

# BUSINESS IMPROVEMENT DISTRICT GRANT FUND APPLICATION FORM

Please read the Christchurch City Council Business Improvement District grant fund guidelines document before completing this application. The guidelines contain information about grant eligibility and use of the funds to progress your Business Improvement District.

## **APPLICANT INFROMATION**

| 1. | Contact details           |        |
|----|---------------------------|--------|
|    | Organisation name:        |        |
|    | Postal Address:           |        |
|    | Physical Address:         |        |
|    | Phone number:             |        |
|    | Contact name:             | Email: |
|    | Alternative contact name: | Email: |
|    | Website:                  |        |
|    |                           |        |

| 2. | Is your organisation a legal entity?              | Yes | No |
|----|---|-----|----|
| 3. | Does your organisation have a constitution?       | Yes | No |
| 4. | How long has your organisation been in existence? |     |    |

5. Does your organisation have a bank account? Yes No

#### PROPOSED BUSINESS IMPROVEMENT DISTRICT

- 6. Has your organisation passed a resolution to work towards establishing a BID?
- 7. Your proposed BID is a:

Town Centre

**Business Park** 

**Tourism and Visitor** 

**Single Business Sector** 

Rural

Other - please give details

8. How many businesses do you envisage will be included in your business improvement district?

# **BID GRANT APPLICATION**

9. Please describe your proposed business improvement district, including the business sectors you intend will be involved. (no more than 750 words)

10. What is the current level of support for and understanding of business improvement districts in your proposed BID area? What evidence do you have to support this? Please detail how you intend to secure additional funding to deliver the development of the BID.

#### **PROJECT INFORMATION**

**11. Project description:** 

## 12. Project start date:

#### 13. Project end date:

# 14. Full cost breakdown for your project.

| Item/Activity | Cost |
|---------------|------|
|               |      |
|               |      |
|               |      |
|               |      |
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|               |      |

# **BID GRANT APPLICATION**

15. How does this project contribute to progressing your organisation to BID establishment?

## **OTHER SUPPORT**

- 16. Has other funding been secured for at least 50 percent of the total expected cost of the project?
- 17. Please provide details funding sources to be used for this project:

18. Please attach letters of support from local businesses and your local community board as evidence they have been consulted and support the development of this Business Improvement District.

Please email your completed application to:

Gavin Thomas, Principal Advisor Economic Policy:

gavin.thomas@ccc.govt.nz