

Alcohol licensing: Sample test questions for manager's certificate

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| 1. | What is the object of the Act? | |
| 2. | What type of licence do your premises have and what does this mean? | |
| 3. | What is the designation of your premises and who does this allow on site? | |
| 4. | Where must the licence be displayed in the premises? | |
| 5. | When you are the Duty Manager what sign must be displayed and where must it be? | |
| 6. | Who are prohibited people and who can be fined for serving them? | |
| 7. | What is on your host responsibility policy and what is the reason for having one? | |
| 8. | What are your responsibilities as a Duty Manager? | |
| 9. | Have you had to refuse service to someone, how did you handle the situation? | |
| 10. | What are the three acceptable forms of ID? What year was an 18 year old born? | a) b) c) |
| 11. | Name two categories of people who can purchase alcohol in a licensed club. | a) b) |
| 12. | Name three types of licences that allow alcohol to be consumed on the premises. | a) b) c) |
| 13. | Is it an offence to serve a jug, for instance, of bourbon and cola? Explain. | |
| 14. | Apart from the legal requirement why is it important to provide a range of food on a licensed premises? | |
| 15. | Name three criteria that are considered when applying for a manager's certificate. | a) b) c) |

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| 16. | How long can customers remain on hotel or tavern premises after the licence period has stopped? | |
| 17. | Who are prohibited person and how much can they be fined for serving them? | |
| 18. | Can an intoxicated person remain on the premises? | |
| 19. | Under what circumstances can the Police close a licensed premises? | |
| 20. | Name two strategies you can use to slow service down if someone, in your opinion, is drinking too quickly. | a) b) |
| 21. | Name the four main types of licences. | a) b) c) d) |
| 22. | If you are the Duty Manager what sign needs to be displayed? | |
| 23. | From what time on ANZAC day can alcohol be sold? | |
| 24. | For what period of time is a Manager's Certificate issued and whose responsibility is it to renew? | |
| 25. | What is a restricted area? | |
| 26. | When should food, non alcohol and low alcohol beverages be available in a licensed premises? | |
| 27. | What is the difference between a temporary manager and an acting manager? | |
| 28. | Explain when a minor can drink on a licensed premises. | |
| 29. | What action would you take should you find an intoxicated person on the premises? | |
| 30. | What does a supervised designation mean? | |