

## PUBLIC NOTICE OF APPLICATION

### Sale and Supply of Alcohol Act 2012 Section 127 & 101

**CELTIC ARMS INN LIMITED, (THE LICENSEE, 308 Selwyn Street, Spreydon, Christchurch)**, has made application to the District Licensing Committee at Christchurch for the renewal of **CLUB LICENCE RENEWAL** in respect of the premises situated at **308 Selwyn Street, Spreydon** known as **CELTIC ARMS INN**.

The general nature of the business conducted under the licence is: **ON-LICENCE TAVERN**

The days on which and the hours during which alcohol is sold under the licence are:

**SUNDAY TO THURSDAY 8.00 AM TO 11.00 PM**  
**FRIDAY AND SATURDAY 8.00 AM TO 12.00 MIDNIGHT**  
**CHRISTMAS EVE 8.00 AM TO 12.00 MIDNIGHT**  
**NEW YEARS EVE 8.00 AM TO 1.00 AM THE FOLLOWING DAY**

The application may be inspected during ordinary office hours at the office of the Christchurch District Licensing Committee, Civic Offices, 53 Hereford Street, Christchurch. Phone 941 8999 to arrange with the Alcohol Licensing Team.

Any person who is entitled to object and who wishes to object to the grant of the application may, not later than 25 working days after the date of the first publication of this notice, file a notice in writing of the objection with the Secretary of the District Licensing Committee, P O Box 73013, Christchurch 8154.

No objection to the renewal of a licence may be made in relation to a matter other than a matter specified in section 131 of the Sale and Supply of Alcohol Act 2012.

Date of first publication on website: **13 March 2025**

[www.ccc.govt.nz/alcohol](http://www.ccc.govt.nz/alcohol)

[ccc.govt.nz/consents-and-licences/business-licences-and-consents/alcohol/alcohol-licence-public-notification](http://ccc.govt.nz/consents-and-licences/business-licences-and-consents/alcohol/alcohol-licence-public-notification)

For office use only:

Connect Ref:

# Application for renewal of licence

ALC/2025/722

Section 100, Sale and Supply of Alcohol Act 2012

## About this application:

Please complete this form and forward it with all required documents. You can submit the form (and documents) online through the webpage or in person, or post to Christchurch City Council, 53 Hereford Street, PO Box 73013, Christchurch 8154.

**This application cannot be accepted if the form is incomplete and documents are missing. Filing is not complete unless your invoice is paid. Invoices are posted to you 2 months in advance of the due date to your last address provided to us.**

Accepted methods of payment are: CASH - EFTPOS - Internet Banking.

Note: Application fees are non-refundable and are for the processing of your application and must be paid when you apply for your renewal.

We can only process your application once we have both the Proof of Payment of fees AND the required paperwork (application form and required documents).

The original of this application should be filed with the District Licensing Committee no later than 20 working days before the expiry of the licence. After that time it may be filed only with the permission of the District Licensing Committee. **In no case may the renewal application be filed after the licence has expired. You will be deemed unlicensed and a full new licence application will be required.**

Any questions contact the Alcohol Licensing Team to discuss and for more information, ph 03 941 8999 or [alcohollicensing@ccc.govt.nz](mailto:alcohollicensing@ccc.govt.nz)

- Endorsements: (state by type every endorsement sought)  Caterer  BYO  Auctioneers  Remote sales
- Renewal with Variation: (changes to licence conditions)
- Renewal of Club-off licence

## 1. Renewal application for: (details as on current licence)

- a. Trading name: Celtic Arms Inn
- b. Licencee: Celtic Arms Inn Limited.
- c. Licence number: 60/0N/95/2024.
- d. Licence Expiry date: 19/04/25.

**If Renewal with Variation:** Risk Weighting verification and fees recalculation for invoice (Office to complete)

(If variation, please make an appointment with an Inspector to discuss and have your fees and risk weighting confirmed before payment as we may have to make adjustments to your renewal invoice before you make payment.)

Total Weighting:

Fee Category:

Updated Premises Certificate of Compliance (alcohol) application needed? Yes No

If YES, Certificate already applied for? Yes No OR Already issued and attached?

Inspector confirmed application vetted and complete for lodgement Yes No - refer to lodgement notes on back page

Inspectors Signature:

Date of verification:

dd/mm/yyyy

### Council Use Only

Connect Invoice number

Receipt No:

Date:

Christchurch City Council 



## 2. Details of Applicant

a. Company or Club or Society name or full legal name(s) if individual to be on licence:

Celtic Arms Inn Limited

b. Other names/aliases known by:

c. Date of Birth:

Sex:

Male

Female

d. Occupation/Current employment (including for all Directors):

Self employed

e. Residential address:

f. Website:

### g. Convictions of Company Directors, Partners, or individuals:

Have you ever been convicted of any offence (including traffic but not parking)? Note: As per the Criminal Records (Clean Slate) Act 2004, if you have no convictions in the last 7 years, you need not declare any convictions prior to that date other than convictions relating to imprisonment or indefinite disqualified from driving.  Yes  No

If YES, give details below. (You may wish to explain the circumstances on another page)

NB: Information on how to check your criminal record history details can be found at [justice.govt.nz/criminal-records](http://justice.govt.nz/criminal-records)

Name of offence:	Date of conviction:	Penalty suffered:

h. Postal address for service of documents: As above

Suburb:

City:

Post Code:

i. Is this address used for any other business with Council? e.g. Rates; dog registration.  Yes  No

If Yes and this address has changed recently please go to the "Contact us" link at [ccc.govt.nz/contact-us](http://ccc.govt.nz/contact-us) to update your address details for all other Council business.

j. Daytime Contact Name: Sarah Markham

Phone:

Mobile:

Email:

k. Preferred mode of contact: Email

l. Status of applicant: (tick appropriate box)

Natural Person

Licensing Trust

Government Department

Manager under the protection of Personal and Property Rights Act 1988

Body Corporate to which section 28(1)(b) of the Act applies. Authority incorporated under:    
Board, organisation, or other body to which section 28(1)(c)

Incorporated Society

Private Company

Partnership

Local Authority

Trustee

Public Company

Other:



### 3. Details of all Managers appointed for the premises

Full list of all current manager(s) employed and Certificate Numbers of Manager's Certificate(s):  
 (Please attach separate sheet if required)

Name:	Known as:	Address:	Certificate number, or if no certificate held confirm if they have applied for one	Expiry Date
Selena Holderness	Selena		60/CERT/213/2016	16/3/26
Sharon Eatwell	Sharon		60/CERT/333/2015	05/06/27
DAVID BUSCH	David.		60/CERT/694/2024	17/12/25
Corley Scott			59/CERT/1050/2021	10/10/25

Note: please remember to complete a separate Notice of Duty Manager Appointment or Change form for all new Duty Manager appointments or termination of duty managers.

### 4. Further details of where applicant is a company

- a. Date of incorporation: 30/06/2023
- b. Place of incorporation: Glenheim
- c. Full details of each director, and the secretary (if any), as follows:

Full name:	Address:	Date of birth:	Place of birth:	Designation:	Face value of shares held:
Hayden Bird	[Redacted]				
Sarah Markham					

d. Private Company only: Authorised Capital: \_\_\_\_\_ Paid-up Capital: \_\_\_\_\_

e. Private Company: Full details of each person who holds any shares issued by the company:

Full name:	Address:	Date of birth:	Place of birth:	Designation:	Face value of shares held:

f. Public Company: Full details of each person who holds 20 percent or more of the shares, or of any particular class of shares, issued by the company.

Full name:	Address:	Date of birth:	Place of birth:	Designation:	Face value of shares held:



### 5. Further details of where applicant is a partnership

a. Full details of each partner as follows:

Full name:	Address:	Date of birth:	Place of birth:	Designation:	Face value of shares held:

b. Signature of each partner:

### 6. Premises details

a. Legal address of Club premises: (Note: for Remote Sales this is the office base)

308 Selwyn Street, Christchurch.

Is this premises location known by any other address? (Note: for Remotes Sales this could be your website address)

NO.

b. Type of licence: ON TAVERN

c. Existing licence number: ALC/2023/3683.

d. Expiry date: 19/04/25.

e. Trading name: Celtic Arms Inn.

f. Details of premises area. The current licence includes (please attach plans annotated with licenced area):

Internal areas include: Plan attached

Outside areas include:

Any leased public space areas? if YES, please attach copy of the lease. Yes  No

g. Does the applicant own the proposed licensed premises? Yes  No

If NO,

Owners full name: Derek Kraack

Owners address:

Form and term of tenure (state whether to be held as leasehold, or under tenancy agreement, or licence):

LEASE

*NB: Additional information and/or signed documents may be requested in some instances to confirm tenure.*

h. What part (if any) of the premises does the applicant intend should be designated as:

- **Restricted designation:** no person under 18 may be present on the premises.
- **Supervised designation:** persons under 18 may be present, but only if accompanied by a parent, or legal guardian, i.e. Court appointed. Those under 18 cannot be sold alcohol, but may be supplied by the parent or guardian.
- **Un-designated:** Any person of any age may be present on the premises. Those under 18 cannot be served alcohol, but may be supplied by their parent, or legal guardian.

*NB: Any designated areas MUST be marked on the plan for the premises*

A restricted area: Gaming room

A supervised area:

i. Has the premises area or layout changed in any way since the last renewal, or are you planning to make any changes in the future? Yes  No

If YES, how:



**j. FIRE SAFETY - Section 127(2):**

I certify that the Building Owner has confirmed with me that the building: ~~has~~ *Does not require an Evacuation Scheme* for public safety which meets the requirements of section 76 of the Fire and Emergency New Zealand Act 2017.

Name of owner: *Demk Kooak*

Signature:

A registered

- The building can hold more than 100 people;
- There are more than 10 employees in the entire building; or
- Overnight accommodation is provided for more than 5 people.

Please contact Fire and Emergency NZ (telephone 372 8600) for more information about evacuation schemes and fire safety requirements.

**7. Business details** (Please attach separate sheet if required.)

a. What is the general nature of the business? (e.g. hotel, tavern, restaurant, entertainment/nightclub):

*TAVERN*

b. Is the sale of alcohol intended to be the principal purpose of the business?  Yes  No

(i) If NO, what is intended to be the principal purpose of the business?

(ii) What part of Section 32 of the Act is applicable to this application?

If section 32(1)(f) (grocery stores) applies you must complete the relevant Statement of Annual Sales Revenue available here [ccc.govt.nz/consents-and-licences/business-licences-and-consents/alcohol/alcohol-licences/off-licence/](http://ccc.govt.nz/consents-and-licences/business-licences-and-consents/alcohol/alcohol-licences/off-licence/)

If section 32(1)(b) (Bottle store) applies:

What percentage of your annual sales is expected to be from sale of alcohol?

NB: to assist you may wish to use the form found at the link above.

c. Is the applicant engaged, or intending to be engaged, in the sale or supply of any goods other than alcohol and food, or in the provision of any services other than those directly related to the sale or supply of alcohol and food?  Yes  No

If YES, what is the nature of those other goods or services?

d. Current licensed hours:

e. Full On-licence: are you also intending to permit BYO?  Yes  No

f. Has any of the a-c questions above changed since the last renewal or are you planning to make changes to these in the future?

*NO*

g. If off-licence remote sales, state the address from where the alcohol will be stored and dispatched from.

**8. Conditions** (Please attach separate sheet if required.)

The following questions relate to Variations - changes to licence conditions. Please attach separate sheet if required.

a. Are there any changes sought to the present conditions of the licence?  Yes  No (If yes please also refer to note at 11)

If YES, please detail what changes are sought (this includes hours, premises area, nature of the business)

If seeking changes:

- Please DO NOT publish Public Notices until further discussion with the Alcohol Licensing Team on phone (03) 941 8827.
- An updated Premises Certificate of Compliance (Alcohol) authorising the changes sought may be required. Applications requesting changes cannot be accepted without this certificate. For more information refer to the Step-by-Step guide [www.ccc.govt.nz/consents-and-licences/business-licences-and-consents/alcohol/alcohol-licences/variations-to-alcohol-licences-changes-to-your-business/](http://www.ccc.govt.nz/consents-and-licences/business-licences-and-consents/alcohol/alcohol-licences/variations-to-alcohol-licences-changes-to-your-business/)

b. For Club Licences only: Your Club Licence permits you to sell alcohol to authorised customers under s60(1)(a). Do you also want to be able to sell alcohol to guests of authorised visitors from other clubs?  Yes  No



## 9. Host Responsibility (Please attach separate sheet if required.)

The following questions relate to Host Responsibility. In conjunction with completing the questions, you should provide with this application a copy of your 'Host Responsibility Policy' by using the guidelines on our website at [ccc.govt.nz/alcohol](http://ccc.govt.nz/alcohol)

- a. What provisions does the applicant intend to make for the sale and supply of alcohol?
- Food (attach menu's, including all day or snack menu):  
ATTACHED.
  - Non-alcoholic refreshments:  
FREE WATER, RANGE OF SOFT DRINKS AND FRESH JUICES, TEA & COFFEE.
  - Low-alcoholic beverages (Between 1.1% and 2.5%ALC):  
STEINLAGER LIGHT, SPEIGHTS MIO
  - Alcohol range available (attach full drinks menu)  
ATTACHED.
- b. What steps does the applicant propose to take to provide assistance with or information about alternative forms of transport from the premises, for staff and patrons?
- WE HAVE APPROPRIATE SIGNAGE UP AND STAFF HAVE NUMBERS TO CALL TAXIS FOR THEM.
- c. What other steps does the applicant propose to take aimed at promoting the responsible consumption of alcohol?
- STAFF ARE TRAINED IN IDENTIFYING THE DIFFERENT SIGNS OF INTOXICATION, AND LET THEM KNOW WE HAVE FOOD ALWAYS AVAILABLE AND FREE WATER, OR WE CAN CALL A TAXI IF NEEDED.
- d. What steps does the applicant propose to take to ensure that the requirements of the Act in relation to the sale of alcohol to prohibited persons (i.e. minors, intoxicated persons, other persons to whom alcohol may not be sold pursuant to the licence) are observed?
- STAFF ARE TRAINED AND WE HAVE SIGNAGE UP TO LET PEOPLE KNOW WHAT FORMS OF I.D ARE ACCEPTABLE IF YOU LOOK UNDER 25 AND IF NOT SHOWN WILL BE REQUIRED TO LEAVE
- e. To what extent, where, and how is drinking water intended to be freely available to patrons? (i.e. explain whether water is bar service only, water jugs, or plumbed water stations (and locations))
- WE HAVE JUGS OF WATER AND GLASSES ALWAYS AVAILABLE AT THE END OF THE BAR NEXT TO THE MAIN TILL WITH A SIGN THAT ALSO SAYS "FREE WATER HERE".
- f. What appropriate systems, staff and training does/will the applicant have in place to ensure compliance with the law?
- DATE OF BIRTH CARDS AND INTOXICATION ASSESSMENT TOOLS ARE LAID OUT ON ALL POINT OF SALE TILLS AND STAFF ARE DOING THE "SERVE WISE" HOST RESPONSIBILITY ON LINE COURSE AND IN HOUSE TRAINING.
- g. What are the current and possible future noise levels and how does the applicant intend to mitigate them?
- MUSIC IS VIA JUKEBOX WHICH ISN'T TOO LOUD AND ANY BANDS FINISH BY 10/11PM
- h. What are the current and possible future levels of nuisance and vandalism and how does the applicant intend to mitigate them?
- LITTLE TO NO NUISANCE, AND NO VANDALISM.
- i. What other licensed premises are there in the vicinity of this proposed premises? And, will the granting of this licence contribute to an increase in alcohol related problems in the area? (Explain)
- A LIQUOR STORE WITHIN THE SAME BLOCK.  
BOTH VENUE & SHOP HAVE BEEN THERE FOR SOME TIME WITH NO ISSUES
- j. What is the land near the proposed premises being used for? Will the granting of a licence for your premises impact on changing neighbouring land use? If so, in what way?
- COMMERCIAL & RESIDENTIAL SURROUNDING VENUE



### 13. Authorisation You must complete this section in full

Have you completed ALL relevant sections of this form and attached ALL requested documents?  Yes  No

Incomplete applications WILL be returned. We can only process your application once we have BOTH the Proof of Payment of fees AND the required paperwork (application form and required documents).

#### Privacy Statement

Information contained in your application and any supporting information will be held by Christchurch City Council to enable your application to be processed under the Sale and Supply of Alcohol Act 2012. This information will be made available to the public on request as part of the public notification of your application. The information will be provided to the statutory reporting agencies (the Police, the Medical Officer of Health, and the Council's Licensing Inspectors) for the purposes of assessing and reporting on your application, and to the Christchurch District Licensing Committee for the purposes of making a decision on your application. This information may form part of a public hearing of your application before the Christchurch District Licensing Committee and may be used in the Committee's decision for your application. Decisions will be made publicly available.

The Council is required to keep a record of every premises licence application (including for renewals and variations) filed with the District Licensing Committee and the Committee's decision on it. This information (which includes the application and all attachments) is made available to the Council's Licensing Inspectors, the Medical Officer of Health, and the Police for the purposes of monitoring ongoing compliance with any licence conditions and undertakings, Duty Manager appointments, and the Act.

The Council is required to report statistics about applications to the Alcohol Regulatory and Licensing Authority.

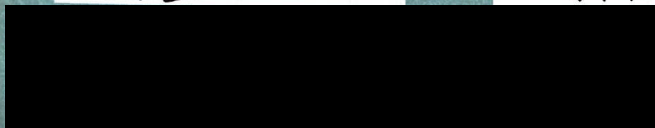
Any member of the public may, under the Local Government Official Information and Meetings Act 1987, request access to information held by the Council. The Privacy Act 2020 applies to the Council and under that Act, you have the right to see and correct personal information that the Council holds about you.

I have read and understood the above privacy statement  Yes  No

Dated at Christchurch this  day of  20

Applicant's Signature:

*(must not be signed by an Agent or Solicitor)*



### 14. Important to note – Renewal with Variation Lodgement and Invoicing

Please make an appointment with an Alcohol Licensing Inspector to lodge your new renewal with variation before you make payment. The inspector will confirm your risk rating and fees and if required re-issue your invoice for payment of fees.

Renewal with Variations will not be accepted without an Inspector Verification being completed.

### 15. Processing Timelines:

Manager Certificate applications should be made well before your certificate is required. On average about 5-6 weeks is required for a standard application to allow for processing, statutory reporting on your application, and issuing of a District Licensing Committee (DLC) decision on your licence. Timelines will be longer if there are agency oppositions or missing information on your application. More information about statutory timelines can be found at [ccc.govt.nz/alcohol](http://ccc.govt.nz/alcohol)

### Lodgement notes – for office use only