

Christchurch City Council - Creative Industries Support Fund

Purpose and Objectives

The purpose of the Fund is to enable the swift dispensing of funds to ensure that Creative Industries are re-established in the Central City to support the rebuild.

The Central City should provide a platform for students of the arts and qualified arts practitioners, innovators and facilitators in Christchurch. This fund is intended to support the establishment of affordable studio, exhibition and retail solutions and projects that will help stem the loss of the Creative Sector in the city. This will provide the people of Christchurch with access to interesting and progressive arts experiences that will contribute to the enlivening of the Central City and be of benefit to the wider business community.

The Fund is applicable only to the Central City.

Fund Criteria

To be eligible for this fund, projects that are proposed will need to demonstrate how they meet the below criteria:

- Attract residents and visitors to the Central City, supporting the return of businesses and recovery of the Central City.
- Support activities and art which reflect Christchurch's unique identity – creating a point of difference from other cities and creating a vibrant Central City.
- Improve the amenity/environment of the Central City for residents, visitors and businesses operating the Central City.
- Help residents and visitors connect with recovery of the Central City.
- Must support the long-term recovery of Creative Industries.
- Must encourage the general public to engage with arts practice and outcomes.
- Must take place, or begin, within 4 months of grant approval.
- Must achieve a creative, high quality outcome.

Funding available

\$323,220 is available for allocation through the Creative Industries Support Fund in 2014/15.

Process

Applications for grants can be made throughout the year until the funds are exhausted.

Applications will be processed by the Urban Design & Regeneration Unit at Christchurch City Council.

Evaluation of applications will be undertaken by an interdisciplinary panel who make recommendations. Applications for small grants of up to \$15,000 may be approved through a delegation to the Unit Manager Urban Design & Regeneration. Where grants are over \$15,000 a report will be provided to Council for grant approval.

Applicants will be required to submit applications that provide the required level of detail including but not limited to; a description of the concept, how the proposal meets the criteria, the total budget for the project, resources and personnel available to support the project, and the proposed delivery and timing.

Successful Proposals will be confirmed and funded promptly, with the expectation that they will be delivered within 4 months of grant approval.

Eligible, but unsuccessful, project proposals will be provided feedback.

Applicants proposing ineligible projects will be notified and the proposals discarded. Feedback will be provided on why the projects were ineligible.

Conditions

As far as possible standardised funding agreements will be developed to facilitate timely payment of grants. Payment of grants will be made following signing of a funding agreement by both parties.

Funding agreements will state clear expectations for both parties. In particular, funds are to be used as set out in the Funding Agreement and applicants are expected to provide information regarding other funding applied for or received.

Grantees will be expected to provide a brief report detailing the success of their project, including a description of the outcomes achieved against the criteria and a financial summary.

Successful projects will be required to comply with relevant regulations and consents.

The following will not generally be funded

- Retrospective costs or project or purchase costs incurred or settled before the agree commencement date of the funding agreement
- Debt servicing or re-financing costs
- Stock or capital market investment
- Gambling or prize money
- Entertainment costs (except for costs directly linked to volunteer recognition)
- Funding of individuals (only non-profit organisations)
- Payment of any legal expenditure, including costs or expenditures related to mediation disputes or ACC, Employment Tribunal, Small Claims Tribunal, Professional or Disciplinary Body hearings
- Purchase of land and buildings
- Building maintenance or facility design, development and renovation costs
- Activities or initiatives where the primary purpose is to promote religious ministry, political objectives, commercial or profit-oriented interests
- Fundraising
- Medical or healthcare costs – including treatment and insurance fees
- Money which will be re-distributed as grant funding, sponsorship, donations, bequests, aid funding or aid to other recipients
- Payment of fines, court costs, mediation costs, IRD penalties or retrospective tax payments
- Costs to remedy, rectify, upgrade, retrofit or replace equipment, vehicles or premises as a result of action by central or local government departments or other agencies who hold regulatory or enforcement powers

- Purchase of vehicles and any related ongoing maintenance, repair, overhead costs or road user charges
- Social functions
- Air travel, accommodation, hotel / motel expenses
- Conference fees and costs
- Projects which have received other Council funding in the same financial year
- Projects that are considered to be the primary responsibility of:
 - Central government
 - Some other funding body
 - A Council Unit (where funding should come from an internal budget)