

PERMIT TO WORK

This form is to be filled out in accordance with Operating Procedure: Permit to Work

The Permit Issuer shall review this Permit to Work (PTW) from and ensure all sections are completed as applicable. JSA must be attached

Permit number:	PTW_
Work Order Number	
Site Name	Christchurch Wastewater Treatment Plant
Site Phone	03 941 5705
Site Address	210 – 220 Pages Road, Wainoni
Person in control	
Position	
Company	
Phone or RT Channel	

Start Date:	
End Date:	
First Aid Location:	
In the event of an emergency – Call the site supervisor on 03 941 5705, or 111 if there is a risk to life or property	
Safety Observer	
Name	
Phone or RT Channel	

JOB DETAILS:
Description and reason for work:
List any impacts to the worksite, operations, other personnel, or environment:

CERTIFICATES REQUIRED

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Isolation	Work at Height	Confined Space	Hot Works	Excavations	Cranes / Lifting	Transfer of Control	Critical Systems

☐ Technical documentation provided e.g. P&ID, As built

PERMIT REVIEWER: The isolations have been completed per the application, the JSA has been reviewed

I&EC Team		Shift Engineers	
Date/time		Date/time	
Operations Manager <i>(transfer of control only)</i>		Health & Safety Advisor <i>(if required)</i>	
Date/time		Date/time	

PERMIT ISSUER: The Job Safety Analysis or Safe Work Method Statement has been completed by the Receiver.

All Isolations (if required) are in place and the work is safe to commence.

Signed by Permit Issuer		Signed by Permit Receiver	
Date/time issued		Date/time received	

PERMIT CLOSEOUT

This Permit is closed. All relevant Certificates have been closed by the Permit Receiver. The work site has been left in a safe and tidy condition.

Signed by Permit Issuer		Signed by Permit Receiver	
Date/time issued		Date/time received	

Emergency Contacts

Poisons Centre: 0800 764 766

Christchurch City Council: 03 941 8999

Environment Canterbury: 0800 765 588

Pollution hotline: 0800 765 588

Emergency medical centre:

