

Christchurch City Council Traffic Management Team

Traffic Management Requirements

Christchurch City Council is responsible for managing and operating the city's road network, which includes the legal road which is from boundary to boundary. We're also responsible for reviewing submitted Traffic Management Plans (TMP) and checking the deployment of approved TMPs for compliance.

Anyone who's requesting to undertake an activity that varies from the normal operating condition of the legal road, whether it's on a carriageway, footpath, or adjacent to the road, has to submit a TMP. TMPs are also needed for activities outside the legal road, which will affect the normal operating conditions of the road.

A TMP describes the nature and extent of temporary traffic management needed for the activity, and outlines how all road users will be managed by temporary traffic management measures included in the TMP. They include details of the measures you'll put in place to ensure the safety for all people involved in the activity.

Activities such as the ones listed below are all situations that are likely require a TMP to undertake the activity.

- Concrete pours where the concrete pump or concrete truck will effect legal road, including a footpath or carriageway.
- Scaffolding installation on or near the footpath.
- Crane or lifting work that requires safety zones to close a traffic lane, footpath or grass berm,
- Works that require a fence to close a footpath or grass berm.
- Vehicle deliveries on a narrow or busy roadway.
- Work on a boundary fence that requires works to be undertaken from outside the property boundary.
- Multiple deliveries to a site causing congestion on adjacent roadway.
- Community or sporting events that impact the normal operating condition of the legal road.

Prior to any such activities starting, a TMP complying with the NZ Transport Agency Code of Practice for Temporary Traffic Management (CoPTTM) and Christchurch Local Operating Procedures must be submitted to the relevant road Controlling Authority, and approved by a Traffic Management Coordinator (TMC).

The TMP must be submitted within the minimum submission time frames prior to the planned start of the activity. Time frames are longer for more complex activities.

TMPs must be submitted by a person who holds a Temporary Traffic Management Planner (practising) qualification.

Where these requirements are not met, or where activities are deemed to be dangerous or not installed as per an accepted TMP, the Council will require all activity varying the normal operating condition of the road to stop and the area made safe.

If the area is not made safe as per CoPTTM Worksafe NZ will be notified. The Health & Safety at Work Act 2015 requires Persons Conducting a Business or Undertaking must, so far as is reasonably practicable, provide and maintain an environment that is without health and safety risks.

For further information, please contact a Council TMC representative on 941 8842, email: tmc@ccc.govt.nz or visit: <https://ccc.govt.nz/transport/legal-road/traffic-management-news-and-information>

To submit a TMP please visit: www.myworksites.co.nz

Date	Version	Prepared / updated by	Authorised by	Detail of amendment(s)
19/07/2021	0.1	Simon Hodges	TM T/L	New update for release