

Resource Consents Unit

# Application to Extend the Lapse Date of a Resource Consent

## Section 125 of the Resource Management Act 1991

Submit your application online at: [onlineservices.ccc.govt.nz](http://onlineservices.ccc.govt.nz); or

Email your application to [resourceconsentapplications@ccc.govt.nz](mailto:resourceconsentapplications@ccc.govt.nz); or

Deliver to: Resource Consents Unit, Christchurch City Council, 53 Hereford Street, Christchurch; or

Send to: Resource Consents Unit, Christchurch City Council, PO Box 73013, Christchurch Mail Centre, Christchurch 8154.

For enquiries phone: (03) 941 8999

### About this Form

This form is to be used for an application to extend the lapse date of a resource consent under section 125 of the Resource Management Act 1991. To avoid a consent lapsing, an application **must be lodged and granted before the lapse date**.

A deposit (minimum application fee) is required to be paid before processing will commence (refer Resource Management [Fee Schedule](#)). An invoice will be issued when the application has been received.

Applications are checked for completeness prior to acceptance. Please ensure that you have compiled your documents carefully to avoid delays in accepting your application.

### 1. Pre-application information

Have you had a pre-application meeting or other discussions with Council staff about this proposal?  Yes  No

If yes, what was the name of the planner or other staff member(s)? .....

Date of pre-application meeting (if applicable): ..... Meeting reference no: .....

### 2. Consent Reference No.

Reference number for the consent to which this application relates: .....

Lapse date of consent: .....

Attach a copy of the resource consent.

### 3. Site address

Address of the site to which the consent relates: .....

Legal description of application site: .....

### 4. Applicant (Consent holder)

Full name of consent holder (including middle name): .....

OR

Registered Company / Trust / Organisation name: .....

Contact person / Trustee names: .....

Landline: ..... Mobile: .....

Email: .....

Postal Address: ..... Post Code: .....

## 5. Agent

Name: .....  
Name of firm: .....  
Landline: ..... Mobile: .....  
Email: .....  
Postal Address: ..... Post Code: .....

## 6. Invoicing details

All consent-related invoices are to be made out to:

- Applicant       Agent  
 Existing 'on-account' customer (state name of PMO/organisation): .....  
 Other (specify below):

Name: .....  
Email: .....  
Postal Address: ..... Post Code: .....

*(Please note: any refunds will be paid to the receipted name unless written authorisation has been received from the receipted person or company)*

## 7. Proposed extension

Describe the proposed extension, including reasons:

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## 8. Progress towards giving effect to the consent

Section 125(1A)(b)(i) requires that substantial progress or effort has been made, and continues to be made, towards giving effect to the consent.

Please provide a timeline showing the progress or effort that has been made, and is continuing to be made, and attach supporting evidence. (This can include work such as marketing, arranging finance, commissioning construction plans, obtaining building consent, arranging builders, tender documents, site investigations, and construction.) Any impediments to progress should also be noted.

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## 9. Assessment of Effects

Section 125(1A)(b)(ii) and (iii) requires consideration of the effects of the extension on the objectives and policies of the District Plan, and on any persons who may be adversely affected by the granting of an extension.

Describe the effects of the proposed extension on the Plan provisions and any potentially affected persons (use additional pages if necessary):

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## 10. Declaration

I have completed all relevant sections of this form, and I understand that my application may be returned as incomplete if it does not include all of the relevant information.

I understand that the fees paid on lodgement **are a deposit only**, and that the Council will invoice all costs actually and reasonably incurred in processing this application.

All of the information provided with this application is, to the best of my knowledge, true and correct. I understand that all information submitted as part of an application is required to be kept available for public record, therefore the public (including business organisations and other units of the Council) may view this application, once submitted. It may also be made available to the public on the Council's website. If there is commercially sensitive information in your application please let us know. If you would like to request access to, or correction of, your details, please contact the Council.

**Signature of Applicant:** (or person authorised to sign on behalf of applicant)

..... Date: .....

Print name: .....

If you are signing this application on behalf of a company/trust/other entity (the applicant), you are declaring that you are duly authorised to sign on behalf of the applicant to make such an application.

## 11. Fee information

The required deposit (Minimum Application Fee) must be paid before processing of the application will start. A further invoice will be issued when the processing of this application has been completed if the cost of processing it exceeds the deposit paid. If the cost of processing the application is less than the deposit a refund will be issued to the **person who paid the fee**.

Where the application fee is to be charged to an **account holder** no deposit is required. Instead the actual fees will be invoiced on completion of processing.

Interim invoices may be issued on a monthly basis for all applications, including where the applicant is an account holder.

The Resource Management Fees Schedule can be viewed at: <http://www.ccc.govt.nz/consents-and-licences/resource-consents/fees-and-charges/resource-management-fees>

**DEBT RECOVERY** - Where an invoiced amount has not been paid by the stated due date, the Council may commence debt recovery action. The Council reserves the right to charge interest, payable from the date the debt became due, and recover costs incurred in pursuing recovery of the debt.

## 12. Additional notes for the applicant

1. Applicants are asked to check the accuracy of the information supplied. Inaccuracies in information supplied can cause difficulties at a later date, such as additional costs, delays and legal proceedings initiated by the Council and/or by other persons.
2. The costs incurred in receiving and checking incomplete applications are invoiced to the applicant. To avoid delays and cost please ensure that you submit a complete application.
3. If further information is required after your application is accepted, you will be advised as soon as possible and processing of the application will be suspended until the information is received.
4. The written approval of persons the Council considers may be adversely affected by the proposal may be required as part of the application. This will be determined after the application has been lodged and assessed, and a site visit carried out.
5. Consultation with neighbours and other affected persons is at the discretion of and is the responsibility of the applicant.