

# Application for amendment to building consent for modification of durability periods to clause B2.3.1

Section 45A and section 67, Building Act 2004

## About this form

- Please check that the forms that you are using are current at the time of application as forms are subject to change without notice.
- General information can be found on our website at <http://www.ccc.govt.nz/goahead>
- A building consent is the formal approval issued by a Building Consent Authority (BCA) to ensure certain works meet the requirements of the Building Act 2004, Building Regulations and the New Zealand Building Code.

## GENERAL INFORMATION:

- **Application fees and charges:** The latest Building Consents Fee Schedule is available on our [website](#) or from one of our Service Centres. A building consent will not be issued by the Council until all fees and charges relating to that consent application have been paid in full. When applying for a consent the costs/charges may vary depending on the time a building consent officer spends processing your consent. Further information could also impact on these costs and delay issuing of a consent.
- Guidance sheets and information booklets produced by the Council and the Ministry of Business, Innovation and Employment Building and Housing Group are available at all Service Centres.
- For general enquiries please phone (03) 941 8999 or email [info@ccc.govt.nz](mailto:info@ccc.govt.nz)
- Christchurch City Council reserves the right, from time to time, to contact customers in regard to the services provided.

## SUBMITTING AN APPLICATION:

### Online Services applications:

- You can submit your application online at <http://onlineservices.ccc.govt.nz>
- You will need to register to use Online Services. You can register at <http://onlineservices.ccc.govt.nz>

### This application can also be lodged via the following methods:

- Email to: [codecompliance@ccc.govt.nz](mailto:codecompliance@ccc.govt.nz) with the building consent number in the email subject line.
- Post (additional costs apply) your application to: Consenting & Compliance Group, PO Box 73013, Christchurch 8154
- Hand delivered (additional costs apply) to Civic Offices, 53 Hereford Street, Christchurch Central or dropped off at any Council service desk listed on our website at [www.ccc.govt.nz/contact-us](http://www.ccc.govt.nz/contact-us).

**All applications will be checked for completeness prior to acceptance. Please ensure that you have compiled your documents carefully to avoid delays in accepting your application. If your application is incomplete it will not be accepted and the statutory processing timeframe will not start until the missing information has been provided and resubmitted.**

Items marked \* are mandatory for all applications.

## 1. The building

**Street address of building:** \* (for structures that do not have a street address, state the nearest street intersection and the distance and direction from that intersection)

**Legal description of land where building is located:** \* (state legal description as at the date of application and, if the land is proposed to be subdivided, include details of relevant lot numbers and subdivision consent)

**Building name:**

## 2. The owner [Must be completed for all applications and all details must be the owner's]

**Name of owner:** \* (include preferred form of address, e.g. Mr, Mrs, Ms, Miss, Dr if an individual)

**Contact person:** (must have a New Zealand address)

**Mailing address:** \*

**Street address/Registered office:** (if different than above)

**Phone number:**

Landline:

Mobile:

Daytime:

After hours:

Fax:

**Email address:**

**Website:**

### 3. Agent

**Name of agent:** *( only required if application is being made on behalf of the owner)*

**Contact person:** *(must have a New Zealand address)*

**New Zealand Companies Registered Number:** *(If applicable - Refer to [www.business.govt.nz/companies](http://www.business.govt.nz/companies) )*

**Mailing address:**

**Street address/Registered office:** *(if different than above)*

**Phone number:**

Landline:

Mobile:

Daytime:

After hours:

Fax:






**Email address:**

**Website:**



**Relationship to owner:** *(state details of the authorisation from the owner to make the application on the owner's behalf)*

**First point of contact for communications with the council/building consent authority:** *(mark boxes as appropriate)*

Agent

Owner

Other: *(if other specify whom and provide contact details as per above)*

### 4. Application

**Building consent number:**

*Write building consent numbers of original consent*

**Description of the building work:**

*Write the description of building work shown on the original building consent*

**This application is for amendment to the above building consent for modification of durability periods to clause B2.3.1:**

The New Zealand Building Code clause B2.3.1 is to be subject to the modification of the durability periods. Instead of applying from the time of the issue of the code compliance certificate, the durability periods are to apply from the date of substantial completion of the building work.

**The date of substantial completion of the building work is:**

*Write the agreed date for substantial completion of building work*

**All consent related invoices to be billed and sent via**  email or  post to:  Owner  Agent

I / we understand that the fees charged at lodgement **are a deposit only**, and that the Council will charge me / us for all costs actually and reasonably incurred in processing this application. These will be paid before the consent is uplifted and the work started.

All of the included information on this form is, to the best of my knowledge, true and correct. I understand that all plans, documentation and reports submitted as part of an application are required to be kept available for public record, therefore the public (including business organisations and other units of the Council) may view this application, once submitted. All development contributions charges (where applicable) will be billed to the owner(s) as shown on page two. Please also note that for any refund due, the refund will be credited to the "deserving party" who may not have been the original "payee".

I / we understand that no work is to commence until the building consent is uplifted.

**Signature of owner/agent:\***

*(on behalf of and with the authority of the owner)*

**Date:\***

**Print name:**

If you are signing this application on behalf of a company/trust/other entity (the applicant), you are declaring that you are duly authorised to sign on behalf of the applicant to make such an application.

By signing this application you are accepting responsibility to pay all actual and reasonable costs incurred by the Christchurch City Council. Where an invoiced amount has not been paid by the stated due date (within 30 days from the date of the invoice), the Council may commence debt recovery action. The Council reserves the right to charge interest, payable from the date the debt became due, and recover costs incurred in pursuing recovery of the debt.

**PRIVACY INFORMATION:**

If you would like to request access to, or correction of, your details, please contact the Council.