

Resource Consents Unit

Outline plan of work on designated land or Request for outline plan waiver

Section 176A of the Resource Management Act 1991

Submit this form online at: onlineservices.ccc.govt.nz; or

Email to resourceconsentapplications@ccc.govt.nz; or

Deliver to: Resource Consents Unit, Christchurch City Council, 53 Hereford Street, Christchurch; or

Send to: Resource Consents Unit, Christchurch City Council, PO Box 73014, Christchurch Mail Centre, Christchurch 8154.

For enquiries phone: (03) 941 8999

About this Form

This form is to be used for an outline plan or request for waiver of an outline plan for a public work, project or work to be constructed on designated land under section 176A of the Resource Management Act 1991. It must be accompanied by plans and supporting information.

The required fee must be paid before processing will commence (refer Resource Management [Fee Schedule](#)). An invoice will be issued when the application has been received.

Applications are checked for completeness prior to acceptance. Please ensure that you have compiled your documents carefully to avoid delays in accepting your application.

1. Pre-application information

Have you had a pre-application meeting or other discussions with Council staff about this proposal? Yes No

If yes, what was the name of the planner or other staff member(s)?

Date of pre-application meeting (if applicable): Meeting reference no:

2. Application type

This application is for (select as relevant): Outline plan of works Request for waiver of outline plan

3. Site and designation details

Site address:

Legal description:

Requiring authority:

Designation name and purpose:

Attach a copy of the designation conditions (if there are conditions on the designation).

4. Applicant (requiring authority)

Please note it is The Council's practice to communicate with the agent and the applicant.

Name:

Landline: Mobile:

Email:

Postal Address: Post Code:

Signature: (Of person authorised to sign on behalf of requiring authority)

Signature:

- any other matters to avoid, remedy, or mitigate any adverse effects on the environment.

Information addressing the conditions imposed on the designation (if there are any conditions).

8. Notes for the Applicant

1. The required fee must be paid before the outline plan or request for waiver will be considered.
2. For outline plans, a further invoice will be sent **to the applicant** when the processing of this application has been completed if the cost of processing it exceeds the deposit paid. If the cost of processing the application is less than the deposit, a refund will be issued to the **person who paid the fee**.
3. **If your application is incomplete it will not be accepted for processing.** The costs incurred in receiving and checking incomplete applications are invoiced to the applicant. To avoid delays and cost please ensure that you submit a complete application.
4. Applicants are asked to check the accuracy of the information supplied. Inaccuracies in information supplied can cause difficulties at a later date, such as additional costs, delays and legal proceedings initiated by the Council and/or by other persons.

9. Privacy Information

The information on this form is required for the Council to process your application. All information submitted as part of an application is required to be kept available for public record, therefore the public (including business organisations and other units of the Council) may view this application, once submitted. It may also be made available to the public on the Council's website. If there is commercially sensitive information in your application please let us know. If you would like to request access to, or correction of, your details, please contact the Council.