

Resource Consents Unit

# Application to change or cancel resource consent condition(s)

Resource Management Act 1991 – Form 10

Submit this form online at: [onlineservices.ccc.govt.nz](https://onlineservices.ccc.govt.nz); or

Email to: [resourceconsentapplications@ccc.govt.nz](mailto:resourceconsentapplications@ccc.govt.nz); or

Deliver to: Resource Consents Unit, Christchurch City Council, 53 Hereford Street, Christchurch; or

Send to: Resource Consents Unit, Christchurch City Council, PO Box 73013, Christchurch Mail Centre, Christchurch, 8154

For enquiries phone: (03) 941 8999 or email [DutyPlanner@ccc.govt.nz](mailto:DutyPlanner@ccc.govt.nz)

## About this form

This form is for an application to change or cancel a condition of an existing resource consent, or to vary or cancel a condition specified in a subdivision consent notice. It must be accompanied by plans, a certificate of title and other supporting information.

A deposit (minimum application fee) is required to be paid before processing will commence (refer Resource Management [Fee Schedule](#)). An invoice will be issued when the application has been received.

Applications are checked for completeness prior to acceptance. Please ensure that you have compiled your documents carefully to avoid delays accepting your application.

Please also refer to the important information for applicants contained in Sections 10 and 11 of this form.

## 1. Pre-application discussions

Have you had a pre-application meeting or discussions with any Council staff about this proposal?

Yes

No

If yes, what was the name of the planner or other staff member(s)?

Date of pre-application meeting (if applicable):

Meeting reference number:

## 2. Type of application

This application is for the following (select one):

Change/cancellation of condition(s) under s127

Variation/cancellation of consent notice condition under s221(3)

RMA number for the consent to which the condition relates:

## 3. Application site

Street address:

Legal description:

I have provided a Certificate of Title (Record of Title) less than 3 months old, including a copy of any consent notice, covenant or other encumbrance to which the Council is a party. Note: These can be obtained from Land Information New Zealand: <https://apps.linz.govt.nz/survey-titles/order-copy/>

OR

I request that the Council obtain a copy of the Certificate of Title (Record of Title) and any relevant encumbrances from Land Information New Zealand and on-charge the cost to me.





**DEBT RECOVERY** – Where an invoiced amount has not been paid by the stated due date, the Council may commence debt recovery action. The Council reserves the right to charge interest, payable from the date the debt became due, and recover costs incurred in pursuing recovery to the debt.

**DEVELOPMENT CONTRIBUTIONS** – Your development, if granted, may also incur development contributions under the Local Government Act 2002 in accordance with the Council's Development Contributions Policy. Any development contributions payable will be invoiced to the applicant.

## **11. Additional notes for the applicant**

1. The written approval of persons the Council considers may be adversely affected by the proposal may be required as part of the application, if it is to be processed on a non-notified basis. This will be determined after the application has been lodged and assessed, and a site visit carried out.
2. Consultation with neighbours and other affected persons is at the discretion of and is the responsibility of the applicant.
3. The costs incurred in receiving and checking incomplete applications are invoiced to the applicant. To avoid delays and cost please ensure that you submit a complete application.
4. If further information is required after your application is accepted, you will be advised as soon as possible and processing of the application will be suspended until the information is received.
5. All applicants are asked to check the accuracy of the information supplied. Inaccuracies in information supplied can cause difficulties at a later date, such as additional costs, delays and legal proceedings initiated by the Council and/or by other persons.
6. For applications granted under s.221(3), the Council will issue a certificate confirming that the condition specified in the consent notice has been varied or cancelled, for your registration with Land Information New Zealand.