

**MINUTES OF THE
DISABILITY ADVISORY GROUP MEETING
HELD AT MHERC, 116 MARSHLAND ROAD
ON TUESDAY 17 JUNE 2014 AT 10:00 AM**

Present: Claire Phillips (Strengthening Communities Citywide, CCC), Allison Nichols-Dunsmuir (Health in All Policies, CDHB), Doreen McCoard (Post Polio), Tracey Doreen (Deaf/Blind Community), Adele Wilkinson (Mental Health Education and Resource Centre), Simon Atkinson (People First) and Anna Mitchell (Disabled Persons Association).

Minute Taker: Emma Pachnatz (CCC)

1.	Welcome: Claire welcomed everyone to the meeting and two guest speakers Belinda Barrett-Walker and Valerie Merryweather from the Christchurch City Council Graffiti Programme.	ACTION
2.	Apologies: Brian Laurie (Physical Disability), Robert Watts (Older Persons), Leanne Keenan (CCC) and Lorraine Wiersma (Maori & Whanau)	
3.	<p>Presentation from Belinda Barrett-Walker and Valerie Merryweather from the Christchurch City Council Graffiti Programme.</p> <ul style="list-style-type: none"> ❖ The Graffiti Programme has a team of four staff: Belinda - Graffiti Volunteer Coordinator, Val - Graffiti Projects Coordinator, Sarah Gardyne - Graffiti Business Coordinator and Pippa Sluis - Graffiti Analyst based at CCC Linwood Offices, 180 Smith Street. ❖ The Council has a graffiti removal contractor who cleans or paints over graffiti tags. Photos are taken before and after and sent to the Graffiti Programme and download to the Graffiti Tagforce database. Pippa analysis the tags along with other background information. If matched with a tagger the photo and information is given to the Police. ❖ Taggers are any age not just kids. If see a tagger tagging don't approach. Ring 111 for the Police. ❖ Graffiti has significantly decreased at the moment due to volunteers reporting tags or painting over tags. ❖ The Graffiti programme is registered with Volunteering Canterbury. Volunteers are either tag "spotters" or "graffiti removers". ❖ Belinda and Val are available to speak to any group. <ul style="list-style-type: none"> ○ Recently spoke to new migrants interested being involved with a community project. ○ Schools: Val spoke to Somerfield School and for homework the students did tag spotting for a week. Val educated the students on what the difference was between graffiti vandalism/graffiti art, how can prevent and help. ○ High Schools: A lot of Schools have a service to the community component where have to fulfil so many hours of service i.e. St Andrews College are undertaking a graffiti project. ○ Will present to the National Volunteer Expo tomorrow and taking part at the Positive Ageing Expo hosted by Aged Concern Canterbury on 29 September. Also spoke recently to all Council Community Boards on graffiti and getting people to report graffiti. 	Members

❖ **Graffiti Volunteers**

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This role is just as important as the Graffiti remover as rely so much on members of the public to report graffiti on our behalf.

- Volunteers age from 9 to 87 years old. If under 17 years need consent and become a tag spotter. Becoming a volunteer also assists the Council reduce the cost of graffiti removal each year.
- Volunteers can contribute to any number of hours
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 - New volunteers read and sign guideline and agreement.
- Several volunteers include disabled people. One young guy severely physically disabled in a wheelchair wanted to help his community. He has been offered the tag spotter role and every Friday without fail he is out tag spotting. Huge impact for him, gives him sense of community engagement and empowerment.

Are there other people in the community who have the same community desire to help but can't because of there situation? The Graffiti Programme is happy to assistance people wanting to give back to the community.

- If the tag does not meet Council's contractors criteria, utility companies are informed. If on residential property Belinda and Val will visit the property and offer support and paint etc. Are encouraging people to take ownership of their own property.
 - Criteria includes front fence if bordering the footpath. For more information go to www.ccc.govt.nz see under Home & Living-Make a query /report a problem – Graffiti.
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- Groups can either do tag spotting or graffiti removal.
 - For example found sites/areas for Helping Hands part of the Mormon Church 200 volunteers painted over graffiti. Must always get permission from the people for the volunteers to complete.
 - Another example is Rotary Groups from 50 to 150 people who help out. In the groups have tag spotters who fill out the information, send back to Val to follow with appropriate utility companies/Council/residents/businesses.

- Work with other large groups of volunteers e.g. Community Probation that have set sites to clean off graffiti on weekly bases. Community Watch Patrols are coming on board and Neighbourhood Support Groups. Involved with Keep New Zealand Beautiful.
- Some sites use uracryl anti-graffiti paint e.g. Washington Way Reserve Skate Park.
- Graffiti Programme get access to recycle paint for free with limited colours.
- Collect the Top 5 Tags and Top 10 Suburbs from Tagforce database and use this information to filter in why that area is being hit with tags. Is there a common dominator between the roads and foot traffic with road works? Look at solving the problem.
- Enforcement: Visit commercial business selling spray cans making sure are locked away and out of sight. If purchase spray can must be over the age of 18 years old and show photo ID.

GOAL: If one person on every street reported graffiti then could develop some strategies to combat the tagging. People walk pass thinking someone else has reported the graffiti. Val and Belinda encouraged members to pass onto networks groups, family and friends to report graffiti to the Council, doesn't matter how many times report. The public are the Graffiti Programme's eyes and ears out in the community.

Questions

- Do you have corporate volunteer groups?
A: Yes, 40 groups
- Do you have limits what can and can't paint on?
A: Can't touch trees and historical monuments. Can paint on wooden fences and concrete walls etc. The contractor will either use a water blaster or chemicals to clean off. Graffiti remover volunteers aren't provided with chemicals due to health and safety.
- What about cleaning off graffiti in high places?
A: Only can clean off graffiti up to three metres high due to health and safety reasons.
- If the graffiti is offensive?
A: Contact the Council Call Centre as is a priority.
- Can you send photos by email to Council?
A: Smart phone app is being developed. Email: info@ccc.govt.nz
Supply photo and information below:
 - physical address
 - whether offensive or not
 - what graffiti on
 - original colour of background area painted
 - colour of graffiti
 - whether used marker pen or paint.
 Contact the Council Call Centre ph 941 8999 if see any graffiti and note details. If have any questions contact the Graffiti Programme at the Council ph 941 8999 and they will return your call that day.
- Do you have maximum number of volunteers?
A: No.
- Who is responsible for cleaning off graffiti in alleyways?
A: Ring the Council, Val can speak to the owners and get

	<p>permission. Does meet Council contractor criteria.</p> <ul style="list-style-type: none"> ▪ Don't cover CDHB facilities? A: No but if bordering the footpath or reserve or fence - Yes. ▪ What about bus shelters being hit with graffiti? A: Ring or email the Council Call Centre with physical address. ACTION: Emma to send Belinda links to agencies and organisations. ▪ With the rebuild are you able to help with businesses and residential properties to deter graffiti? A: Yes, Val can visit and look at solutions. If a residential frontage look at using other material than having a wooden fence. For example planting a hedge or thorny rose bushes. Define your boundary with shorter fence and will depends on circumstances. HINTS: Keep wheelie bins away from side of house; don't have a garage right at the front, set it well back. Make sure your letter box is not going to attract graffiti – make part of the fence etc. 	Emma
	<p>Previous Minutes:</p> <ul style="list-style-type: none"> • Leanne Keenan will be taking over the disability/older person's role and facilitating the Disability Advisory Group meetings from 7 July onwards. • CDHB Accessibility animation will be available soon for people and will be looking to introduce to groups. Is a conversation starter on how to take the message forward. The final message states we all have an impact as consumers. ACTION: Allison to present animation at future meeting. ACTION: Allison to present animation to Community Committee if available. • ACTION: Allison to discuss draft brochure 'What is a good neighbourhood' at future meeting. • Three monthly Community Committee meetings: Claire attended last meeting and Councillor Yani Johanson has completed a Community Committee Resolution for the Disability Advisory Group to formally meet with the Community Committee every three months. The Disability Advisory Group is now on the agenda for the next meeting on Tuesday 15 July. Claire has to write report two weeks prior, to get through the Council system. ACTION: Open invitation for members to attend first meeting. Claire will lead report. This meeting is open to the public. Community Committee meeting starts 9 am to 1 pm. Reports from Council Staff are normally first on the agenda and is an informal meeting in the Committee Room next to Council Chambers at Civic, 53 Hereford Street, Level 2. ACTION: Claire to follow up with Allison prior to meeting. Allison will attend and Tracey to confirm if attending. ACTION: At next meeting organise attendance at future Community Committee meetings. • Disabled blue painted car parks: Claire still working on this. To paint blue small square costs approximately \$85 m². Councillor Yani Johanson was interested in the cost and how many mobility car parks have in the inner city – it is understood 44 but this will change upwards as buildings come on line. Disability Advisory Group to suggest that when maintenance rolls out , CCC start replacing them blue. A check is also being completed on the rest of Christchurch. ACTION: Update when information available 	<p>Allison Allison Allison Members Claire & Allison Members Leanne</p>

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<p>ACTION: Members to think about presentation topic that has clarity and simplicity not confusing for dementia or disabled people. Karen could do a healthy Christchurch Seminar at lunchtime for the broader community. A presentation to Council staff that would be involved with DAG's work – bespoke key Council staff.</p>	Allison
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<p>ACTION: Adele to follow up with Making a Difference Fund re when funds need to be used by.</p> <ul style="list-style-type: none"> • Disability Statistics: Claire would like to see handout (1-2 pages) of Who's Who in the disability field. Is hard to find out Disability statistics. Allison is attending seminar at Stats NZ on the census. 	Allison & Leanne
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<p>ACTION: Emma to send out reminder to DAG members of meeting change and date.</p>	Emma
<ul style="list-style-type: none"> • DAG Planning Day – Tuesday 22 July 2014 at Mherc 	Claire
<ul style="list-style-type: none"> ○ Suggestion for facilitator – Alison Ogier-Price 	Claire
<p>ACTION: Claire to contact Alison Ogier-Price re her availability.</p>	Claire
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<ul style="list-style-type: none"> ▪ Accessibility ▪ Awareness raising and up-skilling Council staff. Review document– Communication tips for engaging with the CCC Disability Advisory Group especially the key principles on page 6 whether relate to this Disability Advisory Group. Member's bios to be included in the document. 	Claire

	<p>ACTION: Members to read and bring to the planning day. Emma to send document to member's absence from meeting.</p> <p>ACTION: Members to send Emma their bios.</p> <ul style="list-style-type: none"> • Petition re move bus stops on Worcester Street to Hereford Street. Ecan encouraging walking and biking however moving bus stop create more problems and difficult for people less mobile or sick. Also creates problems for the elderly to have direct access to the hospital. Claire sent submission on behalf of Disability Advisory group. 	Members & Emma Members
6.	<p>General Business:</p> <ul style="list-style-type: none"> • Ceciel DelaRue from Council's Urban Design Team was to speak on accessible cities plan – what the inner city is going to look like. The group are keen to speak to the Disability Advisory Group – will be an interactive session at the next meeting. • Lyttelton Civic Square Concept Plan to be design on hill on three levels. Canterbury DHB put in a submission and suggested within each of the levels firstly people can get around and secondly had accessible car parking at each level. ACTION: Leanne to follow up outcome of submission placed June 2013 for Allison. • Earthquake Disability Leadership Group (EDLG): Claire & Bridget Lange from CERA met with Bruce Coleman as the EDLG meetings will be restarting 26 June. Anna explained that the EDLG is a chance to discuss where to from here. If the group is still needed and if so what form the group should take. Also depends on funding. Claire discussed with Bruce and Bridget how Council could support EDLG. • Mayoral Forums with sectors: Claire mentioned the possibility of organising a Mayoral forum with the Disability sector. At the moment organising one for the Refugee and Migrant Community. Previously an Older Persons Forum was held. Claire is happy to drive this, including DAG, EDLG, agencies and government departments etc. ACTION: Members to discuss at future meeting. • Disability Support Advisory Committee (DSAC) at CDHB. Allison explained the DHB has a board of statutory committee's i.e. public health, hospital services and disability support that report and advise the board. <ul style="list-style-type: none"> ○ For several years most DHB's have combined public health and disability support. ○ From 2014 disability support is going to be split from public Health to a stand alone Disability Support Advisory Committee (DSAC) reporting to Canterbury District Health Board. ○ Now has a new chair, Chris Mene. Chair is wanting a network to support the work of that group. ○ The group will have three community appointees. ○ The Disability Action Plan for the DHB, hasn't been updated since 2007. ○ The DHB is now putting it right to give some attention to disability. Watch this space. Minutes of DSAC will be available on their website. <p>ACTION: Allison to update with information when available.</p> <ul style="list-style-type: none"> • Christchurch City Council proposal to restructure its Social Housing Portfolio closes 26 June. Claire encouraged members representing other groups to review the three options in the proposal. ACTION: Claire to draft submission on behalf of the Disability Advisory Group. 	<p>Leanne</p> <p>Members</p> <p>Allison</p>

	<ul style="list-style-type: none">Members thanked Claire for her assistance and support with the Disability Advisory Group as Leanne takes over the role from 7 July 2014.	
7.	Next Meeting: Will be Disability Advisory Group Planning Day Tuesday 22 July 2014 from 10 am to 2 pm at Mherc, 116 Marshland Road, Shirley.	
8.	Meeting Closed: 12:05 pm	

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6.	<p>General Business:</p> <ul style="list-style-type: none"> • Ceciel DelaRue from Council's Urban Design Team was to speak on accessible cities plan – what the inner city is going to look like. The group are keen to speak to the Disability Advisory Group – will be an interactive session at the next meeting. • Lyttelton Civic Square Concept Plan to be design on hill on three levels. Canterbury DHB put in a submission and suggested within each of the levels firstly people can get around and secondly had accessible car parking at each level. ACTION: Leanne to follow up outcome of submission placed June 2013 for Allison. • Earthquake Disability Leadership Group (EDLG): Claire & Bridget Lange from CERA met with Bruce Coleman as the EDLG meetings will be restarting 26 June. Anna explained that the EDLG is a chance to discuss where to from here. If the group is still needed and if so what form the group should take. Also depends on funding. Claire discussed with Bruce and Bridget how Council could support EDLG. • Mayoral Forums with sectors: Claire mentioned the possibility of organising a Mayoral forum with the Disability sector. At the moment organising one for the Refugee and Migrant Community. Previously an Older Persons Forum was held. Claire is happy to drive this, including DAG, EDLG, agencies and government departments etc. ACTION: Members to discuss at future meeting. • Disability Support Advisory Committee (DSAC) at CDHB. Allison explained the DHB has a board of statutory committee's i.e. public health, hospital services and disability support that report and advise the board. <ul style="list-style-type: none"> ○ For several years most DHB's have combined public health and disability support. ○ From 2014 disability support is going to be split from public Health to a stand alone Disability Support Advisory Committee (DSAC) reporting to Canterbury District Health Board. ○ Now has a new chair, Chris Mene. Chair is wanting a network to support the work of that group. ○ The group will have three community appointees. ○ The Disability Action Plan for the DHB, hasn't been updated since 2007. ○ The DHB is now putting it right to give some attention to disability. Watch this space. Minutes of DSAC will be available on their website. <p>ACTION: Allison to update with information when available.</p> <ul style="list-style-type: none"> • Christchurch City Council proposal to restructure its Social Housing Portfolio closes 26 June. Claire encouraged members representing other groups to review the three options in the proposal. ACTION: Claire to draft submission on behalf of the Disability Advisory Group. 	<p>Leanne</p> <p>Members</p> <p>Allison</p>

	<ul style="list-style-type: none">Members thanked Claire for her assistance and support with the Disability Advisory Group as Leanne takes over the role from 7 July 2014.	
7.	Next Meeting: Will be Disability Advisory Group Planning Day Tuesday 22 July 2014 from 10 am to 2 pm at Mherc, 116 Marshland Road, Shirley.	
8.	Meeting Closed: 12:05 pm	

**MINUTES OF THE
DISABILITY ADVISORY GROUP MEETING
HELD AT MHERC, 116 MARSHLAND ROAD
ON TUESDAY 17 JUNE 2014 AT 10:00 AM**

Present: Claire Phillips (Strengthening Communities Citywide, CCC), Allison Nichols-Dunsmuir (Health in All Policies, CDHB), Doreen McCoard (Post Polio), Tracey Doreen (Deaf/Blind Community), Adele Wilkinson (Mental Health Education and Resource Centre), Simon Atkinson (People First) and Anna Mitchell (Disabled Persons Association).

Minute Taker: Emma Pachnatz (CCC)

1.	Welcome: Claire welcomed everyone to the meeting and two guest speakers Belinda Barrett-Walker and Valerie Merryweather from the Christchurch City Council Graffiti Programme.	ACTION
2.	Apologies: Brian Laurie (Physical Disability), Robert Watts (Older Persons), Leanne Keenan (CCC) and Lorraine Wiersma (Maori & Whanau)	
3.	<p>Presentation from Belinda Barrett-Walker and Valerie Merryweather from the Christchurch City Council Graffiti Programme.</p> <ul style="list-style-type: none"> ❖ The Graffiti Programme has a team of four staff: Belinda - Graffiti Volunteer Coordinator, Val - Graffiti Projects Coordinator, Sarah Gardyne - Graffiti Business Coordinator and Pippa Sluis - Graffiti Analyst based at CCC Linwood Offices, 180 Smith Street. ❖ The Council has a graffiti removal contractor who cleans or paints over graffiti tags. Photos are taken before and after and sent to the Graffiti Programme and download to the Graffiti Tagforce database. Pippa analysis the tags along with other background information. If matched with a tagger the photo and information is given to the Police. ❖ Taggers are any age not just kids. If see a tagger tagging don't approach. Ring 111 for the Police. ❖ Graffiti has significantly decreased at the moment due to volunteers reporting tags or painting over tags. ❖ The Graffiti programme is registered with Volunteering Canterbury. Volunteers are either tag "spotters" or "graffiti removers". ❖ Belinda and Val are available to speak to any group. <ul style="list-style-type: none"> ○ Recently spoke to new migrants interested being involved with a community project. ○ Schools: Val spoke to Somerfield School and for homework the students did tag spotting for a week. Val educated the students on what the difference was between graffiti vandalism/graffiti art, how can prevent and help. ○ High Schools: A lot of Schools have a service to the community component where have to fulfil so many hours of service i.e. St Andrews College are undertaking a graffiti project. ○ Will present to the National Volunteer Expo tomorrow and taking part at the Positive Ageing Expo hosted by Aged Concern Canterbury on 29 September. Also spoke recently to all Council Community Boards on graffiti and getting people to report graffiti. 	Members

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 - Graffiti Remover (gear is given to person to remove the tag. For example paint brushes, volunteer vest, paint and shirt etc)
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This role is just as important as the Graffiti remover as rely so much on members of the public to report graffiti on our behalf.

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- Volunteers can contribute to any number of hours
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 - New volunteers read and sign guideline and agreement.
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Are there other people in the community who have the same community desire to help but can't because of there situation? The Graffiti Programme is happy to assistance people wanting to give back to the community.

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 - Criteria includes front fence if bordering the footpath. For more information go to www.ccc.govt.nz see under Home & Living-Make a query /report a problem – Graffiti.
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- Look at projects can take on board.
- Groups can either do tag spotting or graffiti removal.
 - For example found sites/areas for Helping Hands part of the Mormon Church 200 volunteers painted over graffiti. Must always get permission from the people for the volunteers to complete.
 - Another example is Rotary Groups from 50 to 150 people who help out. In the groups have tag spotters who fill out the information, send back to Val to follow with appropriate utility companies/Council/residents/businesses.

- Work with other large groups of volunteers e.g. Community Probation that have set sites to clean off graffiti on weekly bases. Community Watch Patrols are coming on board and Neighbourhood Support Groups. Involved with Keep New Zealand Beautiful.
- Some sites use uracryl anti-graffiti paint e.g. Washington Way Reserve Skate Park.
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Questions

- Do you have corporate volunteer groups?
A: Yes, 40 groups
- Do you have limits what can and can't paint on?
A: Can't touch trees and historical monuments. Can paint on wooden fences and concrete walls etc. The contractor will either use a water blaster or chemicals to clean off. Graffiti remover volunteers aren't provided with chemicals due to health and safety.
- What about cleaning off graffiti in high places?
A: Only can clean off graffiti up to three metres high due to health and safety reasons.
- If the graffiti is offensive?
A: Contact the Council Call Centre as is a priority.
- Can you send photos by email to Council?
A: Smart phone app is being developed. Email: info@ccc.govt.nz
Supply photo and information below:
 - physical address
 - whether offensive or not
 - what graffiti on
 - original colour of background area painted
 - colour of graffiti
 - whether used marker pen or paint.
 Contact the Council Call Centre ph 941 8999 if see any graffiti and note details. If have any questions contact the Graffiti Programme at the Council ph 941 8999 and they will return your call that day.
- Do you have maximum number of volunteers?
A: No.
- Who is responsible for cleaning off graffiti in alleyways?
A: Ring the Council, Val can speak to the owners and get

	<p>permission. Does meet Council contractor criteria.</p> <ul style="list-style-type: none"> ▪ Don't cover CDHB facilities? A: No but if bordering the footpath or reserve or fence - Yes. ▪ What about bus shelters being hit with graffiti? A: Ring or email the Council Call Centre with physical address. ACTION: Emma to send Belinda links to agencies and organisations. ▪ With the rebuild are you able to help with businesses and residential properties to deter graffiti? A: Yes, Val can visit and look at solutions. If a residential frontage look at using other material than having a wooden fence. For example planting a hedge or thorny rose bushes. Define your boundary with shorter fence and will depends on circumstances. HINTS: Keep wheelie bins away from side of house; don't have a garage right at the front, set it well back. Make sure your letter box is not going to attract graffiti – make part of the fence etc. 	Emma
	<p>Previous Minutes:</p> <ul style="list-style-type: none"> • Leanne Keenan will be taking over the disability/older person's role and facilitating the Disability Advisory Group meetings from 7 July onwards. • CDHB Accessibility animation will be available soon for people and will be looking to introduce to groups. Is a conversation starter on how to take the message forward. The final message states we all have an impact as consumers. ACTION: Allison to present animation at future meeting. ACTION: Allison to present animation to Community Committee if available. • ACTION: Allison to discuss draft brochure 'What is a good neighbourhood' at future meeting. • Three monthly Community Committee meetings: Claire attended last meeting and Councillor Yani Johanson has completed a Community Committee Resolution for the Disability Advisory Group to formally meet with the Community Committee every three months. The Disability Advisory Group is now on the agenda for the next meeting on Tuesday 15 July. Claire has to write report two weeks prior, to get through the Council system. ACTION: Open invitation for members to attend first meeting. Claire will lead report. This meeting is open to the public. Community Committee meeting starts 9 am to 1 pm. Reports from Council Staff are normally first on the agenda and is an informal meeting in the Committee Room next to Council Chambers at Civic, 53 Hereford Street, Level 2. ACTION: Claire to follow up with Allison prior to meeting. Allison will attend and Tracey to confirm if attending. ACTION: At next meeting organise attendance at future Community Committee meetings. • Disabled blue painted car parks: Claire still working on this. To paint blue small square costs approximately \$85 m². Councillor Yani Johanson was interested in the cost and how many mobility car parks have in the inner city – it is understood 44 but this will change upwards as buildings come on line. Disability Advisory Group to suggest that when maintenance rolls out , CCC start replacing them blue. A check is also being completed on the rest of Christchurch. ACTION: Update when information available 	<p>Allison Allison Allison Members Claire & Allison Members Leanne</p>

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<p>ACTION: Members to think about presentation topic that has clarity and simplicity not confusing for dementia or disabled people. Karen could do a healthy Christchurch Seminar at lunchtime for the broader community. A presentation to Council staff that would be involved with DAG's work – bespoke key Council staff.</p>	Allison
<p>ACTION: Members agreed for Allison to follow up with Karen re her availability to present. CARRIED.</p>	Adele
<p>ACTION: Adele to follow up with Making a Difference Fund re when funds need to be used by.</p> <ul style="list-style-type: none"> • Disability Statistics: Claire would like to see handout (1-2 pages) of Who's Who in the disability field. Is hard to find out Disability statistics. Allison is attending seminar at Stats NZ on the census. 	Allison & Leanne
<p>ACTION: Allison to find out the disability survey results and how to get access. Leanne to follow up at future meeting.</p>	Allison & Leanne
<ul style="list-style-type: none"> • Botanical Gardens: Allison has not received a response back from the managers. Waiting for the weather to clear as Allison wants to visit in a wheelchair and will inform the managers when coming. 	Allison
<p>ACTION: Allison to update at future meeting.</p>	Allison
<p>ACTION: Allison to follow up with Rachel Mullins from Council. Allison encouraged members to visit the new botanical gardens centre to see for themselves how difficult access is.</p>	Allison Members
<p>ACTION: Claire to report on the botanical gardens centre access in the Community Committee report as is significant interest to people.</p>	Claire
<ul style="list-style-type: none"> • Disability Advisory Group Website Page: Allison suggested DAG submissions are uploaded to the website. Members were still in agreement to have their names still recorded in the minutes for the public to read once uploaded to the website. 	Allison & Emma
<p>ACTION: Allison to send Emma final submission to be uploaded to website.</p>	Allison & Emma
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<p>ACTION: Emma to send out reminder to DAG members of meeting change and date.</p>	Emma
<ul style="list-style-type: none"> • DAG Planning Day – Tuesday 22 July 2014 at Mherc 	Claire
<ul style="list-style-type: none"> ○ Suggestion for facilitator – Alison Ogier-Price 	Claire
<p>ACTION: Claire to contact Alison Ogier-Price re her availability.</p>	Claire
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8.	Meeting Closed: 12:05 pm	

**MINUTES OF THE
DISABILITY ADVISORY GROUP MEETING
HELD AT MHERC, 116 MARSHLAND ROAD
ON TUESDAY 17 JUNE 2014 AT 10:00 AM**

Present: Claire Phillips (Strengthening Communities Citywide, CCC), Allison Nichols-Dunsmuir (Health in All Policies, CDHB), Doreen McCoard (Post Polio), Tracey Doreen (Deaf/Blind Community), Adele Wilkinson (Mental Health Education and Resource Centre), Simon Atkinson (People First) and Anna Mitchell (Disabled Persons Association).

Minute Taker: Emma Pachnatz (CCC)

1.	Welcome: Claire welcomed everyone to the meeting and two guest speakers Belinda Barrett-Walker and Valerie Merryweather from the Christchurch City Council Graffiti Programme.	ACTION
2.	Apologies: Brian Laurie (Physical Disability), Robert Watts (Older Persons), Leanne Keenan (CCC) and Lorraine Wiersma (Maori & Whanau)	
3.	<p>Presentation from Belinda Barrett-Walker and Valerie Merryweather from the Christchurch City Council Graffiti Programme.</p> <ul style="list-style-type: none"> ❖ The Graffiti Programme has a team of four staff: Belinda - Graffiti Volunteer Coordinator, Val - Graffiti Projects Coordinator, Sarah Gardyne - Graffiti Business Coordinator and Pippa Sluis - Graffiti Analyst based at CCC Linwood Offices, 180 Smith Street. ❖ The Council has a graffiti removal contractor who cleans or paints over graffiti tags. Photos are taken before and after and sent to the Graffiti Programme and download to the Graffiti Tagforce database. Pippa analysis the tags along with other background information. If matched with a tagger the photo and information is given to the Police. ❖ Taggers are any age not just kids. If see a tagger tagging don't approach. Ring 111 for the Police. ❖ Graffiti has significantly decreased at the moment due to volunteers reporting tags or painting over tags. ❖ The Graffiti programme is registered with Volunteering Canterbury. Volunteers are either tag "spotters" or "graffiti removers". ❖ Belinda and Val are available to speak to any group. <ul style="list-style-type: none"> ○ Recently spoke to new migrants interested being involved with a community project. ○ Schools: Val spoke to Somerfield School and for homework the students did tag spotting for a week. Val educated the students on what the difference was between graffiti vandalism/graffiti art, how can prevent and help. ○ High Schools: A lot of Schools have a service to the community component where have to fulfil so many hours of service i.e. St Andrews College are undertaking a graffiti project. ○ Will present to the National Volunteer Expo tomorrow and taking part at the Positive Ageing Expo hosted by Aged Concern Canterbury on 29 September. Also spoke recently to all Council Community Boards on graffiti and getting people to report graffiti. 	Members

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 - Graffiti Remover (gear is given to person to remove the tag. For example paint brushes, volunteer vest, paint and shirt etc)
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This role is just as important as the Graffiti remover as rely so much on members of the public to report graffiti on our behalf.

- Volunteers age from 9 to 87 years old. If under 17 years need consent and become a tag spotter. Becoming a volunteer also assists the Council reduce the cost of graffiti removal each year.
- Volunteers can contribute to any number of hours
 - Registering a Volunteer: Belinda and Val meet with the volunteer, go over detail of do's and don't.
 - New volunteers read and sign guideline and agreement.
- Several volunteers include disabled people. One young guy severely physically disabled in a wheelchair wanted to help his community. He has been offered the tag spotter role and every Friday without fail he is out tag spotting. Huge impact for him, gives him sense of community engagement and empowerment.

Are there other people in the community who have the same community desire to help but can't because of there situation? The Graffiti Programme is happy to assistance people wanting to give back to the community.

- If the tag does not meet Council's contractors criteria, utility companies are informed. If on residential property Belinda and Val will visit the property and offer support and paint etc. Are encouraging people to take ownership of their own property.
 - Criteria includes front fence if bordering the footpath. For more information go to www.ccc.govt.nz see under Home & Living-Make a query /report a problem – Graffiti.
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❖ **Graffiti Projects**

- Look at projects can take on board.
- Groups can either do tag spotting or graffiti removal.
 - For example found sites/areas for Helping Hands part of the Mormon Church 200 volunteers painted over graffiti. Must always get permission from the people for the volunteers to complete.
 - Another example is Rotary Groups from 50 to 150 people who help out. In the groups have tag spotters who fill out the information, send back to Val to follow with appropriate utility companies/Council/residents/businesses.

- Work with other large groups of volunteers e.g. Community Probation that have set sites to clean off graffiti on weekly bases. Community Watch Patrols are coming on board and Neighbourhood Support Groups. Involved with Keep New Zealand Beautiful.
- Some sites use uracryl anti-graffiti paint e.g. Washington Way Reserve Skate Park.
- Graffiti Programme get access to recycle paint for free with limited colours.
- Collect the Top 5 Tags and Top 10 Suburbs from Tagforce database and use this information to filter in why that area is being hit with tags. Is there a common dominator between the roads and foot traffic with road works? Look at solving the problem.
- Enforcement: Visit commercial business selling spray cans making sure are locked away and out of sight. If purchase spray can must be over the age of 18 years old and show photo ID.

GOAL: If one person on every street reported graffiti then could develop some strategies to combat the tagging. People walk pass thinking someone else has reported the graffiti. Val and Belinda encouraged members to pass onto networks groups, family and friends to report graffiti to the Council, doesn't matter how many times report. The public are the Graffiti Programme's eyes and ears out in the community.

Questions

- Do you have corporate volunteer groups?
A: Yes, 40 groups
- Do you have limits what can and can't paint on?
A: Can't touch trees and historical monuments. Can paint on wooden fences and concrete walls etc. The contractor will either use a water blaster or chemicals to clean off. Graffiti remover volunteers aren't provided with chemicals due to health and safety.
- What about cleaning off graffiti in high places?
A: Only can clean off graffiti up to three metres high due to health and safety reasons.
- If the graffiti is offensive?
A: Contact the Council Call Centre as is a priority.
- Can you send photos by email to Council?
A: Smart phone app is being developed. Email: info@ccc.govt.nz
Supply photo and information below:
 - physical address
 - whether offensive or not
 - what graffiti on
 - original colour of background area painted
 - colour of graffiti
 - whether used marker pen or paint.
 Contact the Council Call Centre ph 941 8999 if see any graffiti and note details. If have any questions contact the Graffiti Programme at the Council ph 941 8999 and they will return your call that day.
- Do you have maximum number of volunteers?
A: No.
- Who is responsible for cleaning off graffiti in alleyways?
A: Ring the Council, Val can speak to the owners and get

	<p>permission. Does meet Council contractor criteria.</p> <ul style="list-style-type: none"> ▪ Don't cover CDHB facilities? A: No but if bordering the footpath or reserve or fence - Yes. ▪ What about bus shelters being hit with graffiti? A: Ring or email the Council Call Centre with physical address. ACTION: Emma to send Belinda links to agencies and organisations. ▪ With the rebuild are you able to help with businesses and residential properties to deter graffiti? A: Yes, Val can visit and look at solutions. If a residential frontage look at using other material than having a wooden fence. For example planting a hedge or thorny rose bushes. Define your boundary with shorter fence and will depends on circumstances. HINTS: Keep wheelie bins away from side of house; don't have a garage right at the front, set it well back. Make sure your letter box is not going to attract graffiti – make part of the fence etc. 	Emma
	<p>Previous Minutes:</p> <ul style="list-style-type: none"> • Leanne Keenan will be taking over the disability/older person's role and facilitating the Disability Advisory Group meetings from 7 July onwards. • CDHB Accessibility animation will be available soon for people and will be looking to introduce to groups. Is a conversation starter on how to take the message forward. The final message states we all have an impact as consumers. ACTION: Allison to present animation at future meeting. ACTION: Allison to present animation to Community Committee if available. • ACTION: Allison to discuss draft brochure 'What is a good neighbourhood' at future meeting. • Three monthly Community Committee meetings: Claire attended last meeting and Councillor Yani Johanson has completed a Community Committee Resolution for the Disability Advisory Group to formally meet with the Community Committee every three months. The Disability Advisory Group is now on the agenda for the next meeting on Tuesday 15 July. Claire has to write report two weeks prior, to get through the Council system. ACTION: Open invitation for members to attend first meeting. Claire will lead report. This meeting is open to the public. Community Committee meeting starts 9 am to 1 pm. Reports from Council Staff are normally first on the agenda and is an informal meeting in the Committee Room next to Council Chambers at Civic, 53 Hereford Street, Level 2. ACTION: Claire to follow up with Allison prior to meeting. Allison will attend and Tracey to confirm if attending. ACTION: At next meeting organise attendance at future Community Committee meetings. • Disabled blue painted car parks: Claire still working on this. To paint blue small square costs approximately \$85 m². Councillor Yani Johanson was interested in the cost and how many mobility car parks have in the inner city – it is understood 44 but this will change upwards as buildings come on line. Disability Advisory Group to suggest that when maintenance rolls out , CCC start replacing them blue. A check is also being completed on the rest of Christchurch. ACTION: Update when information available 	<p>Allison Allison Allison Members Claire & Allison Members Leanne</p>

<ul style="list-style-type: none"> • Civic Office steps in foyer: In the process of being completed. Emma would like to see the outside steps on Worcester Boulevard have a reflector strip install as well. 	Emma
<p>ACTION: Emma to follow up with Viv from Council and report at the Health & Safety Committee.</p> <ul style="list-style-type: none"> • Making a Difference Fund: Allison had a suggestion to support Karen Smith to speak to Disability Advisory Group. When Karen was in Christchurch completed a study on how people with dementia are using the city how it is now, what are the issues for them and are they able to do things out in the community? What helps people being out and about? Karen looked at local issues. 	Members
<p>ACTION: Members to think about presentation topic that has clarity and simplicity not confusing for dementia or disabled people. Karen could do a healthy Christchurch Seminar at lunchtime for the broader community. A presentation to Council staff that would be involved with DAG's work – bespoke key Council staff.</p>	Allison
<p>ACTION: Members agreed for Allison to follow up with Karen re her availability to present. CARRIED.</p>	Adele
<p>ACTION: Adele to follow up with Making a Difference Fund re when funds need to be used by.</p> <ul style="list-style-type: none"> • Disability Statistics: Claire would like to see handout (1-2 pages) of Who's Who in the disability field. Is hard to find out Disability statistics. Allison is attending seminar at Stats NZ on the census. 	Allison & Leanne
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7.	Next Meeting: Will be Disability Advisory Group Planning Day Tuesday 22 July 2014 from 10 am to 2 pm at Mherc, 116 Marshland Road, Shirley.	
8.	Meeting Closed: 12:05 pm	

**MINUTES OF THE
DISABILITY ADVISORY GROUP MEETING
HELD AT MHERC, 116 MARSHLAND ROAD
ON TUESDAY 17 JUNE 2014 AT 10:00 AM**

Present: Claire Phillips (Strengthening Communities Citywide, CCC), Allison Nichols-Dunsmuir (Health in All Policies, CDHB), Doreen McCoard (Post Polio), Tracey Doreen (Deaf/Blind Community), Adele Wilkinson (Mental Health Education and Resource Centre), Simon Atkinson (People First) and Anna Mitchell (Disabled Persons Association).

Minute Taker: Emma Pachnatz (CCC)

1.	Welcome: Claire welcomed everyone to the meeting and two guest speakers Belinda Barrett-Walker and Valerie Merryweather from the Christchurch City Council Graffiti Programme.	ACTION
2.	Apologies: Brian Laurie (Physical Disability), Robert Watts (Older Persons), Leanne Keenan (CCC) and Lorraine Wiersma (Maori & Whanau)	
3.	<p>Presentation from Belinda Barrett-Walker and Valerie Merryweather from the Christchurch City Council Graffiti Programme.</p> <ul style="list-style-type: none"> ❖ The Graffiti Programme has a team of four staff: Belinda - Graffiti Volunteer Coordinator, Val - Graffiti Projects Coordinator, Sarah Gardyne - Graffiti Business Coordinator and Pippa Sluis - Graffiti Analyst based at CCC Linwood Offices, 180 Smith Street. ❖ The Council has a graffiti removal contractor who cleans or paints over graffiti tags. Photos are taken before and after and sent to the Graffiti Programme and download to the Graffiti Tagforce database. Pippa analysis the tags along with other background information. If matched with a tagger the photo and information is given to the Police. ❖ Taggers are any age not just kids. If see a tagger tagging don't approach. Ring 111 for the Police. ❖ Graffiti has significantly decreased at the moment due to volunteers reporting tags or painting over tags. ❖ The Graffiti programme is registered with Volunteering Canterbury. Volunteers are either tag "spotters" or "graffiti removers". ❖ Belinda and Val are available to speak to any group. <ul style="list-style-type: none"> ○ Recently spoke to new migrants interested being involved with a community project. ○ Schools: Val spoke to Somerfield School and for homework the students did tag spotting for a week. Val educated the students on what the difference was between graffiti vandalism/graffiti art, how can prevent and help. ○ High Schools: A lot of Schools have a service to the community component where have to fulfil so many hours of service i.e. St Andrews College are undertaking a graffiti project. ○ Will present to the National Volunteer Expo tomorrow and taking part at the Positive Ageing Expo hosted by Aged Concern Canterbury on 29 September. Also spoke recently to all Council Community Boards on graffiti and getting people to report graffiti. 	Members

❖ **Graffiti Volunteers**

- There are two roles in volunteering:
 - Graffiti Remover (gear is given to person to remove the tag. For example paint brushes, volunteer vest, paint and shirt etc)
 - Tag Spotters – look for tags (lamp posts, footpaths, playground equipment etc. Record information on sheet and ring or email the Council Call Centre with the information.

This role is just as important as the Graffiti remover as rely so much on members of the public to report graffiti on our behalf.

- Volunteers age from 9 to 87 years old. If under 17 years need consent and become a tag spotter. Becoming a volunteer also assists the Council reduce the cost of graffiti removal each year.
- Volunteers can contribute to any number of hours
 - Registering a Volunteer: Belinda and Val meet with the volunteer, go over detail of do's and don't.
 - New volunteers read and sign guideline and agreement.
- Several volunteers include disabled people. One young guy severely physically disabled in a wheelchair wanted to help his community. He has been offered the tag spotter role and every Friday without fail he is out tag spotting. Huge impact for him, gives him sense of community engagement and empowerment.

Are there other people in the community who have the same community desire to help but can't because of there situation? The Graffiti Programme is happy to assistance people wanting to give back to the community.

- If the tag does not meet Council's contractors criteria, utility companies are informed. If on residential property Belinda and Val will visit the property and offer support and paint etc. Are encouraging people to take ownership of their own property.
 - Criteria includes front fence if bordering the footpath. For more information go to www.ccc.govt.nz see under Home & Living-Make a query /report a problem – Graffiti.
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- Look at projects can take on board.
- Groups can either do tag spotting or graffiti removal.
 - For example found sites/areas for Helping Hands part of the Mormon Church 200 volunteers painted over graffiti. Must always get permission from the people for the volunteers to complete.
 - Another example is Rotary Groups from 50 to 150 people who help out. In the groups have tag spotters who fill out the information, send back to Val to follow with appropriate utility companies/Council/residents/businesses.

- Work with other large groups of volunteers e.g. Community Probation that have set sites to clean off graffiti on weekly bases. Community Watch Patrols are coming on board and Neighbourhood Support Groups. Involved with Keep New Zealand Beautiful.
- Some sites use uracryl anti-graffiti paint e.g. Washington Way Reserve Skate Park.
- Graffiti Programme get access to recycle paint for free with limited colours.
- Collect the Top 5 Tags and Top 10 Suburbs from Tagforce database and use this information to filter in why that area is being hit with tags. Is there a common dominator between the roads and foot traffic with road works? Look at solving the problem.
- Enforcement: Visit commercial business selling spray cans making sure are locked away and out of sight. If purchase spray can must be over the age of 18 years old and show photo ID.

GOAL: If one person on every street reported graffiti then could develop some strategies to combat the tagging. People walk pass thinking someone else has reported the graffiti. Val and Belinda encouraged members to pass onto networks groups, family and friends to report graffiti to the Council, doesn't matter how many times report. The public are the Graffiti Programme's eyes and ears out in the community.

Questions

- Do you have corporate volunteer groups?
A: Yes, 40 groups
- Do you have limits what can and can't paint on?
A: Can't touch trees and historical monuments. Can paint on wooden fences and concrete walls etc. The contractor will either use a water blaster or chemicals to clean off. Graffiti remover volunteers aren't provided with chemicals due to health and safety.
- What about cleaning off graffiti in high places?
A: Only can clean off graffiti up to three metres high due to health and safety reasons.
- If the graffiti is offensive?
A: Contact the Council Call Centre as is a priority.
- Can you send photos by email to Council?
A: Smart phone app is being developed. Email: info@ccc.govt.nz
Supply photo and information below:
 - physical address
 - whether offensive or not
 - what graffiti on
 - original colour of background area painted
 - colour of graffiti
 - whether used marker pen or paint.
 Contact the Council Call Centre ph 941 8999 if see any graffiti and note details. If have any questions contact the Graffiti Programme at the Council ph 941 8999 and they will return your call that day.
- Do you have maximum number of volunteers?
A: No.
- Who is responsible for cleaning off graffiti in alleyways?
A: Ring the Council, Val can speak to the owners and get

	<p>permission. Does meet Council contractor criteria.</p> <ul style="list-style-type: none"> ▪ Don't cover CDHB facilities? A: No but if bordering the footpath or reserve or fence - Yes. ▪ What about bus shelters being hit with graffiti? A: Ring or email the Council Call Centre with physical address. ACTION: Emma to send Belinda links to agencies and organisations. ▪ With the rebuild are you able to help with businesses and residential properties to deter graffiti? A: Yes, Val can visit and look at solutions. If a residential frontage look at using other material than having a wooden fence. For example planting a hedge or thorny rose bushes. Define your boundary with shorter fence and will depends on circumstances. HINTS: Keep wheelie bins away from side of house; don't have a garage right at the front, set it well back. Make sure your letter box is not going to attract graffiti – make part of the fence etc. 	Emma
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Supply photo and information below:
 - physical address
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 - what graffiti on
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7.	Next Meeting: Will be Disability Advisory Group Planning Day Tuesday 22 July 2014 from 10 am to 2 pm at Mherc, 116 Marshland Road, Shirley.	
8.	Meeting Closed: 12:05 pm	

**MINUTES OF THE
DISABILITY ADVISORY GROUP MEETING
HELD AT MHERC, 116 MARSHLAND ROAD
ON TUESDAY 17 JUNE 2014 AT 10:00 AM**

Present: Claire Phillips (Strengthening Communities Citywide, CCC), Allison Nichols-Dunsmuir (Health in All Policies, CDHB), Doreen McCoard (Post Polio), Tracey Doreen (Deaf/Blind Community), Adele Wilkinson (Mental Health Education and Resource Centre), Simon Atkinson (People First) and Anna Mitchell (Disabled Persons Association).

Minute Taker: Emma Pachnatz (CCC)

1.	Welcome: Claire welcomed everyone to the meeting and two guest speakers Belinda Barrett-Walker and Valerie Merryweather from the Christchurch City Council Graffiti Programme.	ACTION
2.	Apologies: Brian Laurie (Physical Disability), Robert Watts (Older Persons), Leanne Keenan (CCC) and Lorraine Wiersma (Maori & Whanau)	
3.	<p>Presentation from Belinda Barrett-Walker and Valerie Merryweather from the Christchurch City Council Graffiti Programme.</p> <ul style="list-style-type: none"> ❖ The Graffiti Programme has a team of four staff: Belinda - Graffiti Volunteer Coordinator, Val - Graffiti Projects Coordinator, Sarah Gardyne - Graffiti Business Coordinator and Pippa Sluis - Graffiti Analyst based at CCC Linwood Offices, 180 Smith Street. ❖ The Council has a graffiti removal contractor who cleans or paints over graffiti tags. Photos are taken before and after and sent to the Graffiti Programme and download to the Graffiti Tagforce database. Pippa analysis the tags along with other background information. If matched with a tagger the photo and information is given to the Police. ❖ Taggers are any age not just kids. If see a tagger tagging don't approach. Ring 111 for the Police. ❖ Graffiti has significantly decreased at the moment due to volunteers reporting tags or painting over tags. ❖ The Graffiti programme is registered with Volunteering Canterbury. Volunteers are either tag "spotters" or "graffiti removers". ❖ Belinda and Val are available to speak to any group. <ul style="list-style-type: none"> ○ Recently spoke to new migrants interested being involved with a community project. ○ Schools: Val spoke to Somerfield School and for homework the students did tag spotting for a week. Val educated the students on what the difference was between graffiti vandalism/graffiti art, how can prevent and help. ○ High Schools: A lot of Schools have a service to the community component where have to fulfil so many hours of service i.e. St Andrews College are undertaking a graffiti project. ○ Will present to the National Volunteer Expo tomorrow and taking part at the Positive Ageing Expo hosted by Aged Concern Canterbury on 29 September. Also spoke recently to all Council Community Boards on graffiti and getting people to report graffiti. 	Members

❖ **Graffiti Volunteers**

- There are two roles in volunteering:
 - Graffiti Remover (gear is given to person to remove the tag. For example paint brushes, volunteer vest, paint and shirt etc)
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This role is just as important as the Graffiti remover as rely so much on members of the public to report graffiti on our behalf.

- Volunteers age from 9 to 87 years old. If under 17 years need consent and become a tag spotter. Becoming a volunteer also assists the Council reduce the cost of graffiti removal each year.
- Volunteers can contribute to any number of hours
 - Registering a Volunteer: Belinda and Val meet with the volunteer, go over detail of do's and don't.
 - New volunteers read and sign guideline and agreement.
- Several volunteers include disabled people. One young guy severely physically disabled in a wheelchair wanted to help his community. He has been offered the tag spotter role and every Friday without fail he is out tag spotting. Huge impact for him, gives him sense of community engagement and empowerment.

Are there other people in the community who have the same community desire to help but can't because of there situation? The Graffiti Programme is happy to assistance people wanting to give back to the community.

- If the tag does not meet Council's contractors criteria, utility companies are informed. If on residential property Belinda and Val will visit the property and offer support and paint etc. Are encouraging people to take ownership of their own property.
 - Criteria includes front fence if bordering the footpath. For more information go to www.ccc.govt.nz see under Home & Living-Make a query /report a problem – Graffiti.
 - Once the tag is removed a letter is left in their mail box just to say have removed graffiti from their property and if have any problems in the future give the Council Graffiti Programme a call.

❖ **Graffiti Projects**

- Look at projects can take on board.
- Groups can either do tag spotting or graffiti removal.
 - For example found sites/areas for Helping Hands part of the Mormon Church 200 volunteers painted over graffiti. Must always get permission from the people for the volunteers to complete.
 - Another example is Rotary Groups from 50 to 150 people who help out. In the groups have tag spotters who fill out the information, send back to Val to follow with appropriate utility companies/Council/residents/businesses.

- Work with other large groups of volunteers e.g. Community Probation that have set sites to clean off graffiti on weekly bases. Community Watch Patrols are coming on board and Neighbourhood Support Groups. Involved with Keep New Zealand Beautiful.
- Some sites use uracryl anti-graffiti paint e.g. Washington Way Reserve Skate Park.
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- If the graffiti is offensive?
A: Contact the Council Call Centre as is a priority.
- Can you send photos by email to Council?
A: Smart phone app is being developed. Email: info@ccc.govt.nz
Supply photo and information below:
 - physical address
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 - what graffiti on
 - original colour of background area painted
 - colour of graffiti
 - whether used marker pen or paint.
 Contact the Council Call Centre ph 941 8999 if see any graffiti and note details. If have any questions contact the Graffiti Programme at the Council ph 941 8999 and they will return your call that day.
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	<ul style="list-style-type: none">Members thanked Claire for her assistance and support with the Disability Advisory Group as Leanne takes over the role from 7 July 2014.	
7.	Next Meeting: Will be Disability Advisory Group Planning Day Tuesday 22 July 2014 from 10 am to 2 pm at Mherc, 116 Marshland Road, Shirley.	
8.	Meeting Closed: 12:05 pm	

**MINUTES OF THE
DISABILITY ADVISORY GROUP MEETING
HELD AT MHERC, 116 MARSHLAND ROAD
ON TUESDAY 17 JUNE 2014 AT 10:00 AM**

Present: Claire Phillips (Strengthening Communities Citywide, CCC), Allison Nichols-Dunsmuir (Health in All Policies, CDHB), Doreen McCoard (Post Polio), Tracey Doreen (Deaf/Blind Community), Adele Wilkinson (Mental Health Education and Resource Centre), Simon Atkinson (People First) and Anna Mitchell (Disabled Persons Association).

Minute Taker: Emma Pachnatz (CCC)

1.	Welcome: Claire welcomed everyone to the meeting and two guest speakers Belinda Barrett-Walker and Valerie Merryweather from the Christchurch City Council Graffiti Programme.	ACTION
2.	Apologies: Brian Laurie (Physical Disability), Robert Watts (Older Persons), Leanne Keenan (CCC) and Lorraine Wiersma (Maori & Whanau)	
3.	<p>Presentation from Belinda Barrett-Walker and Valerie Merryweather from the Christchurch City Council Graffiti Programme.</p> <ul style="list-style-type: none"> ❖ The Graffiti Programme has a team of four staff: Belinda - Graffiti Volunteer Coordinator, Val - Graffiti Projects Coordinator, Sarah Gardyne - Graffiti Business Coordinator and Pippa Sluis - Graffiti Analyst based at CCC Linwood Offices, 180 Smith Street. ❖ The Council has a graffiti removal contractor who cleans or paints over graffiti tags. Photos are taken before and after and sent to the Graffiti Programme and download to the Graffiti Tagforce database. Pippa analysis the tags along with other background information. If matched with a tagger the photo and information is given to the Police. ❖ Taggers are any age not just kids. If see a tagger tagging don't approach. Ring 111 for the Police. ❖ Graffiti has significantly decreased at the moment due to volunteers reporting tags or painting over tags. ❖ The Graffiti programme is registered with Volunteering Canterbury. Volunteers are either tag "spotters" or "graffiti removers". ❖ Belinda and Val are available to speak to any group. <ul style="list-style-type: none"> ○ Recently spoke to new migrants interested being involved with a community project. ○ Schools: Val spoke to Somerfield School and for homework the students did tag spotting for a week. Val educated the students on what the difference was between graffiti vandalism/graffiti art, how can prevent and help. ○ High Schools: A lot of Schools have a service to the community component where have to fulfil so many hours of service i.e. St Andrews College are undertaking a graffiti project. ○ Will present to the National Volunteer Expo tomorrow and taking part at the Positive Ageing Expo hosted by Aged Concern Canterbury on 29 September. Also spoke recently to all Council Community Boards on graffiti and getting people to report graffiti. 	Members

❖ **Graffiti Volunteers**

- There are two roles in volunteering:
 - Graffiti Remover (gear is given to person to remove the tag. For example paint brushes, volunteer vest, paint and shirt etc)
 - Tag Spotters – look for tags (lamp posts, footpaths, playground equipment etc. Record information on sheet and ring or email the Council Call Centre with the information.

This role is just as important as the Graffiti remover as rely so much on members of the public to report graffiti on our behalf.

- Volunteers age from 9 to 87 years old. If under 17 years need consent and become a tag spotter. Becoming a volunteer also assists the Council reduce the cost of graffiti removal each year.
- Volunteers can contribute to any number of hours
 - Registering a Volunteer: Belinda and Val meet with the volunteer, go over detail of do's and don't.
 - New volunteers read and sign guideline and agreement.
- Several volunteers include disabled people. One young guy severely physically disabled in a wheelchair wanted to help his community. He has been offered the tag spotter role and every Friday without fail he is out tag spotting. Huge impact for him, gives him sense of community engagement and empowerment.

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1.	Welcome: Claire welcomed everyone to the meeting and two guest speakers Belinda Barrett-Walker and Valerie Merryweather from the Christchurch City Council Graffiti Programme.	ACTION
2.	Apologies: Brian Laurie (Physical Disability), Robert Watts (Older Persons), Leanne Keenan (CCC) and Lorraine Wiersma (Maori & Whanau)	
3.	<p>Presentation from Belinda Barrett-Walker and Valerie Merryweather from the Christchurch City Council Graffiti Programme.</p> <ul style="list-style-type: none"> ❖ The Graffiti Programme has a team of four staff: Belinda - Graffiti Volunteer Coordinator, Val - Graffiti Projects Coordinator, Sarah Gardyne - Graffiti Business Coordinator and Pippa Sluis - Graffiti Analyst based at CCC Linwood Offices, 180 Smith Street. ❖ The Council has a graffiti removal contractor who cleans or paints over graffiti tags. Photos are taken before and after and sent to the Graffiti Programme and download to the Graffiti Tagforce database. Pippa analysis the tags along with other background information. If matched with a tagger the photo and information is given to the Police. ❖ Taggers are any age not just kids. If see a tagger tagging don't approach. Ring 111 for the Police. ❖ Graffiti has significantly decreased at the moment due to volunteers reporting tags or painting over tags. ❖ The Graffiti programme is registered with Volunteering Canterbury. Volunteers are either tag "spotters" or "graffiti removers". ❖ Belinda and Val are available to speak to any group. <ul style="list-style-type: none"> ○ Recently spoke to new migrants interested being involved with a community project. ○ Schools: Val spoke to Somerfield School and for homework the students did tag spotting for a week. Val educated the students on what the difference was between graffiti vandalism/graffiti art, how can prevent and help. ○ High Schools: A lot of Schools have a service to the community component where have to fulfil so many hours of service i.e. St Andrews College are undertaking a graffiti project. ○ Will present to the National Volunteer Expo tomorrow and taking part at the Positive Ageing Expo hosted by Aged Concern Canterbury on 29 September. Also spoke recently to all Council Community Boards on graffiti and getting people to report graffiti. 	Members

❖ **Graffiti Volunteers**

- There are two roles in volunteering:
 - Graffiti Remover (gear is given to person to remove the tag. For example paint brushes, volunteer vest, paint and shirt etc)
 - Tag Spotters – look for tags (lamp posts, footpaths, playground equipment etc. Record information on sheet and ring or email the Council Call Centre with the information.

This role is just as important as the Graffiti remover as rely so much on members of the public to report graffiti on our behalf.

- Volunteers age from 9 to 87 years old. If under 17 years need consent and become a tag spotter. Becoming a volunteer also assists the Council reduce the cost of graffiti removal each year.
- Volunteers can contribute to any number of hours
 - Registering a Volunteer: Belinda and Val meet with the volunteer, go over detail of do's and don't.
 - New volunteers read and sign guideline and agreement.
- Several volunteers include disabled people. One young guy severely physically disabled in a wheelchair wanted to help his community. He has been offered the tag spotter role and every Friday without fail he is out tag spotting. Huge impact for him, gives him sense of community engagement and empowerment.

Are there other people in the community who have the same community desire to help but can't because of there situation? The Graffiti Programme is happy to assistance people wanting to give back to the community.

- If the tag does not meet Council's contractors criteria, utility companies are informed. If on residential property Belinda and Val will visit the property and offer support and paint etc. Are encouraging people to take ownership of their own property.
 - Criteria includes front fence if bordering the footpath. For more information go to www.ccc.govt.nz see under Home & Living-Make a query /report a problem – Graffiti.
 - Once the tag is removed a letter is left in their mail box just to say have removed graffiti from their property and if have any problems in the future give the Council Graffiti Programme a call.

❖ **Graffiti Projects**

- Look at projects can take on board.
- Groups can either do tag spotting or graffiti removal.
 - For example found sites/areas for Helping Hands part of the Mormon Church 200 volunteers painted over graffiti. Must always get permission from the people for the volunteers to complete.
 - Another example is Rotary Groups from 50 to 150 people who help out. In the groups have tag spotters who fill out the information, send back to Val to follow with appropriate utility companies/Council/residents/businesses.

- Work with other large groups of volunteers e.g. Community Probation that have set sites to clean off graffiti on weekly bases. Community Watch Patrols are coming on board and Neighbourhood Support Groups. Involved with Keep New Zealand Beautiful.
- Some sites use uracryl anti-graffiti paint e.g. Washington Way Reserve Skate Park.
- Graffiti Programme get access to recycle paint for free with limited colours.
- Collect the Top 5 Tags and Top 10 Suburbs from Tagforce database and use this information to filter in why that area is being hit with tags. Is there a common dominator between the roads and foot traffic with road works? Look at solving the problem.
- Enforcement: Visit commercial business selling spray cans making sure are locked away and out of sight. If purchase spray can must be over the age of 18 years old and show photo ID.

GOAL: If one person on every street reported graffiti then could develop some strategies to combat the tagging. People walk pass thinking someone else has reported the graffiti. Val and Belinda encouraged members to pass onto networks groups, family and friends to report graffiti to the Council, doesn't matter how many times report. The public are the Graffiti Programme's eyes and ears out in the community.

Questions

- Do you have corporate volunteer groups?
A: Yes, 40 groups
- Do you have limits what can and can't paint on?
A: Can't touch trees and historical monuments. Can paint on wooden fences and concrete walls etc. The contractor will either use a water blaster or chemicals to clean off. Graffiti remover volunteers aren't provided with chemicals due to health and safety.
- What about cleaning off graffiti in high places?
A: Only can clean off graffiti up to three metres high due to health and safety reasons.
- If the graffiti is offensive?
A: Contact the Council Call Centre as is a priority.
- Can you send photos by email to Council?
A: Smart phone app is being developed. Email: info@ccc.govt.nz
Supply photo and information below:
 - physical address
 - whether offensive or not
 - what graffiti on
 - original colour of background area painted
 - colour of graffiti
 - whether used marker pen or paint.
 Contact the Council Call Centre ph 941 8999 if see any graffiti and note details. If have any questions contact the Graffiti Programme at the Council ph 941 8999 and they will return your call that day.
- Do you have maximum number of volunteers?
A: No.
- Who is responsible for cleaning off graffiti in alleyways?
A: Ring the Council, Val can speak to the owners and get

	<p>permission. Does meet Council contractor criteria.</p> <ul style="list-style-type: none"> ▪ Don't cover CDHB facilities? A: No but if bordering the footpath or reserve or fence - Yes. ▪ What about bus shelters being hit with graffiti? A: Ring or email the Council Call Centre with physical address. ACTION: Emma to send Belinda links to agencies and organisations. ▪ With the rebuild are you able to help with businesses and residential properties to deter graffiti? A: Yes, Val can visit and look at solutions. If a residential frontage look at using other material than having a wooden fence. For example planting a hedge or thorny rose bushes. Define your boundary with shorter fence and will depends on circumstances. HINTS: Keep wheelie bins away from side of house; don't have a garage right at the front, set it well back. Make sure your letter box is not going to attract graffiti – make part of the fence etc. 	Emma
	<p>Previous Minutes:</p> <ul style="list-style-type: none"> • Leanne Keenan will be taking over the disability/older person's role and facilitating the Disability Advisory Group meetings from 7 July onwards. • CDHB Accessibility animation will be available soon for people and will be looking to introduce to groups. Is a conversation starter on how to take the message forward. The final message states we all have an impact as consumers. ACTION: Allison to present animation at future meeting. ACTION: Allison to present animation to Community Committee if available. • ACTION: Allison to discuss draft brochure 'What is a good neighbourhood' at future meeting. • Three monthly Community Committee meetings: Claire attended last meeting and Councillor Yani Johanson has completed a Community Committee Resolution for the Disability Advisory Group to formally meet with the Community Committee every three months. The Disability Advisory Group is now on the agenda for the next meeting on Tuesday 15 July. Claire has to write report two weeks prior, to get through the Council system. ACTION: Open invitation for members to attend first meeting. Claire will lead report. This meeting is open to the public. Community Committee meeting starts 9 am to 1 pm. Reports from Council Staff are normally first on the agenda and is an informal meeting in the Committee Room next to Council Chambers at Civic, 53 Hereford Street, Level 2. ACTION: Claire to follow up with Allison prior to meeting. Allison will attend and Tracey to confirm if attending. ACTION: At next meeting organise attendance at future Community Committee meetings. • Disabled blue painted car parks: Claire still working on this. To paint blue small square costs approximately \$85 m². Councillor Yani Johanson was interested in the cost and how many mobility car parks have in the inner city – it is understood 44 but this will change upwards as buildings come on line. Disability Advisory Group to suggest that when maintenance rolls out , CCC start replacing them blue. A check is also being completed on the rest of Christchurch. ACTION: Update when information available 	<p>Allison Allison Allison Members Claire & Allison Members Leanne</p>

<ul style="list-style-type: none"> • Civic Office steps in foyer: In the process of being completed. Emma would like to see the outside steps on Worcester Boulevard have a reflector strip install as well. 	Emma
<ul style="list-style-type: none"> • ACTION: Emma to follow up with Viv from Council and report at the Health & Safety Committee. • Making a Difference Fund: Allison had a suggestion to support Karen Smith to speak to Disability Advisory Group. When Karen was in Christchurch completed a study on how people with dementia are using the city how it is now, what are the issues for them and are they able to do things out in the community? What helps people being out and about? Karen looked at local issues. 	Members
<ul style="list-style-type: none"> • ACTION: Members to think about presentation topic that has clarity and simplicity not confusing for dementia or disabled people. Karen could do a healthy Christchurch Seminar at lunchtime for the broader community. A presentation to Council staff that would be involved with DAG's work – bespoke key Council staff. 	Allison
<ul style="list-style-type: none"> • ACTION: Members agreed for Allison to follow up with Karen re her availability to present. CARRIED. 	Adele
<ul style="list-style-type: none"> • ACTION: Adele to follow up with Making a Difference Fund re when funds need to be used by. • Disability Statistics: Claire would like to see handout (1-2 pages) of Who's Who in the disability field. Is hard to find out Disability statistics. Allison is attending seminar at Stats NZ on the census. 	Allison & Leanne
<ul style="list-style-type: none"> • ACTION: Allison to find out the disability survey results and how to get access. Leanne to follow up at future meeting. 	Allison & Leanne
<ul style="list-style-type: none"> • Botanical Gardens: Allison has not received a response back from the managers. Waiting for the weather to clear as Allison wants to visit in a wheelchair and will inform the managers when coming. 	Allison
<ul style="list-style-type: none"> • ACTION: Allison to update at future meeting. 	Allison
<ul style="list-style-type: none"> • ACTION: Allison to follow up with Rachel Mullins from Council. Allison encouraged members to visit the new botanical gardens centre to see for themselves how difficult access is. 	Allison Members
<ul style="list-style-type: none"> • ACTION: Claire to report on the botanical gardens centre access in the Community Committee report as is significant interest to people. 	Claire
<ul style="list-style-type: none"> • Disability Advisory Group Website Page: Allison suggested DAG submissions are uploaded to the website. Members were still in agreement to have their names still recorded in the minutes for the public to read once uploaded to the website. 	Allison & Emma
<ul style="list-style-type: none"> • ACTION: Allison to send Emma final submission to be uploaded to website. 	Allison & Emma
<ul style="list-style-type: none"> • Next DAG Meeting: Will be replaced with the Disability Advisory Group Planning Day to be held on Tuesday 22 July from 10 am to 2 pm at Mherc. 	Emma
<ul style="list-style-type: none"> • ACTION: Emma to send out reminder to DAG members of meeting change and date. 	Emma
<ul style="list-style-type: none"> • DAG Planning Day – Tuesday 22 July 2014 at Mherc 	Claire
<ul style="list-style-type: none"> ○ Suggestion for facilitator – Alison Ogier-Price 	Claire
<ul style="list-style-type: none"> ○ ACTION: Claire to contact Alison Ogier-Price re her availability. 	Claire
<ul style="list-style-type: none"> ○ Review DAG Work Plan – on what is DAG's role. 	Claire
<ul style="list-style-type: none"> ▪ Accessibility 	Claire
<ul style="list-style-type: none"> ▪ Awareness raising and up-skilling Council staff. Review document– Communication tips for engaging with the CCC Disability Advisory Group especially the key principles on page 6 whether relate to this Disability Advisory Group. Member's bios to be included in the document. 	Claire

	<p>ACTION: Members to read and bring to the planning day. Emma to send document to member's absence from meeting.</p> <p>ACTION: Members to send Emma their bios.</p> <ul style="list-style-type: none"> • Petition re move bus stops on Worcester Street to Hereford Street. Ecan encouraging walking and biking however moving bus stop create more problems and difficult for people less mobile or sick. Also creates problems for the elderly to have direct access to the hospital. Claire sent submission on behalf of Disability Advisory group. 	Members & Emma Members
6.	<p>General Business:</p> <ul style="list-style-type: none"> • Ceciel DelaRue from Council's Urban Design Team was to speak on accessible cities plan – what the inner city is going to look like. The group are keen to speak to the Disability Advisory Group – will be an interactive session at the next meeting. • Lyttelton Civic Square Concept Plan to be design on hill on three levels. Canterbury DHB put in a submission and suggested within each of the levels firstly people can get around and secondly had accessible car parking at each level. ACTION: Leanne to follow up outcome of submission placed June 2013 for Allison. • Earthquake Disability Leadership Group (EDLG): Claire & Bridget Lange from CERA met with Bruce Coleman as the EDLG meetings will be restarting 26 June. Anna explained that the EDLG is a chance to discuss where to from here. If the group is still needed and if so what form the group should take. Also depends on funding. Claire discussed with Bruce and Bridget how Council could support EDLG. • Mayoral Forums with sectors: Claire mentioned the possibility of organising a Mayoral forum with the Disability sector. At the moment organising one for the Refugee and Migrant Community. Previously an Older Persons Forum was held. Claire is happy to drive this, including DAG, EDLG, agencies and government departments etc. ACTION: Members to discuss at future meeting. • Disability Support Advisory Committee (DSAC) at CDHB. Allison explained the DHB has a board of statutory committee's i.e. public health, hospital services and disability support that report and advise the board. <ul style="list-style-type: none"> ○ For several years most DHB's have combined public health and disability support. ○ From 2014 disability support is going to be split from public Health to a stand alone Disability Support Advisory Committee (DSAC) reporting to Canterbury District Health Board. ○ Now has a new chair, Chris Mene. Chair is wanting a network to support the work of that group. ○ The group will have three community appointees. ○ The Disability Action Plan for the DHB, hasn't been updated since 2007. ○ The DHB is now putting it right to give some attention to disability. Watch this space. Minutes of DSAC will be available on their website. <p>ACTION: Allison to update with information when available.</p> <ul style="list-style-type: none"> • Christchurch City Council proposal to restructure its Social Housing Portfolio closes 26 June. Claire encouraged members representing other groups to review the three options in the proposal. ACTION: Claire to draft submission on behalf of the Disability Advisory Group. 	<p>Leanne</p> <p>Members</p> <p>Allison</p>

	<ul style="list-style-type: none">Members thanked Claire for her assistance and support with the Disability Advisory Group as Leanne takes over the role from 7 July 2014.	
7.	Next Meeting: Will be Disability Advisory Group Planning Day Tuesday 22 July 2014 from 10 am to 2 pm at Mherc, 116 Marshland Road, Shirley.	
8.	Meeting Closed: 12:05 pm	