day month year

03 941 8999

53 Hereford Street  
Christchurch 8013

PO Box 73013  
Christchurch 8154

**ccc.govt.nz**

Name

Address line one

Address line two

Address line three

Christchurch XXXX

Dear +

Application for permitted boundary activity – RMA/+ - Address

Thank you for your application for a permitted boundary activity, which I’ve assessed against the requirements of Section 87AAB and Section 87BA of the Resource Management Act.

Unfortunately, your proposed activity is not a boundary activity because: *List reason(s) the activity is not a boundary activity under s87AAB*.

* It breaches Rule + in the District Plan, which is not a boundary rule. For proposal to be a boundary activity it must not breach any other types of rules in the Plan.
* The infringed boundary is a public boundary, as it adjoins + *(describe land on the other side, e.g. road, rail corridor, reserve, other publicly owned land)*. If a proposal infringes a rule along a public boundary it is not classified as a boundary activity.

In addition to this, the application doesn’t contain sufficient information to determine compliance with some of the other District Plan rules:

1. +
2. +

To progress from here you will need to apply for a resource consent, including the above information.

A resource consent application must include an assessment of the relevant District Plan provisions and the effects of the proposal on the environment. You can find the application form and information about applying for resource consent on our [website](https://ccc.govt.nz/consents-and-licences/resource-consents).

If you decide to apply for resource consent it will be treated as a new application and given a new RMA number. If it is submitted within 15 working days, we will transfer any unused portion of the deposit already paid across to the resource consent application and invoice you for the additional amount to make up the full resource consent deposit.

Alternatively, if we haven’t received a resource consent application from you within this timeframe, we’ll arrange for any remaining balance to be refunded to you.

*OR if deposit not paid when letter sent*

I note that at the time of writing this letter the initial deposit fee had not yet been paid, so we will cancel that deposit invoice.

If you resubmit your application within 15 working days we’ll send you a new deposit invoice and transfer the costs of receiving and checking the original application across to the new RMA number. If the application is not resubmitted within 15 working days, you will receive an invoice for those costs.

Please contact me if you have any questions about this letter.

Yours sincerely

[Insert signature with name and position]

**Delegated Officer:**

[Insert signature with name, position and date]