Date

03 941 8999

53 Hereford Street  
Christchurch 8013

PO Box 73013  
Christchurch 8154

**ccc.govt.nz**

Name

Address line one

Address line two

Address line three

Christchurch XXXX

Attention:

**Certificate of Compliance – RMA/+ - Address**

I refer to your application (comprising plans and associated information) for a Certificate of Compliance for the following activity:

**Application date:** + *include reference to further info if applicable*

**Activity:** + *detailed description of the proposal*

**Location:** + *address*

**Legal description:** + *if not on road reserve*

**District Plan zoning:** +

*AND if/as relevant to the proposal*

All rules in the Christchurch District Plan applicable to this proposal are operative pursuant to Section 86F of the Resource Management Act 1991.

The Resource Management (National Environmental Standards for + ) Regulations [year] is applicable to this proposal. *(delete if no relevant NES)*

Pursuant to section 139 of the Resource Management Act 1991, I certify that the activity can be done lawfully in this location without a resource consent as at the date of receipt of the application *or further information*.

**Advice Note:**

A copy of the certified plans and supporting information is entered into the Council’s records as RMA/+.

[enter signature incl name and position title]

**Delegated Officer:**

[insert signature]

**Additional information to be read in conjunction with the certificate**

**Processing fees**

An invoice for additional fees incurred in the processing of your application will be forwarded to you shortly if the costs exceed the deposit paid when the application was lodged.

If you do not agree with any additional fees that have been charged, you may lodge an objection with the Council under Section 357B of the Resource Management Act 1991. Objections to additional feesmust be received within 15 working days of the date on which you receive the invoice. Your objection must be in writing and should clearly explain the reasons for your objection.

**Lapsing of this certificate**

This certificate will lapse **five years** from the date of this letter unless it is given effect to (i.e. the activity is established) before then.Application may be made under Section 125 of the Resource Management Act 1991 to extend the duration of the certificate, and this must be submitted and approved prior to the certificate lapsing.

**Building consent**

This certificate is not a consent to build. A building consent may be required under the Building Act 2004 prior to commencement of construction.

If you have not yet applied for a building consent, reference to this letter in your building consent application will assist the Council in processing the consent.