates and Location

The scholarship will run from **13 November 2023 through to mid-February 2024**

This programme will involve being primarily located at the Christchurch City Council civic offices, with field work undertaken in various locations around the city.

Benefits student will gain from involvement in the project

- Opportunity to gain and practice applied research skills in a strategic planning and land use context with support and supervision from a project leader and other Christchurch City Council staff.
- Training in using various technical tools.
- A deeper understanding of strategic land use planning in a large urban city
- Site visits and confidence in negotiating different environments and dealing with the public
- The opportunity to develop skills that will be invaluable in future university studies and in professional work environments.
- Opportunity to list applied research experience with a large organisation on your curriculum vitae

Specific student requirements for work on this project

- Some exposure to research methods through relevant course work (desirable, training will be provided)
- An appreciation of research ethics
- Ability to work independently and in team settings
- Good written and oral communication skills
- Valid car driver's licence (preferably a full licence)

Equipment provided to students

Workspace, vehicles, and all other resources required for this project will be provided by the Christchurch City Council.

Payments to students

The scholarship stipend is **\$6,200.00** which is income tax exempt. It will be paid to students in three instalments, one of 3,200 in late November and two payments of \$1,500 each in January. Please note the second and third payments will be made on confirmation that the student is progressing well with the project.

Eligibility

To apply for a Christchurch City Council summer research scholarship, you must:

- be currently enrolled in an undergraduate, graduate or post graduate degree
- have a minimum B average grade (GPA of 5 or above) in your last full year of study
- be available to undertake the scholarship in standard working hours (including availability for full time work on the project with room for negotiation on holidays during the summer)
- if you are an international student you must have a valid student visa before applying for a summer research scholarship. You cannot use application for this scholarship to apply for a student visa

Timeline

Date	Action
12 September 2023	Applications Open
22 September 2023	Applications close
25 – 29 September 2023	Short Listing
13 November 2023	Proposed scholarship start date window (will be negotiated with students based on their examination timetables)
19 February 2024 (at latest)	Scholarship end date prior to University lectures commencing (note some student may finish their scholarships earlier depending on hours worked over the summer)

Enquiries

Please direct all enquiries about the scholarship programme to:

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