

Resource Consents Unit

# Notice of Surrender of Resource Consent

Resource Management Act 1991 – Section 138

Submit your application online at: [onlineservices.ccc.govt.nz](http://onlineservices.ccc.govt.nz); or

Email your application to [resourceconsentapplications@ccc.govt.nz](mailto:resourceconsentapplications@ccc.govt.nz); or

Send to: Resource Consents Unit, Christchurch City Council, PO Box 73013, Christchurch Mail Centre, Christchurch 8154;

Deliver to: Resource Consents Unit, Christchurch City Council, 53 Hereford Street, Christchurch.

For enquiries phone: (03) 941 8999

## About this form

This form is to be used where a consent holder wishes to surrender an existing resource consent in accordance with Section 138 of the Resource Management Act 1991.

The required Processing Fee must be paid before the request for surrender will be considered (refer Resource Management [Fee Schedule](#)). An invoice will be issued when the application has been received.

## 1. Consent details

Resource Consent Number: RMA .....

Location of the resource consent (street address): .....

Legal Description: .....

## 2. Details of the Surrender

I wish to surrender the resource consent: *(please tick one)*

In whole

In part, as per the explanation provided on page 2.

## 3. Consent Holder

Name of Consent Holder: .....

Landline: ..... Mobile: .....

Email: .....

Postal Address: ..... Post Code: .....

I confirm that I am the holder of this resource consent, or am authorised to act on behalf of the consent holder.

Signature: ..... Date: .....

Name (if not the consent holder): .....

## 4. Agent details

Name of Agent (if applicable): .....

Landline: ..... Mobile: .....

Email: .....

Postal Address: ..... Post Code: .....

## 5. Explanation for request for surrender in part only

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## 6. Privacy Information

The information on this form is required for the Council to process your application. All information submitted as part of an application is required to be kept available for public record, therefore the public (including business organisations and other units of the Council) may view this application, once submitted. It may also be made available to the public on the Council's website. If there is commercially sensitive information in your application please let us know. If you would like to request access to, or correction of, your details, please contact the Council.