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| **SPILL RESPONSE PROCEDURE****1 BE SAFE** **• Identify spilled substance and any dangers.****• Emergency services required? Dial 111.****• Put on appropriate PPE and proceed if safe to do so.** **2 STOP THE SOURCE** **• Turn off taps, pumps, and valves.****• Stand container upright or roll it over.****• Plug leak or place a drip tray under it until fixed; empty trays before they overflow.** **3 PROTECT STORMWATER** **• Confine a liquid spill with sandbags or booms.** **• Cover a dry spill to protect it from wind and rain if required.** **• Block off access to stormwater drains with drain covers.****4**  **NOTIFY** **• Tell your supervisor.** **• Dial ECan Pollution Hotline (0800 765 588) if the spill reaches land, drains, or waterways.****5**  **CLEAN UP** **• Neutralise hazardous substances.** **• Transfer liquid to a safe container or absorb it with a compatible material.****• Sweep up a dry spill and spent absorbents promptly.** **• Clean up confined area and do not track a spill to other areas.** **6**  **DISPOSE RESPONSIBLY** **• Never hose a spill away; always prevent washwater and sweepings from entering stormwater drains.** **• Call a waste disposal contractor to take away contaminated materials**.**7**  **RESTOCK AND REVIEW** **• Replace materials and PPE at spill station.****• Learn how and why the spill happened and what corrective actions are needed.**  |