

**City Council Fees & Charges 2009/10**

**Fees for 2009/10  
GST Inclusive**

**Fees and charges set under Section 83, Local Government Act 2002  
Set under the Special Consultative Procedure  
Fees approved by Council in the 2009-19 Long Term Council Community Plan**

See also Fees and charges set under Section 12 Local Government Act 2002 (page XX)

**Refuse Minimisation and Disposal**

**Waste Minimisation Levy**

Council rubbish bags - pack of 5 - CBD collection only	\$10.00
Recycling bags for the CBD recycling collection user pays service - pack of 5	\$4.00
Wheelie Bins - change size of one bin	\$90.00
Wheelie Bins - change size of two bins at the same time	\$101.50
Wheelie Bins - change size of three bins at the same time	\$112.50
Opt into kerbside collection for all three services - for non-rateable properties or properties with rates remission	\$235.00

**Regulatory Services**

**Resource Consents**

All fees are the minimum required and include GST. The processing of applications will not begin until payment has been made.

**1.A. Non Notified Resource Consents – Minimum Application Fee**

• Applications in all Living zones except the Living 3, 4 (A-C) and 5 zones and which involve not more than one non-compliance with the following development standards:	
– Sunlight and outlook for neighbours	\$650.00
– Separation from neighbours	\$650.00
– Continuous building length	\$650.00
– Outdoor living space	\$650.00

**1.B. Other Non Notified Resource Consents – Minimum Application Fee**

• Applications for works to protected (heritage/notable) trees	\$650.00
• Applications for up to two residential units (including EPH units) - all zones	\$1,000.00
• Applications for three or more residential units (including EPH units) - all zones	\$1,500.00
• Non-residential and other activities (e.g. Retirement village) - all zones	\$1,500.00

**1.C. Non Notified Resource Consents for Protected Trees – Minimum Application Fee**

• Applications for works to protected (heritage/notable) trees	\$650.00
– Felling a diseased, unhealthy or hazardous tree	no charge
– Felling healthy tree which is causing immediate damage to a dwelling	no charge
– Pruning where necessary to remove a hazard or for tree health	no charge
– Pruning or any work which is for the benefit of the safety, health or appearance of the tree	no charge

**2. Any Application Lodged Under The Following Sections which do not require public notification – Minimum Application Fee**

– S 10 (2) Extension of existing use rights	\$650.00
– S 125 Extension of time for consent which has lapsed	\$650.00
– S 127 Application to change or cancel any condition	\$1,000.00
– S 139 Certificate of Compliance	\$650.00
– S 139A Existing Use Certificate	\$1,000.00
– S 176A Application for outline plan	\$650.00
– S176A(2)(c) Waiver of Outline Plan	\$400.00
– Surrender of resource Consent	\$400.00
– Confirmation of compliance with the NES for Telecommunication Facilities	\$400.00
– Amendments to consented application and plans (i.e. immaterial changes which do not warrant a s127 application)	\$250.00

**3. Notified Resource Consent – Minimum Application Fee**

Limited notified	\$5,000.00
Publicly notified	\$10,000.00

**4. Processing Fees**

If the cost of processing exceeds the Minimum Application Fee an invoice will be sent for the additional processing fees. Alternatively, the balance of the Minimum Application Fee will be refunded if it is not required for processing. For a category 1A resource consent, the application fee is a fixed and final fee. There will be no additional fees invoiced or any money refunded.

The time taken to process an application, including pre-application advice, will be charged at an hourly rate determined by:

Officer's remuneration x 2.25  
1267.5 hours  
+ GST

Where a Commissioner is required to make a decision on an application  
Cost of Councillors/Community Board Members attending hearing  
Reports commissioned by the Council  
Disbursements (including advertising and service of documents)

Actual cost  
Actual cost  
Actual cost  
Actual cost

**5. Fee for Monitoring of Resource Consent conditions (fixed fee included in the processing fees for every resource consent that requires monitoring)**

If monitoring of resource consent is required (imposed as condition of a resource consent)	
– Single inspection	\$100.00
– Two site inspections	\$130.00
– Additional monitoring	\$105.00

**6. Fast Track fee (fixed fee on top of normal fees per the above schedule and any additional processing fees)**

There are eligibility criteria for applications to be fast tracked. Please refer to fast track pamphlet for more information on the process. \$350.00

**7. Bond or covenant under Section 108**

Preparation and registration of bond or covenant under Section 108	\$450.00
Cancellation of bond or covenant under Section 108	\$250.00

**8. Miscellaneous**

File management charge (fixed fee included in the total processing fees for every resource consent application)	\$50.00
File recovery fee (fixed fee included in the total processing fees for every resource consent application)	\$25.00
Copy & Print Services (schedule as per Regulatory & Property Information Services)	Schedule as per Regulatory & Property Information Services

**Subdivision Applications**

The following categories are inclusive of consent processing fee, drainage fee, engineering approval and inspection fees and other Unit inputs.

**Category 1**

Boundary Adjustments, Rights of Way, Amalgamations, Fee Simple of 3 additional allotments or less, Unit Titles/Cross Lease of 5 units/flats or less.	\$850.00
Controlled Activity (fixed charge)	\$1,300.00
Discretionary and non-complying activity (fixed charge)	\$1,300.00
The fee for applications under this Category includes certifications under sections 223 and 224 RMA and section 5(1)(g) Unit Titles Act but excludes any engineering input which will be an additional fee at the scheduled hourly rate determined by:	
	<u>Officer's remuneration x 2.25</u>
	1267.5 hours
	+ GST

**Category 2**

Category 2 : Applications for 4 or more allotments in ALL ZONES NO distinction between ZONES as a pricing mechanism Initial Fee is based on the following Schedule	
1 : 10 Lots	\$700.00
11 : 30 lots	\$650.00
21 : 50 lots	\$600.00
Greater than 50 lots	\$550.00

**Category 3**

More than 5 Units/flats Unit Titles or Cross Lease	
1 : 10 Units / Flats	\$265.00
11 : 20 Units / Flats	\$230.00
21 : 30 Units / Flats	\$210.00
> Greater 30 Units / Flats	\$190.00

**Additional fees for Categories 2 and 3**

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The schedules for these categories are to be regarded as a minimum fee. The final fee will be assessed at the time of request for Section 224 RMA Certificates and will be based on actual officers time by the scheduled hourly rate.

**Notified Applications - Subdivisions**

Limited Notified	\$5,000.00
Publicly Notified	\$10,000.00
plus - if a pre hearing meeting (Section 99) is held	Actual Cost

**Associated Fees**

- Section 127 RMA Cancellation/Variation of Consent Condition	\$450.00
- Section 221(3) RMA Variation/Cancellation of Consent Notice	\$450.00
- Section 226 RMA Certification	\$450.00
- Section 241 RMA Cancellation of Amalgamation	\$450.00
- Section 243 RMA Surrender of Easements	\$450.00
- Section 348 LGA Certification on Documents	\$450.00
- All other documents not associated with a current subdivision application:	
Preparation of document fee	\$200.00
Execution of document fee	\$150.00
- Bond and Maintenance Clearances administration and inspection	\$250.00

**City Plan**

**1. Privately requested Plan changes**

Fixed fee payable at time of lodging a formal request for a change to the plan	\$10,000.00
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100% Recovery of the cost of privately requested plan changes

Officer's remuneration x 2.25  
1267.5 hours  
+ GST

**2. Designation Requests**

Fixed fee payable at time of lodging a notice of requirement for a new designation under Section 168 and Fixed fee payable at time of lodging a notice of requirement for alteration of a designation, other than a notice under Section 181(3)	\$10,000.00
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Fixed fee payable at time of lodging a notice of requirement for alteration of a designation under section 181 (3)	\$1,000.00
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Fixed fee payable at time of lodging a notice to withdraw requirement under section 168 (4)	\$1,000.00
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**When the costs to process an application exceeds fixed charge, then:**

**3. All "Staff time" will be charged at the hourly rate established by formula**

Officer's remuneration x 2.25  
1267.5 hours  
+ GST

**4. Additional costs**

actual costs recovered

Costs of Commissioner or Council Hearings Panel attending hearing and making a recommendation to the Council will be charged at actual cost

Disbursement costs such as advertising, photocopying and postage, and fees charged by any consultant engaged by the Council will be charged at actual cost

**Environmental Effects and Sale of Liquor**

Sale of liquor fees are set by government regulation .  
Dangerous Goods fees are set by government regulation.

**1. Sale of Liquor**

(i) Application for on-licence/or for renewal of on licence	\$776.00
(ii) Application for off-licence/or for renewal of off licence	\$776.00
(iii) Application for club-licence/or for renewal of club licence	\$776.00
(iv) Special Licences	\$63.00
(v) Temporary Authorities	\$132.00
(vi) Managers Certificates (application and renewals)	\$132.00
(vii) BYO	\$132.00

**2. Environmental Effects Recoveries**

(i) Noise surveys	Actual costs recovered
(ii) Domestic fuel assessments	Actual costs recovered
(iii) Court/Legal Recoveries	Actual costs recovered

**3. Offensive Trades Licences**

(i) Annual Premise Registration	\$225.00
(ii) New Application (incl Annual Registration if granted)	\$395.00
(iii) Change of ownership	\$80.00

**4. Gambling**

Application fee under the Gambling & TAB Venue Policy	\$150.00
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**Enforcement**

Fencing of swimming pools: Application for Exemption	\$395.00
Swimming Pool Registration Fee	\$90.00
Enforcement Inspection Fee	\$105.00
Enforcement Inspection Administration Fee	\$40.00
<b>Licences(Other):</b>	
Amusement Devices	\$11.25
Hawkers	\$22.50
Mobile Shops	\$112.50
Hazardous Substances Test Certificates	\$95.00
Hazardous Substances Approved Handlers	\$85.00

**Regulatory & Property Information Services**

**1. Land Information Memoranda**

- Land Information Memoranda	\$210.00
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**2. Copy and Print Services**

Cost of photocopying	
	A4 up to 10 pages .20c/page
	over 10 pages/next day service .30c/page
	\$2.00
	\$2.50
	\$5.00
	\$10.00
Aerial Photographs	\$18.00
"	\$25.00
"	\$35.00
"	\$45.00
"	\$80.00

**3. Staff Services and Consultation beyond Free Public Advice**

All "Staff time" will be charged at the hourly rate established by formula

Officer's remuneration x 2.25  
1267.5 hours  
+ GST

Additional costs , advertisements , copies, postage etc

Actual costs recovered

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	<b>Fees for 2009/10 GST Inclusive</b>
<b>4. Property File Services</b>	
Viewing Service for Electronic Residential Property File, all files	\$25.00
Commercial Property File Service (hard copy viewing only)	\$25.00
Optional electronic scan of Commercial Property Files (to be offset by the \$25 viewing fee)	Actual Cost
<b>Building Control</b>	
<b>1. Building Consent Fixed Fees</b>	
- Solid Fuel and Liquid Fuel Heater (residential preapproved model only)	\$275.00
- Residential Demolition (Single Dwelling and or accessory buildings only)	\$400.00
- Backflow Preventor (including compliance schedule)	\$375.00
- Marquees with inspection	\$180.00
- Marquees with producer statement	\$105.00
<b>2. Residential applications</b>	
- Non Habitable (includes workshops and garages)	\$750.00
- Habitable with no Reticulation	\$850.00
- Habitable with Reticulation	\$950.00
- Swimming Pool Fence (not constructed with or part of any other structure)	\$475.00
- Plumbing and or Drainage work	\$625.00
- Small Sign Consents Exemptions	\$325.00
- Minor Internal Alterations	\$650.00
- External alterations and or additions	\$1,100.00
- Dwellings/ Apartments	\$2,200.00
- Solar Water Heaters	\$350.00
- Amendments	\$350.00
- Certificate of Exemption	\$325.00
<b>3. Commercial Applications</b>	
- Commercial/Industrial (Internal less than \$10,000)	\$800.00
- Commercial/Industrial (Between \$10,000 - \$100,000)	\$1,200.00
- Commercial/Industrial (More than \$100,000)	\$2,800.00
- Small Sign Consents Exemptions	\$325.00
- Amendments	\$350.00
<b>4. Building Consents - Review and Grant</b>	
Provided that where the time taken to process a Building Consent exceeds the scheduled minimum application fee then additional time may be charged at a hourly rate.	<u>Officer's remuneration x 2.25</u> 1267.5 hours + GST
- BRANZ & BIA Levies - set by Government	3% of levies collected
<b>6. Preparation and registration of bond or covenant under Section 108</b>	\$350.00
<b>7. Project Information Memoranda:</b>	
- PIM Residential	\$270.00
- Commercial/Industrial	\$350.00
Provided that where the time taken to process a PIM exceeds the scheduled minimum application fee then additional time may be charged at a hourly rate.	<u>Officer's remuneration x 2.25</u> 1267.5 hours + GST
<b>5. Code Compliance Certificates</b>	
- Building Inspections	\$100.00
- Code Compliance Certificates	\$70.00
- Application to extend the time for which	\$68.25
<b>8. Certificates of Acceptance</b>	
	Actual cost based on hourly charge out rate for building consents review and grant and non consent inspections, plus PIM fee.
	<u>Officer's remuneration x 2.25</u> 1267.5 hours + GST
<b>8. Annual Building Warrants of Fitness</b>	
- Annual fee for administering a Warrant of Fitness	\$110.00
- Issue and Register	\$110.00
- Compliance Schedules	\$110.00
<b>9. Other Fees</b>	
Document storage fee for consents issued by other Building Consent Authorities	\$52.50
Miscellaneous Inspection Fees	
Administration and Management Fee (applicable to all building consents without fixed fees)	\$90.00
<b>Health Licensing</b>	
<b>1. Food Premises</b>	
(a) Food Service	
RC1 (Restaurants & Cafes 1 to 50 Seats)	\$290.00
RC2 (Restaurants & Cafes more than 50 Seats)	\$375.00
FE1 (Function Events Centres 1 to 2 kitchen/preparation areas)	\$390.00
FE2 (Function Events Centres more than 2 kitchen/preparation areas)	\$520.00
(b) General Food Premises	
G1 (Gift shops, shops selling pre-wrapped confectionary, fruit & vegetable shops)	\$195.00
G2 (Dairies, Butcheries, Bakeries, Delicatessens, Takeaway Food, Caterers, & All Other Premises)	\$300.00
(c) Manufacturers	
M1 (Manufacturer of Non-High Risk food and High Risk food with no heat treatment)	\$390.00
M2 (Manufacturer of High Risk food with heat treatment)	\$520.00
(d) Moveable and Mobile Food Premises	
MS (Mobile Shops)	\$195.00
MP (Moveable Premises)	Fee based on G1 or G2
(e) Supermarkets	
SM (Supermarket)	\$422.00
<b>2. Other Registered Premises</b>	
HAR (Hairdressers)	\$117.00
FND (Funeral Directors)	\$195.00
CMP (Camping Grounds)	\$220.00
<b>3. General Fees</b>	
- Application for Registration (includes premises and Food Control Plans)	\$130.00
- Change of Ownership/Noting Certificate (includes premises and Food Control Plans)	\$50.00
- Exempt / Unregistered Premises	
- Inspection / Verification Visits (includes request and additional registration/compliance visits from third visit each registration year)	Fee based on premise categories ; The greater of \$130.00 or Actual T
- Occasional Food Premises - per occasion	\$90.00
- Late Payment of Food Premises Registration and FCP Verification Fees	additional 10%
<b>Chatham Island Fees and Charges</b>	
Building Consent Authority and Territory Authority processes performed by Christchurch City Council on behalf of the Chatham Islands Council will be carried out on a cost recovery basis. Applications will incur a minimum application fee as set out in the adopted CCC fees schedule. Where the actual time taken to process the application exceeds the time funded through those	

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minimum application fees the additional time shall be recovered on the following basis:

Fees for 2009/10 GST Inclusive	
<u>Officer's remuneration x 2.25</u>	
1267.5 hours	
+ GST	
<b>Streets and Transport</b>	
<b>Activity - Off Street Parking</b>	
(i) <b>Lichfield Street Car Park.</b>	
Basic Charge	First hour free
Basic Charge - per half hour or part thereof thereafter	\$1.20
Early Bird - per day	\$12.00
Reserved Parking - uncovered - per month	\$100.00
Reserved Parking - floating - per month	\$140.00
Reserved Parking - covered - per month	\$172.00
(ii) <b>Tuam Street Car Park</b>	
Basic Charge - per half hour or part thereof thereafter	\$1.20
Early Bird - per day	\$12.00
(iii) <b>Manchester Street Car Park</b>	
Basic Charge	First hour free
Basic Charge - per half hour or part thereof thereafter	\$1.20
Early Bird - per day	\$12.00
Reserved Parking - uncovered - per month	\$100.00
Reserved Parking - floating - per month	\$120.00
Reserved Parking - covered - per month	\$140.00
(iv) <b>Oxford Terrace Car Park</b>	
Basic Charge - per half hour or part thereof thereafter	\$1.20
Early Bird - per day	\$12.00
Reserved Parking - uncovered - per month	\$180.00
Reserved Parking - covered - per month	\$250.00
(v) <b>Kilmore Street Car Park</b>	
Basic Charge - per half hour or part thereof thereafter	\$1.20
Early Bird - per day	\$12.00
Reserved Parking - uncovered - per month	\$100.00
Reserved Parking - covered - per month	\$200.00
(vi) <b>Hospital Car Parking</b>	
a. Building - Basic Charge - per half hour or part thereof thereafter	\$1.20
b. Main Site - Basic Charge - per half hour or part thereof thereafter	\$0.80
(vii) <b>Farmers Car Park</b>	
Basic Charge	First hour free
Basic Charge - per half hour or part thereof thereafter	\$1.20
Early Bird - per day	\$12.00
Reserved Parking - covered - per month	\$180.00
(viii) <b>Centennial Pool Car Park</b>	
Basic Charge	
Basic Charge - per hour or part thereof thereafter	\$1.00
(ix) <b>Rolleston Avenue Car Park</b>	
Reserved Parking	\$120.00
Pay and Display Revenue - per hour or part thereof	\$2.90
(x) <b>The Crossing Car Park</b>	
Basic Charge	First hour free
Basic Charge - per half hour or part thereof thereafter	\$1.20
Reserved Parking - covered - per month	\$250.00
(xi) <b>Art Gallery Car Park</b>	
Basic Charge - per half hour or part thereof thereafter	\$1.20
Early Bird - per day	\$12.00
Reserved Parking - covered - per month	\$150.00
<b>Activity - On street Parking</b>	
(a) Parking Meters	
(i) 1 hour meters	\$2.90
(ii) 2 hour and 3 hour meters	\$2.90
(b) Coupon Parking	\$2.90
(c) Meter Hoods - per day	\$17.00
(c) Meter Hoods - per month	\$245.00
(d) Waiver of Time limit restriction	\$110.00
(e) Residential Parking	\$50.00
<b>Activities On Street</b>	
<b>Trenches</b>	
- normal road opening	\$375.00
- high grade pavement opening	\$600.00
- footpath and minor openings - sewer	\$200.00
- footpath and minor openings - stormwater	\$105.00
- Trenching Application (Utilities)	\$292.50
- Intersections Trenching	\$112.50
- Water discharge	\$250.00
<b>Vehicle Crossing Inspection - per crossing</b>	\$120.00
<b>Structures on Streets &amp; application fees</b>	
- Landscape Features (retaining walls for landscaping / private land only)	\$210.00
- Retaining walls for driveways (Board approval not required)	\$210.00
- Retaining walls for driveways, parking platforms etc (Board approval required)	\$525.00
-Preparation/Transfer of lease Document	\$315.00
- Temporary use of legal road	\$6.50
	\$50.00
New street name plate & post	\$500.00
<b>Road Stopping</b>	
When any person applies to stop a road, then that person shall be responsible for meeting the costs and expenses associated with the road stopping	
Application fee (provides for an evaluation of the application by Council)	\$500.00
Processing fee (following evaluation by Council, if the applicant wishes to proceed a non-refundable minimum fee will apply)	\$1,000.00
Other Costs	
other costs and expenses that an applicant will be liable to meet include, but are not limited to:	
- survey costs	
- cost of consents	
- public advertising	
- accredited agent fees	
- Land Information New Zealand (LINZ) fees	
- legal fees	
- valuation costs	
- cost of Court and hearing proceedings	
- staff time	
- market value of the road	
<b>Street Site Rentals</b>	
- Garage Sites	\$160.00
	\$320.00
- Air Space	
- Temporary site rental - development purposes	\$6.00
	\$50.00
- Miscellaneous Sites	\$2,100.00
- Cell Site Rentals	\$7,350.00

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	<b>Fees for 2009/10 GST Inclusive</b>
<b>Application Fee for Discharging</b>	
Ground Water to Road	\$250.00
<b>Wastewater Collection Treatment &amp; Disposal</b>	
<b>Trade Waste Quarterly Charge for flow rate over 5CuM / day</b>	
Volume - peak periods	\$0.5918
Volume - off peak	\$0.2367
Suspended Solids - per Kg	\$0.2306
Biological Oxygen Demand - per Kg	\$0.2680
Metals - Cadmium	\$13,809.21
Metals - Chromium	\$0.00
Metals - Copper	\$75.90
Metals - Zinc	\$28.67
Metals - Mercury	\$24,704.10
<b>Treatment and disposal Fees</b>	
Tanker Waste Fee	\$32.00
Trade Waste Consent Application Fee	\$270.00
Trade Waste Annual Licence Fee <1,245 m <sup>3</sup> /yr (usually small food premises)	\$112.50
Trade Waste Annual Consent Fee <1,245 m <sup>3</sup> /yr	\$240.00
Trade Waste Discharge Analysis	Actual Costs
Laboratory Services	General Managers discretion to set
<b>Network fees</b>	
Acceptance of Selwyn District Sewage	General Managers discretion to set
Sewer Lateral Recoveries - actual costs recovered	General Managers discretion to set
<b>Water Supply</b>	
<b>Water rates</b>	
Included within LTCCP	
<b>Supply of water</b>	
For consumers not paying a water rate - per cubic metre	\$0.55
Excess water supply charge (Rate charge) and Excess Factor	\$0.55
Cross boundary rural restricted supply	\$130.00
Supply of Bulk water ex Fire Hydrant - per hour	\$75.00
<b>Network cost recovery</b>	
Water Supply Connection Fees & Charges - Standard Domestic	\$575.00
Commercial & Industrial Connections - actual costs recovered	General Managers discretion to de
New Sub Mains/Connections Cost Share	General Managers discretion to de
Damage Recoveries	General Managers discretion to de
<b>Corporate - Official Information requests</b>	
For requests for information under the Local Government Official Information and Meetings Act 1987 Where the information request is covered by fees elsewhere defined, then that fee shall prevail. Examples include Land Information memorandum, plan sales, cemetery and Library enquiries.	
<b>Staff time recovery</b>	
For time spent actioning the request in excess of two hours.	
- for the first chargeable half hour or part thereof	\$38.00
- for each hour thereafter	\$38.00
<b>Photocopying</b>	
First 40 pages free	
For each page after the first 40 pages.	\$0.20
Non standard sized photocopy paper such as that used for reproducing maps and plans will be charge on an actual and reasonable basis.	General Managers discretion to de
<b>All other costs to obtain or supply the information</b>	
The amount actually incurred in responding to the request.	Actual costs
	General Managers discretion to de
<b>Deposit may be required</b>	
A deposit may be required where the charge is likely to exceed \$100 or where some assurance of payment is required to avoid waste of resources. General Manger discretion to determine the deposit required.	