**Tree Removal Certificate**

*This form is used to certify that a significant tree scheduled in the Christchurch District Plan is dead or has a loss of structural integrity and meets the criteria for removal. It must be completed and signed by a technician arborist (see definition on page 4).*

**Submit this form online at:** [**onlineservices.ccc.govt.nz**](http://onlineservices.ccc.govt.nz/)**; or**

**Email to:** [**resourceconsentapplications@ccc.govt.nz**](mailto:resourceconsentapplications@ccc.govt.nz)**; or**

**For enquiries phone: (03) 941 8999**

|  |  |
| --- | --- |
| **Tree details** | |
| Address: | |  | | --- | |  | |
| Botanical Name: | |  | | --- | |  | |
| Cultivar: | |  | | --- | |  | |
| Common name: | |  | | --- | |  | |
| District Plan Tree ID Number: | |  | | --- | |  | |
| Council Asset ID GIS (*obtain from CCC)*: | |  | | --- | |  | |

|  |  |
| --- | --- |
| **Owner details** | |
| Owner’s full name: | |  | | --- | |  | |
| Email: | |  | | --- | |  | |
| Phone number: | |  | | --- | |  | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Assessment** | | | | | | |
| Date of Inspection: | | |  | | --- | |  | | | | | |
| Name of Assessor: | | |  | | --- | |  | | | | | |
| Company: | | |  | | --- | |  | | | | | |
| Email: | | |  | | --- | |  | | | | | |
| Phone number: | | |  | | --- | |  | | | | | |
| Qualifications: | | |  | | --- | |  | | | | | |
| Tree dimensions: | | | | | | |
| Height (m): | |  | | --- | |  | | | Spread E/W (m): | |  | | --- | |  | | Diameter (m): | |  | | --- | |  | |
|  |  | |  |  |  |  |
| Damage (r*efer pages 3 and 4*):   |  | | --- | |  | | | | | | | |
| Cause (*refer pages 3 and 4*):   |  | | --- | |  | | | | | | | |
| Assessor observations and recommendation:   |  | | --- | |  | | | | | | | |

|  |  |  |
| --- | --- | --- |
| Digital Photograph(s):   |  |  | | --- | --- | |  |  | |

|  |  |  |
| --- | --- | --- |
| I confirm that the Click here to enter text.(*Botanical name)* located at Click here to enter text. (*address of where the tree is located*) scheduled in the Christchurch District Plan as Click here to enter text. (*District Plan Tree ID Number*) has been assessed and meets the criteria for removal as described in Activity Standard 9.4.4.1 P4 a.(i), 9.4.4.1.1 P4 a.(ii), 9.4.4.1.1 P10 a.(i) or 9.4.4.1.1 P10 a.(ii) (*delete non-applicable standard*) Permitted Activities – Trees.  *Or*  I confirm that the Click here to enter text. (*Botanical name)* located at Click here to enter text. (*address of where the tree is located*) scheduled in the Christchurch District Plan as being part of the Group of Trees Click here to enter text. (*District Plan Tree ID Number*) has been assessed and meets the criteria for removal as described in Activity Standard 9.4.4.1.1 P4 a.(i), 9.4.4.1.1 P4 a.(ii), 9.4.4.1.1 P10 a.(i) or 9.4.4.1.1 P10 a.(ii) (*delete non-applicable standard*) Permitted Activities – Trees.  *Or*  I confirm that the Click here to enter text. (*Botanical name)* located at Click here to enter text. (*address of where the tree is located*) which is scheduled in the Christchurch District Plan as open space heritage item Click here to enter text. (*Heritage Item Number and description*) has been assessed and meets the criteria for transplant / removal *(delete one)* as described in Activity Standard 9.3.4.1 1 P14 Permitted Activities – Historic heritage. | | |
|  |  |  |
| (*Signature of Assessor*) |  | Date |

**EXCERPTS FROM THE CHRISTCHURCH DISTRICT PLAN**

**Appendix 9.4.7.3 – Tree Removal Certificate**

**Allocation of Damage & Cause**

Damage and Cause must only be attributed to trees that have failed in some way. Either a physical or physiological defect must be involved.

**Damage Selection and Use**

Damage is used to broadly categorise the failure which has occurred with the tree. The failures identified should always be further categorised by the use of an associated Cause.

1. Damage Death Plants – This will only be applied to tree when it has died or is degraded to such an extent that removal is required. It relates to the physiological condition (Health) of the tree only.
2. Damage Structure Issue – This will only be applied to the physical structure failure of either the tree or group of trees. It is not to be used for health issues where no structural issues are prevalent.

|  |  |
| --- | --- |
| **Title / Header** | **Explanation & Use** |
| Death | Tree has died or is degraded to such an extent that removal is required |
| Structure Issue | Failure of the whole of the tree or group of trees |

**Cause Selection and Use**

Cause is utilised in conjunction with Damage to define the failure to a greater extent. Cause MUST be utilised in conjunction with a Damage. Cause is detailed in the table below.

|  |  |
| --- | --- |
| **Title / Header** | **Explanation & Use** |
| Vandalism | Unlawful physical damage to a tree |
| Storm | A severe wind event and / or abnormally high rainfall event |
| Environmental Factors | Any environmental condition which has led to the failure of an asset (NOT A STORM Event) |
| Settlement | Soil settling vertically (e.g. slumpage on grave site, sinking where a tree was located) |
| Dumping | Disposal or dumping waste materials either organic or inorganic |
| 3rd Party Damage | All accidental damage by a third party but not caused by deliberate action |
| Structural failure Main Stem | Failure of the main stem / trunk of a tree |
| Structural failure Branches | Failure of the branches of a tree |
| Structural failure Roots | Failure of the roots of a tree to support its upper structure |
| Poisoning | Including accidental killing of a living entity caused by a chemical agent |
| Pollution | Damage to the asset and / or environment by chemical substance or waste product |
| Pest | Animal or Insect causing damage to the asset |
| Disease | Disease infestation causing damage to the asset |
| Fire | Damage by a fire started either by natural causes or arson |
| Fungus | Infestation by fungus that has caused degradation of the asset. |

**Associations between Damage and Cause Codes**

The table below indicates the most likely combinations of Damage and Cause with trees.

|  |  |
| --- | --- |
| **Damage Code Selection** | **Cause Code Selection** |
| Structure Issue | Structural failure Main Stem |
| Structural failure Branches |
| Structural failure Roots |
| Storm |
| Vandalism |
| 3rd Party Damage |
| Disease |
| Fire |
| Other | Environmental Factors |
| Poisoning |
| Dumping |
| Pollution |
| Pest |
| Disease |
| Fungus |
| 3rd Party Damage |
| Storm |

**Chapter 2 Definitions**

**Technician arborist**

for the purposes of sub-chapter 9.4, means a person who:

1. by possession of a recognised arboricultural degree or diploma and on the job experience is familiar with the tasks, equipment and hazards involved in arboricultural operations; and
2. has demonstrated proficiency in tree inspection and evaluating and treating hazardous trees; and
3. has demonstrated competence to level 6 NZQA Diploma in Arboriculture standard (or be of an equivalent arboricultural standard).

|  |
| --- |
| **Privacy information**  The above information is required for the council to receive this certificate. All information submitted is required to be kept available for public record, therefore the public (including business organisations and other units of the Council) may view this certificate, once submitted. It may also be made available on the Council’s website. If you would like to request access to, or correction of your details, please contact the Council. |