

Resource Management Fee Schedule 2019-20

Effective from 1 July 2019 (GST inclusive)

All fees are deposits unless otherwise listed as a Total Fee¹.

The required fee/deposit must be paid before any processing of the application will commence (excluding on-account customers).

If an application falls into more than one fee category the higher fee applies.

Please note that the deposits do not always cover all of the costs of processing an application. Where processing costs exceed the specified deposit the additional costs will be invoiced separately.

1. Land Use applications - non-notified:

Resource consents

Additions, alterations and accessory buildings - all zones	\$1,800.00
One or two new residential units (including older persons' housing units) – all zones	\$2,000.00
Three or more residential units (total on site, including any existing units) – all zones	\$3,500.00
Signage	\$1,500.00
Earthworks and retaining walls	\$2,500.00
Telecommunications	\$1,800.00
All other non-residential applications	\$4,000.00

Applications for the following works to protected trees

- Felling a diseased, unhealthy or hazardous tree	}	No charge
- Pruning where necessary to remove a hazard or for tree health		

All other non-notified applications for works to protected trees (including trees on public land) \$1,800.00

Other land use applications

s87BA Permitted boundary activity	\$800.00
s125 Extension of consent lapse period	\$1,800.00
s127 Change or cancellation of consent condition(s)	\$1,800.00
s139 Certificate of compliance	\$1,200.00
s139A Existing use certificate	\$1,500.00
s176A Application for outline plan	\$2,000.00
s176A(2) Waiver of outline plan	\$500.00
s138 Surrender of resource consent (Total fee)	\$475.00
s128 Review of conditions	Actual cost
Amendments within the scope of an existing resource consent (immaterial changes which do not warrant a s127 application)	\$300.00
s87BB Marginal or temporary non-compliance	\$1,000.00
<i>(Note: The s87BB process may be used at the Council's discretion and is not available on application)</i>	
Permitted activity notice under a National Environmental Standard	\$500.00

2. Subdivision applications - non-notified:

Subdivision consents

Fee simple subdivision consents, including boundary adjustments and change of tenure:

- Up to 3 lots	\$2,500.00
- More than 3 lots (deposit capped at \$20,000)	\$750.00 per lot

Cross lease subdivision consents, including cross lease updates..... \$1,500.00

Unit title subdivision consents
 \$2,000.00 |

Combined applications (subdivisions involving non-compliance with land use rules) Subdivision deposit applies

¹ Deposits and Total fees are fixed charges under section 36(1) of the Resource Management Act 1991.

Other subdivision applications

s348 Right of way approval	\$1,500.00
s127 Change or cancellation of consent condition(s)	\$1,800.00
s221 Variation/Cancellation of consent notice	\$1,500.00
- Where this relates to a diseased, unhealthy or hazardous tree protected by a condition of subdivision consent	No charge
s125 Extension of consent lapse period	\$1,800.00
s138 Surrender of resource consent (Total fee)	\$475.00
s223 and/or s224 re-certification after payment of final invoice	\$300.00
s226 Certification	\$530.00
s241 Cancellation of amalgamation	\$530.00
s243 Surrender of easements	\$530.00
s348 LGA certification	\$530.00
Road name plate and post (Total fee)	\$617.00

3. Notified land use and subdivision consent applications:

Limited notified application	\$10,000.00
Publicly notified application	\$15,000.00

4. Notices of Requirement:

Notice of requirement for a new designation under section 168/168A	\$15,000.00
Notice of requirement for alteration of a designation (other than a notice under section 181(3))	\$10,000.00
Notice of requirement for alteration of a designation under section 181(3)	\$1,500.00
Notice to withdraw requirement under section 168(4)	\$1,000.00
Notice to remove a designation (in whole or in part) under section 182	\$1,000.00

5. District Plan certificates:

Minimum floor level certificate (Total fee)	\$105.00
Wastewater capacity certificate (Total fee)	\$105.00
Rockfall AIFR certificate (deposit)	\$2,000.00
Quarry site rehabilitation plan certification and reviews (Rule 17.8.3.14)	Actual cost
Tree removal certificate	No charge
Other District Plan certificates, including Event Management Plan certification (deposit)	\$300.00

6. Bonds, covenants and encumbrances:

Preparation, registration or cancellation of bond or covenant under section 108	Actual cost
Preparation and registration of encumbrance for family flat or older person's housing (Total fee)	\$485.00
Discharge of encumbrance (Total fee)	\$500.00

7. Additional processing fees for ALL applications subject to a deposit:

If the actual cost of processing exceeds the deposit paid, an invoice will be sent for the additional processing fees. Alternatively, the balance of the deposit will be refunded if it is not required. Interim invoices may be issued.

The time taken to process an application (including any pre-application time) and undertake associated subdivision post-consent work will be charged at the relevant scheduled hourly rate, plus the actual cost of any external specialists / consultants / commissioners, and disbursements. Time will be charged at the hourly rate applicable at the time the work was carried out.

The subdivision consent fees include consent processing, engineering design acceptance, construction audits and clearances, and certification. Additional fees are required to be paid before the s224 certificate will be released. Bond and maintenance / defect liability clearance fees will be invoiced at the relevant time.

Current hourly rates:

- Administration	\$105.00
- Planner Level 1 and Planning Technician	\$155.00
- Planner Level 2 and 3 and specialist input (junior and intermediate level) from another Council department	\$185.00
- Senior Planner, Team Leader, Manager, and specialist input (senior level) from another Council department	\$205.00
- External specialist and consultant	Actual cost

Where a Commissioner is required to make a decision on an application	Actual cost
Cost of Councillors/Community Board Members sitting on Hearings Panels	Actual cost

Reports commissioned by the Council	Actual cost
Certificate of Title documents if not provided with application	\$5 per document
Disbursements (including advertising and service of documents)	Actual cost
Consent management fee (fixed fee included in the total processing fees for every resource consent application)	\$85.00

8. Monitoring of and non-compliance with resource consent conditions:

These fees are additional to the processing fees for every resource consent that requires monitoring of conditions. The monitoring programme administration fee, verification of documentation fee and initial inspection fees will be charged at the time the consent is issued. Multiple inspection fees may apply where more than one monitoring inspection is required. Any additional monitoring time will be charged when the monitoring has been carried out, at the specified hourly rate.

Monitoring Programme Administration fee (also applicable to variations and amendments)	\$102.00
Residential monitoring fee for verification of documentation submitted to confirm compliance with conditions	\$60.45
Residential consent monitoring fee for the first monitoring inspection	\$116.80
Commercial consent monitoring fee for the first monitoring inspection	\$175.50

The Council will recover additional costs from the consent holder if more than one inspection, or additional monitoring activities (including those relating to non-compliance with consent conditions), are required.

Additional monitoring (per hour fee covering travel, monitoring assessment and associated file management / administration)	\$120.90
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9. Monitoring of and non-compliance with temporary accommodation approvals:

Monitoring visit fee (per visit)	\$114.50
Final site visit following expiry of temporary accommodation approval	\$61.00
Non-compliance fee (per hour fee covering travel, compliance assessment, meetings and associated file management / administration)	\$118.50

10. Monitoring of permitted activity notices under a National Environmental Standard:

The monitoring programme administration fee and monitoring inspection fees will be charged at the time the notice is accepted. Multiple inspection fees may apply where more than one monitoring inspection is required.

Monitoring Programme Administration fee (also applicable to any amendments)	\$102.00
Permitted Activity Monitoring Fee	\$175.50

The Council will recover additional costs from the person or organisation carrying out the permitted activity if further inspections, or additional monitoring activities are required (including those relating to non-compliance with permitted activity regulations).

Additional monitoring fee (per hour fee covering travel, monitoring assessment, and associated file management / administration)	\$120.90
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11. Objections:

For objections under section 357A(1)(f) or (g), where a request is made for the objection to be considered by a hearings commissioner, the cost of considering and making a decision on the objection will be charged as follows:

Commissioner costs	Actual cost
Officer time	as per the hourly rates in Section 7

12. Miscellaneous:

- Copy, Scanning and Print Services - as per the [Regulatory and Property Information Services Fee Schedule](#)
- Pre-application meetings – please refer to the [Pre-application meeting webpage](#)
- Development contributions may be payable in addition to the consent processing charges: [Development Contributions Policy](#).

13. Debt recovery:

Where any fee or charge (or other amount payable) has not been paid by the due date, the Council may commence debt recovery action. The Council reserves the right to charge interest, payable from the date the debt became due, calculated in accordance with (or on a basis that ensures it does not receive interest calculated in accordance with) Schedule 2 of the Interest on Money Claims Act 2016. The Council also reserves its right to recover the costs incurred in pursuing recovery of the debt on a solicitor / client basis. Debt recovery action commences when the Council send the debt to a debt collector or a lawyer to be recovered, whether or not any court proceedings are issued.