**BEFORE THE CHRISTCHURCH DISTRICT LICENSING COMMITTEE**

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| **IN THE MATTER OF** | The Sale and Supply of Alcohol Act 2012 |
| **AND** |
| **IN THE MATTER OF** | An application for the granting of a {new/renewal} of an {on-licence}{off-licence}{club licence}{special licence} to {Name of Applicant} in respect of the premises situated at {address}, Christchurch and known as {Trading Name} |

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| **BRIEF OF EVIDENCE OF {Name of Public Objector}** |

I, {Full Name} states:

1. My full name is {Name}
2. I live at{Residential Address}
3. I have lived there for {length of time}
4. My occupation is {describe}
5. I am a member of {name of resident/community group}
6. I am authorised to speak on behalf of {name of resident/community group}
7. {name of resident/community group} lodged and objection on {date} to the secretary of the District Licensing Committee for the application for a {type of licence}

**[Produce Objection Letter]**

1. {name of resident/community group} object to the application on the following grounds:
* *LIST Grounds. (Identify the greatest concern first and start with that below. Complete a numbered section for each of the grounds of your objection stating:*
* *Identify the grounds*
* *State how this applies to you as a public objector being resident at your address*
* *The reasons you have identified to support your objection*
* *Produce the factual evidence as an attachment to support the reason. (This may be photo, a record log, …. NB: The direct factual evidence MUST link directly back to the premises the subject of THIS application.)*
* *(Most commonly applicable headings for objectors. –only use the headings relevant to your objection on which you have evidence to support)*

***Hours requested***

1. {name of resident/community group} oppose the application based on the hours requested.
2. STATE REASONS
3. IDENTIFY EVIDENCE *(not simply your opinion)* and attach.

**[Produce Evidence]**

***Noise***

1. {name of resident/community group} oppose the application based on the NOISE from the premises.
2. STATE REASONS
3. IDENTIFY EVIDENCE *(such as specific occasions you have made a complaint to the CCC or notes of incidents with times and dates re noise)* and attach.

**[Produce Evidence]**

***Nuisance and vandalism***

1. {name of resident/community group} oppose the application based on the nuisance and vandalism from the premises.
2. STATE REASONS
3. IDENTIFY EVIDENCE and attach. *(examples could be notebook entries of specific occasions where you have witnessed incidents or discovered damage etc)*

**[Produce Evidence]**

***Design and layout of the premises***

1. {name of resident/community group} oppose the application based on the design and layout of the premises and the effect that will have on you by the issue of the licence.
2. STATE REASONS
3. IDENTIFY EVIDENCE and attach.

**[Produce Evidence]**

***Amenity and Good Order concerns***

1. {name of resident/community group} oppose the application based on the amenity and good order of the locality being reduced /is likely to be reduced, to more than a minor extent, by the effects of the issue of the licence.
2. STATE REASONS *(factual evidence that shows the locality is not or is likely not to be “pleasant and agreeable” as a result of the operation of the premises)*
3. IDENTIFY EVIDENCE and attach.

**[Produce Evidence]**

***Sensitive Sites***

1. {name of resident/community group} oppose the application based on the proximity of the premises to sensitive sites *(such as schools, churches, services catering for people with additions etc)*
2. STATE REASONS *(how the issue of a licence will impact on these premises and what the proximity is)*
3. IDENTIFY EVIDENCE and attach.

**[Produce Evidence]**

***Actions Taken***

1. {name of resident/community group} have taken the following actions in relation to the above concerns
* *E.g. logged a complaint with the Council*
* *Raise with Neighbourhood Association*
* *Contacted the Licensee or Duty Manager.*
* *Submitted on the LAP*
* *Opposed other applications?*
* *Steps taken to mitigate problem (such as installing double glazing gates etc)*
* *Other*

*For each Action produce the factual evidence as an attachment to show the action. (This may be a record log, an email, meeting minutes etc)*

**[Produce Evidence]**

***The Remedy / Outcome I Want***

1. {name of resident/community group} would like the District Licensing to consider the following remedies to address my concerns and to achieve the following outcomes:
2. List remedies and outcome expected: e.g.
3. A reduction in hours to STATE HOURS, to reduce the likelihood of *e.g. disruption to my sleep ……*
4. Other
5. *[You could thank the Committee for listening]*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Signed)

NAME

DATED at Christchurch this [day] of [month] [year]

*NOTE – a brief of evidence is not a submission. It is solely to provide* ***evidence*** *(as opposed to* ***opinion****) to the Committee. You should be invited to provide submissions at the end the hearing.*