

# Resource Consents

## June update



Hi Lelanie Crous,

The Christchurch City Council Resource Consents department is making some changes to provide better service for our customers.

We've outlined the latest developments below and encourage you to forward this information to any colleagues or business associates who may be interested.

If you do not wish to receive these newsletters, you can [unsubscribe](#).

Any questions or content suggestions should be addressed to the Duty Planner at [dutyplanner@ccc.govt.nz](mailto:dutyplanner@ccc.govt.nz)

### Resource Consent database replacement

From 7 June 2016, the Council will use a new information management system to process resource consents.

Known within the Council as 'Connect', the database is already used by the Building Consent department and will produce better reporting and management of applications. The system is also used by a number of other local authorities within New Zealand.

The main changes you will notice after 7 June are:

- A different RMA numbering format – RMA/Year/Number, e.g. RMA/2016/1234
- A new format for the acknowledgment letter, which will be combined with the invoice into one document.
- Changes to [Online Services](#) (our electronic lodgement portal), outlined further below.

The screenshot shows the 'Online Services' page with a navigation bar at the top containing 'Home', 'Application Search', 'Payments', and 'Help'. The main content area is divided into two columns of application options:

- Apply for a building consent or PIM**: Apply for a building consent or a project information memorandum (PIM).
- Apply for resource consent** (highlighted with a red border and star): Apply for Land use or subdivision consent, s127 Change conditions - land use, or Other RMA application.
- Additional information for building approval**: Upload additional files for a building approval that has not been issued yet.
- Additional information for resource consents** (highlighted with a red border and star): Submit further information for consent not issued, Amendment within scope of issued consent, s127 Change conditions - subdivision, or Post-consent documents for subdivisions.
- After building consent is granted**: Apply for an amendment to a granted consent, an extension of time, a code compliance certificate, or a certificate for public use.
- Download documents**: Download documents associated with your building approval or resource consent.
- Apply for an exemption from building consent**: Apply to be exempted from the requirement to obtain building consent for residential work or commercial work.
- Development Contributions** (highlighted with a red border and star): Submit a request for an estimate or reconsideration, or lodge an objection to a development contributions assessment.
- Apply for a certificate of acceptance**: Apply for a certificate of acceptance.
- Apply for any other council consent or approval**: Apply for any other council consent or approval.

### Online Services changes

Most applications will continue to be submitted through the "Apply for resource consent" portal, with a list of application types to select from, as shown below:

## Resource management application

Submit an application for a resource consent or other resource management approval. If your proposal involves more than one type of application, select the primary application type.

Application types	Includes
<input type="radio"/> Resource consent (land use)	New land use consent
<input type="radio"/> Subdivision Consent	New subdivision consent
<input type="radio"/> Combined subdivision / land use consent	Combined application for both subdivision and land use consent
<input type="radio"/> Certificate of compliance	
<input type="radio"/> Existing use certificate	
<input type="radio"/> Certification under the district plan	Minimum floor level, Wastewater Capacity or Rockfall AIFR certificate
<input type="radio"/> Outline plan	
<input type="radio"/> Outline plan waiver	
<input type="radio"/> Notice of requirement	Includes new designations, alterations to existing designations, and withdrawal of a requirement
<input type="radio"/> s127 Change / cancellation of condition(s)	Change to the conditions of an issued land use consent (see below for subdivision consents)
<input type="radio"/> s125 Extension of lapse period	
<input type="radio"/> s138 Surrender of consent	
<input type="radio"/> s348 Right of way / private road	
<input type="radio"/> s221 Variation / cancellation of consent notice	Change to a condition specified in a consent notice on a certificate of title
<input type="radio"/> s226 Separation of parcels certification	
<input type="radio"/> s241 Cancellation of amalgamation	
<input type="radio"/> s243 Surrender of easement	
<input type="radio"/> Temporary accommodation	Temporary accommodation activities under the earthquake recovery legislation
<input type="radio"/> Discharge of encumbrance	Discharge of an existing encumbrance for a family flat or elderly persons housing unit

A new "Additional Information for resource consents" portal will be used to submit the following applications and documents:

- Amendments within the scope of an existing resource consent
- s127 change of subdivision consent conditions
- Post-consent documentation for subdivisions, e.g. Engineering plans, requests for s223 and s224 certification
- Further information responses for current applications
- Other post-consent information (e.g. plans or information required by conditions of consent).
- These types of application/documentation are submitted this way because they relate to an existing application and do not need a separate RMA number.

When selecting the property address, you will be able to select a road/rail location or global consent "property" for applications that do not relate to a specific property. Multiple properties can also be selected for applications covering more than one site.

Requests for Development Contribution estimates will also be able to be submitted via Online Services.

Our Guide to Submitting Resource Consent Applications via [Online Services](#) will be updated on our website with these changes on Tuesday 7 June. It includes information for new users about how to register to use Online Services.

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