

Sustainable Events Canterbury:

Exhibitor guide and approved packaging list

As an exhibitor, your participation is key to advancing sustainable practices at events in our city. By joining us, you'll boost your brand's reputation, support local sustainability efforts, and stand out in the industry.

You'll also have the chance to engage with attendees about the importance of sustainable waste management. Thank you for helping us create more sustainable events.

The project

The Sustainable Events Canterbury (SEC) initiative brings together the efforts of the Christchurch City Council's Composting Food Packaging at Events (CFPE) initiative and the Selwyn District Council Selwyn Events Sustainably Initiative (SESI).

This consolidation aims to simplify things for event organisers and exhibitors within the wider Christchurch region so that regardless of whether the event is in Lincoln or Linwood the packaging requirements will be the same.

SEC helps event organizers in Christchurch minimize waste and maximize landfill diversion through the use of approved compostable packaging and effective waste sorting practices.

Participating events operate a closed-loop system where all food is served in approved compostable packaging. This means that both food scraps and packaging can go into designated green bins for local composting.

It's important to note that while numerous products claim to be compostable, there are no New Zealand standards to prevent false claims, so this initiative only endorses packaging that has been vetted by the Council and local compost facilities to guarantee compatibility with our composting processes and standards.

Each event provides three waste streams for public use, similar to home kerbside bins but with event-specific distinctions:

- **Green:** For organics, including food and approved compostable packaging (unlike regular green bins that exclude packaging).
- **Yellow:** For clean cardboard, plastic bottles, drink cans, and glass bottles (mirroring standard recycling practices).
- **Red:** For landfill waste including all lids.

Some events, depending on budget, deploy bin ambassadors at stations to educate attendees on proper waste disposal practices.

All waste generated at events undergoes rigorous hand-sorting by trained staff or volunteers. This meticulous process is essential to eliminate contamination in compost and recycling streams, thereby optimizing landfill diversion.

Despite providing dedicated bins, events often experience high contamination rates, necessitating this sorting process for materials to be accepted at local processing facilities.

Through these measures, Sustainable Events Canterbury not only enhances environmental stewardship at events but also sets a precedent for sustainable event management practices across Christchurch.

Guidelines for exhibitors

For all events participating you must only use approved compostable food packaging listed in this guide.

- **Napkins:** You can use any serviettes and napkins providing they do not have coloured inks.
- **Cutlery:** You can use any wooden and bamboo cutlery and chopsticks. Any cutlery made from other materials require pre-approval.
- **Bags:** You can use any paper bags providing they are not coloured (no inks), are not waxed and are not water resistant/lined.
- **Straws:** You can only use only cardboard or paper straws providing they do not have coloured inks (no bioplastic/PLA/plastic).
- **Custom designs:** You can have custom designs printed on packaging using black ink only – coloured inks on food packaging are not permitted.
- **Lined materials:** PLA, bioplastics or aqueous lined products are limited on a case-by-case basis. These may be accepted for use at the event but may go to landfill. Please discuss with us before purchasing.
- **Cups:** PLA, aqueous and bioplastic linings are allowed but may go to landfill. PET lined cups are not permitted unless stated otherwise.
- **Plastic:** Ballons, glow sticks, glitter, any plastic-wrapped and single-use plastic items will not be permitted. Some commercially packaged items may be allowed but this must be checked with the event organiser first.
- **Distributors:** You can buy these products from many selected distributors in the city but please ensure they are the correct approved products by checking the reference codes shown in this guide.
- **Audit:** Please ensure you bring product boxes and your receipt with you onsite for auditing. You must be able to show the auditor the packaging brand and reference codes to demonstrate it is the approved brand and material.
- **Cease trade:** Please note you may be required to cease trading at the request of Event staff if you fail to use approved compostable food packaging products. A complete list of approved food packaging products is included in this guide.

If you have any queries please contact us by emailing eventvendors@ccc.govt.nz. We are more than happy to talk you through the process and help you find the approved products that are right for you.

We're excited to have you involved with the initiative.

Exhibitor terms and conditions

As a condition to operating at an event taking part in this project, you agree to comply with the conditions of the project which is being run by the Christchurch City Council.

The terms and conditions are outlined below.

Please ensure you:

- (a) Read this document carefully, taking note of the complete list of approved food packaging products.
- (b) Retain a copy for your own reference.

1. Exhibitor requirements

- 1.1. You must read and understand the information outlined in this document.

2. Approved products and suppliers

- 2.1. For all Events taking part in the project, you must only purchase and use approved compostable food packaging included in this document.

3. Audits

- 3.1. You must cooperate with Event staff carrying out on-site compostable food packaging audits (“Audit”).










4. Failure to comply with the requirements

- 4.1. You may be required to cease trading at the request of Event staff if you fail to meet any of the requirements outlined in this guide.

Thank you for your cooperation and support in diverting more event waste away from landfill.












Approved packaging list

Supplier: **Ecoware**

KRAFT TABLEWARE			
	Kraft Tray	Small (17x14x5 cm) Medium (21x18x5 cm) Large (26x20x5 cm)	EBB-T1 EBB-T3 EBB-T4
	Kraft Snack Box	Regular (22x12x8 cm) Large (25x14x8 cm)	EBB-SB-R EBB-SB-L
	Kraft Burger Box	(15x13x8 cm)	EBB-BB
	Kraft Chip Cup	(11x8x8 cm)	EBB-CC
	Kraft Long Box/Tray – Dividable	(25x10x8 cm)	EBB-HBD-D
	Kraft Pizza Box		EBB-PB1
BAMBOO TABLEWARE			
	Bamboo Food Box with lid	(700ml) (850 ml) (1100 ml) Lid (700ml) Lid (8501-100ml)	LB-700 LB-850 LB-700 LBL-B-700 LBL-B
	Bamboo food box with T-Lock	700ml Lid	LB-700-T LBL-B-700-T
	Bamboo Food Box – Partitioned	(850 ml) (1100 ml)	LB-850-2P LB-1100-2P




Approved packaging list

Supplier: **Decent Packaging**

BAGASSE RANGE			
	Bagasse tray	 Med – 800ml Large – 1000ml Lid	BFCM BFCL BFC-LID
	Bagasse burger clam	Burger	BGBCL
	Bagasse clams	Small – 620ml Med – 850ml Large – 980ml	BGCLSM BGCLMED BGLSQ
	Bagasse compartment	850ml	BG2COMP
	Bagasse dish with lid	 Small Medium Large Lid	BDS BDM BDL BDLID
	Bagasse plate	7 inch 9 inch	BGPLSM BGPLLRG
	Bagasse bowl	1000ml	BGBWL
	Bagasse tub	 50ml 142ml Lid-50ml Lid-142ml	BT-TINY BT-SM BT-TLID LID/BT-SM

Approved packaging list

Supplier: **Biopak**

	Plates (White)	15cm 18cm 23cm Oval 26x19cm Oval 32x25cm	B-PL-06-PF B-PL-07-PF B-PL-09-PF B-PL-16-1-PF B-PL-16-2-PF
	3 Compartment Round Plate	15cm 23cm 25cm	B-PL-93-PF B-PL-10-PF B-PL-11-PF
	Oval Plate (White)	(10.25x7.75 inch) (12.5x10 inch)	B-PL-16-1 B-PL-16-2
	Sushi tray	Small Medium Large Long	B-ST-SMALL B-ST-MEDIUM B-ST-LARGE B-ST-LONG
	Chip Box	70x45x90 mm	BB-CHIP BOX
	Burger Box	105x105x85mm	BB-BURGER BOX
	Bioboard Box	178x160x80mm 290x170x85mm Regular 175x90x84 mm Large 204x109x84 mm	BB-DINNER BOX BB-FAMILY BOX BB-SNACK BOX BB-SNACK BOX LARGE BB-HOT DOG BOX
	Tray	131x91x50 mm 178x178x45 mm 180x134x45 mm 228x152x45 mm 255x179x58mm	BB-TRAY1 BB-TRAY2 BB-TRAY3 BB-TRAY4 BB-TRAY5

Approved packaging list

Supplier: **Detpak**

ENDURA RANGE			
	Snack Box	Regular Large	M274S0010 M275S0010
	Dinner Box	Regular Family	M420S0010 M304S0010
	Burger Box	Regular Extra Large	M458S0010 M705S0010
	Hot Dog Box		M479S0010
	Food Tray	#1: 131 x 91 x 50mm #2: 178 x 178 x 45mm #3: 180 x 134 x 45mm #4: 228 x 152 x 45mm #5: 255 x 179 x 58mm	M393S0010 M384S0010 M279S0010 M437S0010 M467S0010
	Chip Cup		M429S0010

Approved packaging list

Supplier: **Huhtamäki**

	Cup Portion	2oz 62x32mm	SCSC02-PF
	Hinged divided container	1000ml	SCC2-PF
	Hinged 1-compartment	8" x 8" 9" x 6"	SCC17-PF SCC4-PF
	Round Sugarcane Plate	6"	SC6RND-PF
	Oval Plate	10" x 8"	SC10OVL-PF
	3-compartment plate	9"	SC9CRND-PF
	Square Plate	8" 10"	SC8SQR-PF SC10SQR-PF
	Bowl	12oz 18oz	SC12RBWL-PF SC18RBWL-PF

Approved packaging list

Supplier: **Glopac NZ**

	Single-walled coffee cup	4oz 62mm rim 6oz 80mm rim 8oz 80mm rim 8oz 90mm rim 12oz 90mm rim 16oz 90mm rim	GSHSW04 GSHSW0680 GSHSW0880 GSHSW0890 GSHSW1290 GSHSW1690
	Water Cup	6.5oz	GSWATERCUP
	Double-walled cup	8oz 80mm rim 8oz 90mm rim 12oz 90mm rim	GSHDW0880 GSHDW0890 GSHDW1290
	Pulp paper lids	80mm 90mm	GSLPULP80 GSLPULP90
	Paper straw lids	90mm	GSLPASTRW90
	Lunch box	Small Medium Large	GSLBOXS GSLBOXM GSLBOXL
	Tub	8oz 12oz 16oz 24oz	GSTUB08Z GSTUB12Z GSTUB16Z GSTUB24Z

Distributors

These products can be purchased directly from the suppliers listed above, or from distributors in the city, including the examples below.

However, it is your responsibility to ensure they are the correct approved product.

These distributors are not able to offer advice on whether the products are Council-approved, any questions must be directed to the Council at eventsdevelopment@ccc.govt.nz.

Trents Wholesale

36 Orbell Street
0800 555 130

Bidfood Christchurch

15 Innovation Road
03 384 4300

Ashbec Trading

12 Phillips Street
03 982 8822

Aitkens Hospitality

1 Mcteigue Road
0800 424 853

NZ Safety Blackwoods

61 Ferry Road / 1 Baigent Way / 81 Shands Road
0800 660 660