CHECKSHEET

Backflow Prevention Device

Address: _____

_____

This checksheet shows you the information that has to be supplied for a Backflow Prevention Device with your building consent application. Please complete each box in the Customer Use column as you attach the information. Complete all sections using either a ✓ or **Y** where the information is provided, or a **X** or **N** where the information is not required as shown the key at the bottom of each page.

Customer use		
	1. GENERAL ***COMPLETE FOR ALL APPLICATIONS***	
☐	**a. Application Form B-002** Completed and signed by the owner or by an agent on behalf of the owner.	
☐	**b. Application Fee** Applications will not be processed without payment of the appropriate fees. Fees payable are set out in the Building Consents Fee Schedule available on our website and will be invoiced on acceptance of the application.	

Customer use		
	2. PROVIDE A PLAN SHOWING:	
☐	▪ An accurate site plan is required that identifies the location of the Backflow Prevention Device with relation to the buildings and site boundaries. ▪ The use of this Backflow Prevention Device and what it is protecting is to be shown on this plan. ▪ All water connections to the site must be identified. ▪ Provide details of the make, model and size of the Backflow Prevention Device(s).	

Customer use	**3. DETAILS**	
☐	Is the Backflow Prevention device to be installed on a sprinkler system or other specified system which requires a dedicated water supply?	☐ Yes ☐ No
☐	Documentation to show continued compliance to relevant standards supplied?	☐ Yes ☐ No
☐	Is there an existing Compliance Schedule that includes a Backflow Prevention Device?	☐ Yes ☐ No
☐	Did the Christchurch City Council's Three Waters & Waste Unit request the installation of this device?	☐ Yes ☐ No Point of supply ☐ or, Internal protection ☐

NOTES

1. Following the installation of the device a test report from a suitably qualified person will be required. This report shall verify that the backflow prevention device has been correctly installed. The report must be forwarded to the Inspections Team (Attention: Senior Building Inspector) of the Christchurch City Council, Consenting & Compliance Group, prior to a Code Compliance Certificate being issued.
2. A Reduced Pressure Zone device shall have the relief drain outlet located not less than 300mm above the surrounding surface and in a position that is not subject to ponding.

The issue of a building consent does not relieve the owner of any duty or responsibility under any other Act.

Key: ✓ or [Y] = provided [X] or [N] = not required [R] or (☐) = required before acceptance